



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

5107 Leesburg Pike, Suite 2545

Falls Church, Virginia 22041

February 24, 1999

MEMORANDUM

TO: Michael C. McGoings
Assistant Chief Immigration Judge

FROM: Linda J. Sullivan 
Coordinator, Video Teleconferencing

SUBJECT: Video-Teleconferencing Planning Meeting

I met with members of the Immigration and Naturalization Service on February 23, 1999, in order to discuss the placement of video-teleconferencing equipment.

In Fiscal Year 1999, the INS has money for twenty units to be used in conjunction with the IHP. The purpose of this meeting was to go over the INS district requests and EOIR requests solicited from the Court Administrators through the ACIJs. In Senate appropriations language, the INS had been directed to concentrate on three of the Big Five states: California, Texas, and Florida and to "consult with" both appropriations committees before implementation. The following is the list of locations.

Proposed VTC Site	Purpose
Sacramento Suboffice	Interviews
High Desert Rec Ctr.	Interviews
Imperial IC	For witnesses in contested hearings
Calipatria State Prison	Location of IJ and alien in contested hearings
Centinela State Prison	Location of IJ and alien in contested hearings
Seattle Investigations	Interviews
Washington State Reformatory	Interviews
Washington State Penitentiary	Interviews
Orlando Immigration Court	Hearings
Central Florida Rec. Ctr.	Hearings

Anchorage Investigations	Interviews (state VTC in 14 institutions)
Buffalo Immigration Court Lakeview Shock	Hearings. Hearings
Cleveland Investigations Detroit Immigration Court Ohio Correctional Rec Ctr. FCI Milan	Interviews Upgrade equipment to conduct hearings Interviews/hearings Interviews/hearings
Denver Investigations Denver Immigration Court Fremont-CO IHP FCI Florence (Denver)	Interviews Hearings Interviews, Hearings Interviews, Hearings
El Paso Investigations ELP County Detention	Interviews Interviews

This list is comprised of the twenty-three locations agreed to by the working group. It is assumed that the list will be pared down to the required twenty during review.

Participants in the meeting were:

INS	Isabelle Chewning Joan Lieberman Lenny Forth
EOIR	Linda Sullivan



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

5107 Leesburg Pike, Suite 2545

Falls Church, Virginia 22041

May 26, 1999

MEMORANDUM

TO: Chief Immigration Judge
Deputy Chief Immigration Judges
Assistant Chief Immigration Judges

THROUGH: Michael C. McGoings
Assistant Chief Immigration Judge

FROM: Linda Sullivan *LS*
Coordinator IHP

SUBJECT: Video Teleconferencing (VTC) Locations

Attached you will find an updated copy of the draft report in which INS recommends placement of VTC equipment during FY 1999.

Recommendations by INS, as they relate to the Immigration Courts, compared to the previous draft, are as follows:

Imperial Court	Centinela	no change from draft number one.
Denver Court	Fremont Florence(BOP)	no change from draft number one Florence only a possibility
Miami Court	IHP(site undecided by State. State funded)	addition of MIA court
Orlando Court	Central FL Rec Ctr.	no change from draft number one.
Chicago Court	Stateville IHP	addition of CHI court
Las Vegas Court	IHP in Indian Springs	addition of LVG court

Buffalo Court

as adjunct to NY IHP

no change in placement, change in purpose.

Seattle Court

Alaska IHP
Washington IHP (3 sites)

addition of SEA court

Pullen, Thomas (EOIR)

From: O'Leary, Brian (EOIR)
Sent: Tuesday, August 24, 2004 1:57 PM
To: Creppy, Michael J. (EOIR); Crosland, David (EOIR); Dean, Larry R. (EOIR); Echavarren, Dan (EOIR); Greer, Anne (EOIR); McGoings, Michael (EOIR); Owens, Robert (EOIR); Pullen, Thomas (EOIR); Rahill, Michael (EOIR); Williams, Phillip T. (EOIR)
Cc: Padden, Tony (EOIR); Pasierb, Mark (EOIR); Roldan, Martin (EOIR); Summers, John (EOIR); Sullivan, Linda (EOIR); Manna, Karen (EOIR)
Subject: Speaker Phones and VTC Units

We have reviewed our continuing speaker phone needs and the need to expand video-teleconferencing (VTC) capability. In anticipation of end-of-the-year money, we prepared the following needs list:

Speaker Phones

- CHI - 1
- DAL - 2
- DEN - 1
- DET - 1
- East Mesa - 1
- ELP - 1
- ELO - 4
- FLO - 2
- HLG - 3
- HON - 1
- HOU - 6
- IPC - 1
- IMP - 3
- LAN - 3
- LVG - 3
- LOS - 23
- MEM - 1
- MIA - 15
- NYD - 2
- NEW - 5
- OAK - 2
- ORL - 1
- PHI - 4
- PHO - 2
- POR - 1
- SEA - 1
- SFR - 12
- SND - 4
- BLM - 1
- ULS - 1

Total: 108

This list takes into account that OPAT is purchasing 15 phones with end-of-year money (San Diego, Los Angeles, and San Francisco - 3 each; Newark and Harlingen - 2 each; Tucson and Jamaica - 1 each). It does not take into account the "back-up" list we provided to OPAT if additional money becomes available (Los Angeles -

2; Elizabeth, Bradenton and Memphis - 1 each).

VTC Units

Please suggest VTC units for the following locations:

CHI

PHO

WAS (for CLE and CIN)

ELO

PHI (move INS unit to Pittsburg and replace)

POO (in extra courtroom)

SPD

HOD

BOS (in Judge Ragno's courtroom)

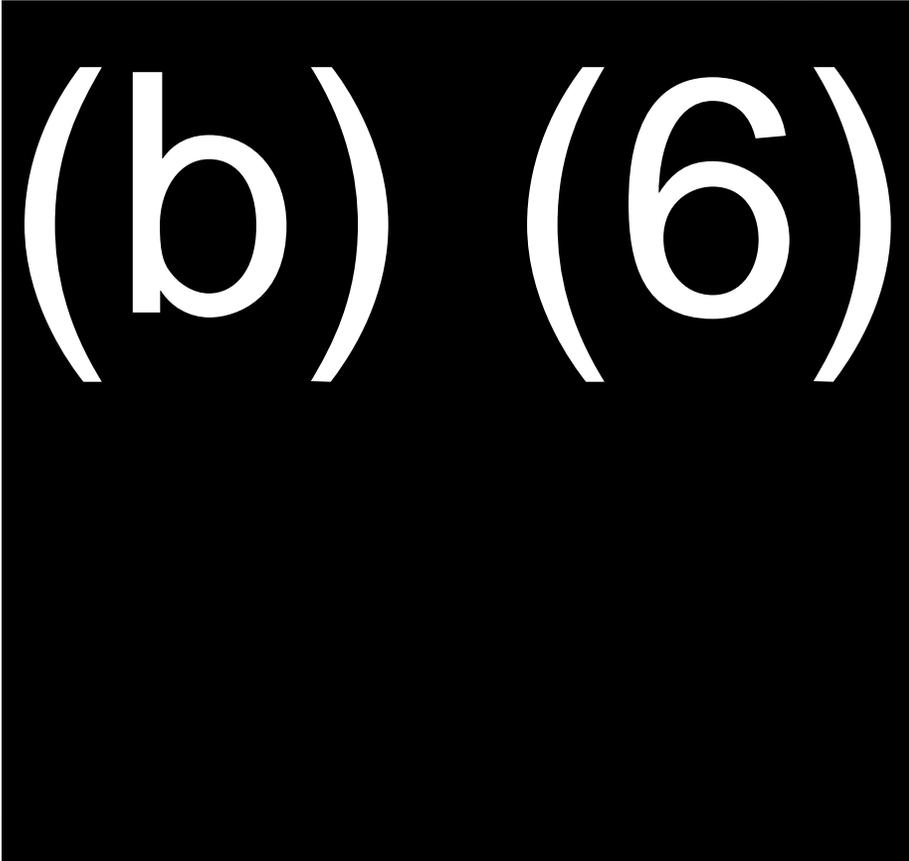
SEA (move INS unit to takoma and replace)

Please review these lists and give any feedback to Jack Summers by COB Thursday, 8/26. Thereafter, we'll finalize the list and forward it for consideration. Thanks. Brian

Meeting on Televised

10/10/06

<u>Name</u>	<u>Agency</u>	<u>Email</u>	<u>Phone</u>
Michael McBoings	EOIR		
Ben Jung	ICE		
Carlos Sierra	ICE		
David Shau	ICE		
LLOYD CREEGER	EOIR		
Thomas L. Puller	EOIR/OCIT		
David Neal	EOIR/OCIT		
Mark Pasierb	EOIR/OCIS		
Niede Stallings	EOIR/OCES		
Shirley McGarrath	EOIR/IRM		
HEIDI FUDGE	EOIR/IRM		



Pullen, Thomas (EOIR)

From: Crosland, David (EOIR)
Sent: Friday, February 11, 2005 2:51 PM
To: O'Leary, Brian (EOIR); Dale, Amy (EOIR)
Cc: Pullen, Thomas (EOIR); Dean, Larry R. (EOIR); Rahill, Michael (EOIR); Greer, Anne (EOIR); Summers, John (EOIR); Sullivan, Linda (EOIR)
Subject: RE: VTC Units

Thank you, all.

-----Original Message-----

From: O'Leary, Brian (EOIR)
Sent: Friday, February 11, 2005 2:31 PM
To: Dale, Amy (EOIR)
Cc: Pullen, Thomas (EOIR); Crosland, David (EOIR); Dean, Larry R. (EOIR); Rahill, Michael (EOIR); Greer, Anne (EOIR); Summers, John (EOIR); Sullivan, Linda (EOIR)
Subject: VTC Units

Amy: Judge Pullen advised me that you need input on 4 possible new VTC units. We would suggest that they be installed in the following 4 courts: Los Angeles, San Antonio, Bloomington and Ulster. Thanks. Brian

cc: DCIJ Pullen; ACIJ's Crosland, Dean, Rahill and Greer; XO Summers; Linda Sullivan

TO: Judge Creppy *NYC*
FROM: Brian O'Leary, DCIJ *B. M. O'Leary*
SUBJECT: FY 2004 Budget "Surplus"
DATE: August 27, 2004

Controller Lynn Petersburg provided the attached document to XO Jack Summers earlier this week. It indicates that we are running a surplus in the interpreter contract of \$802,058. Some of that estimate is based upon "initial" figures, so I think the "surplus" might be smaller. Whatever the amount, I suggest we carry it forward to next year. I believe that this would be wise, since the wide-spread use of telephonic interpreters is still being tested under the new policy, and the possibility exists for initiatives such as ABC to cause an increase in case filings (which leads to more hearings and more contract interpreter costs).

In addition, Ms. Petersburg indicated that there is a projected surplus of \$320,000 in detail travel. I have reviewed our continuing speaker phone needs¹ and the need to expand video-conferencing (VTC) capability. I suggest the following:

Speaker Phones

- CHI - 1
- DAL - 2
- DEN - 1
- DET - 1
- East Mesa - 1
- ELP - 1
- ELO - 4
- FLO - 2
- HLG - 3
- HON - 1
- HOU - 5
- HSPC - 1
- IMP - 3
- LAN - 3
- LVG - 3
- LOS - 23

¹ This memo takes into account that OPAT is purchasing 15 phones with end-of-year money (San Diego, Los Angeles, and San Francisco - 3 each; Newark and Harlingen - 2 each; Tucson and Jamaica - 1 each). It does not take into account the "back-up" list we provided to OPAT if additional money becomes available (Los Angeles - 2; Elizabeth, Bradenton and Memphis - 1 each).

MEM - 1
MIA - 15
NYD - 2
NEW - 5
OAK - 2
ORL - 1
PHI - 4
PHO - 2
POR - 1
SEA - 1
SFR - 12
SND - 4
BLM - 1
ULS - 1

Total: 107

OPAT estimates the cost of a speaker phone at \$1250. Therefore, the total cost would be \$133,750.

I also suggest that we use an additional money to purchase VTC units. The costs of these units is estimated at \$7000, and approximately \$10,000 including installation.² We could purchase an additional 10 units, for a total cost of about \$100,000. We suggest VTC units for the following locations:

CHI
PHO
WAS (for CLE and CIN)
ELO
PHI (move INS unit to Pittsburg and replace)
POO (in extra courtroom)
SPD
HOD
BOS (in Judge Ragno's courtroom)
SEA (move INS unit to Takoma and replace)

Finally, we would like to replace the antiquated phone system in Philadelphia. We anticipate that a small system, including voice mail, will cost approximately \$35,000.

This would leave in excess of \$50,000 of the projected detail travel "surplus" to cover any last-minute travel needs.

² We want to ensure that any units purchased include the feature that permits the telephone connection through the VTC unit.

Pullen, Thomas (EOIR)

From: Rich, John (EOIR)
Sent: Wednesday, August 25, 2004 5:03 PM
To: Creppy, Michael J. (EOIR); O'Leary, Brian (EOIR); Pullen, Thomas (EOIR)
Subject: Tandberg 1000 systems

Judge Creppy,

Below is a list of the Tandberg 1000 systems that are in OCIJ's possession. Please note that there are two units on loan from OPA to Portland and Elloy. If you decide to move any of the units, IRM will program the units if necessary and install them in their new location to ensure they are working correctly. Please let me know if you have any questions or concerns.

Location	Equipment
OCIJ, ACIJ, David Crosland's Office	Tandberg 1000
OCIJ, ACIJ, Judge McGoing's Office	Tandberg 1000
OCIJ, ACIJ, Chief Judge Creppy's Office	Tandberg 1000
OPA, Loaned to Portland	Tandberg 1000
OPA, Loaned to Elloy	Tandberg 1000
OCIJ, Honolulu	Tandberg 1000
OCIJ, Los Angeles	Tandberg 1000
OCIJ, San Juan	Tandberg 1000

John Rich
Executive Office for Immigration Review
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**Office of the Chief Immigration Judge
Staffing and Video Technology Analysis**



**Prepared for Management Staff
June 26, 1997**

Video Technology Equipment for Potential Immigration Court Hearing Locations

This chart depicts potential hearing locations in which video technology could potentially be used. It is based upon the following cost structure:

\$30,000 Purchase price for system at each location

\$1,000 Travel, site visit

\$2,000 Cable placement, site modification

\$33,000 Total cost for installation at each location.

It must be noted that several Immigration Courts already have video equipment installed (Baltimore, Dallas, Oakdale, and Philadelphia) and that several state departments of correction have their own video systems (Florida, Illinois, and Massachusetts).

The total cost of adding video capability for the hearing locations depicted in this chart is \$1,386,000.

**Video Technology Equipment Cost For
Potential Immigration Court Hearing Locations**

Immigration Court Hearing Location	Cost
Boston Immigration Court	\$33,000.00
Philadelphia Immigration Court	
Pennsylvania IHP	\$33,000.00
Pittsburgh	\$33,000.00
Chicago Immigration Court	\$33,000.00
Kansas City	\$33,000.00
Omaha	\$33,000.00
Dallas Immigration Court	
Dallas Detained	\$33,000.00
Denver Immigration Court	\$33,000.00
Salt Lake City	\$33,000.00
Detroit Immigration Court	\$33,000.00
Cleveland	\$33,000.00
Cincinnati	\$33,000.00
Fishkill Immigration Court	\$33,000.00
Hartford Immigration Court	\$33,000.00
Danbury IHP	\$33,000.00
Connecticut IHP	\$33,000.00
Houston Immigration Court	\$33,000.00
Oklahoma City	\$33,000.00
Honolulu Immigration Court	\$33,000.00
Huntsville Immigration Court	\$33,000.00
Los Angeles Detention Immigration Court	\$33,000.00
Las Vegas Immigration Court	\$33,000.00
Reno	\$33,000.00
Nevada IHP	\$33,000.00
Memphis Immigration Court	\$33,000.00
Miami Immigration Court	\$33,000.00
New Orleans Immigration Court	\$33,000.00
New York Detention Immigration Court	\$33,000.00
Orlando Immigration Court	\$33,000.00
Phoenix Immigration Court	\$33,000.00
Portland Immigration Court	\$33,000.00
San Diego Immigration Court	\$33,000.00
San Juan Immigration Court	\$33,000.00
Seattle Immigration Court	\$33,000.00
Anchorage	\$33,000.00
Alaska IHP	\$33,000.00
Boise	\$33,000.00
Helena	\$33,000.00
Washington IHP (Monroe)	\$33,000.00
St Paul Immigration Court	\$33,000.00
Tucson Immigration Court	\$33,000.00
Wackenhunt Detention Immigration Court	\$33,000.00

Total: \$1,386,000.00

VTC Equipment Ownership in Bureau of Prison (BOP) Sites.

INS equipment:

Big Spring
Eden
Reeves
Oakdale (BOP)
Allenwood Low Security
Allenwood Medium Security
Allenwood High Security

EOIR equipment:

Danbury
Lompoc Medium (LOM)

No equipment:

Eloy (ELO)
La Tuna
Pleasanton
Terminal Island

Possible recommendations to use "returned" INS and EOIR equipment:

Reno	LVG IJ won't have to travel
Wackenhut	assist other courts
Elizabeth	assist other courts
Portland	SEA IJ won't have to travel
San Pedro	assist other courts
<i>Phoenix</i>	
<i>St Louis</i>	

These recommendations are presented assuming that Phoenix and Florence, Salt Lake City, San Francisco, St. Louis, and St. Louis detained have the equipment which was been promised.

04/02/04

VIDEO TELECONFERENCING (VTC)

Video Teleconferencing (VTC) is an electronic form of communication that permits two or more people in different locations to engage in audio and visual exchanges. Court proceedings, meetings, training, and conferences may be conducted as if all the participants are present together. Viewed as an alternative communications resource, this technology is seen as a money saving, time saving, alternative to travel.¹

During 1994, a six month test of the application of video teleconferencing (VTC) technology to the deportation process was conducted by Immigration and Naturalization Service (INS), the Bureau of Prisons (BOP), and the Executive Office for Immigration Review (EOIR) between the Chicago Immigration Court and the BOP Medical Center in Lexington, KY. In mid- 1995, a larger pilot project was instituted between three EOIR courts and respective detention/IHP locations: the Oakdale Immigration Court and Oakdale FCI, (IHP); the Baltimore Immigration Court and the Wicomico (MD) County Jail, (INS detention); and the Dallas Immigration Court and the BOP facility at Big Spring, TX (IHP). What started as a tentative foray into the technological age has, with the approval and encouragement of former Attorney General Janet Reno, grown into a multi-site operation, dealing with over a thousand cases a year. Funding has come from the INS, EOIR and various states. No longer "cutting edge" in it's application, only the manner of hearings, the ease of use and improvements in the technology are cause for comment.

As with the use of personal computers over the last twenty years, a novelty evolving into a requirement, so it is with VTC. Use in private business, state and Federal Government, law enforcement, the courts at many levels and many offices of the Department itself requires that Immigration Courts accept this technology openly and to use it to our best advantage. This will include hearings, training, conference meetings, and interviews. It is believed that the savings to the Courts in reference to time, money and safety will be significant. It is also believed that cooperation with the INS and various state and local jurisdictions in the use of this technology will greatly impact their willingness to accommodate our mission to provide Immigration hearings in a timely and cost effective manner.

The six month pilot project between the Chicago Immigration Court and Lexington was considered a success by the INS and they received funding for expansion of the program. The second phase included the Oakdale Immigration Court/Oakdale FCI, the Baltimore Immigration Court/Wicomico County Jail (MD) and the Dallas Immigration Court/Big Spring (BOP) facility. During FY 1997, the INS had funding for fourteen units and placed seven of them. At the beginning of FY 1998, the remaining seven units were assigned and proposed sites for an additional twenty sites (funded by FY 1998 money) were evaluated. Over the course of FY'98, these sites were also decided upon by INS with input and concurrence by OCIJ. The funding for FY 1999 came with Congressional directions to the INS to concentrate on three of the Big Five (greatest number of foreign born nationals) States, California, Texas and Florida, and to consult with the Appropriations

¹ Department of Justice Video Teleconferencing Innovation Team Charter, May 1996

Committees before making a final determination on the twenty sites being funded. All sites were to be instrumental in the carrying out of the Institutional Removal Program. The FY 1999 Omnibus Appropriations Bill also earmarked three million dollars from the Community Oriented Policing Services (COPS) program in order for states to increase their role in identifying illegal and criminal aliens in their custody and notifying INS. In many cases, while INS funded the equipment for their offices, sub-offices and the Immigration Courts, they would also assist the states and counties in applying for COPS funding to purchase complimentary equipment.

Funding from INS for FY 2000 for additional equipment did not materialize, and EOIR assumed responsibility for future VTC funding requests to Congress. During FY 2001/2002 IR purchased and installed seventeen units. It is our responsibility that these units be placed in areas where they will be used and incorporated into the standard operating procedures of the Courts.

Acceptance of the use of VTC for Immigration Court hearings has varied over time and by location. It has been and continues to be the policy of the Chief Immigration Judge that after the initial Master Calendar hearing, it is up to the discretion of the individual Immigration Judge whether or not to require an in-person hearing. As with many innovations, negative feelings are based more in the "not knowing" aspect of the situation. Once training has been acquired, and the first hearings have been held, it usually becomes quite acceptable to Court personnel. Experience not only breeds comfort with the system but brings suggestions and new ideas forward. Most courts are now in possession of a document camera to assist with identification of material, and many have requested a quiet, fast, dedicated fax machine in the courtroom itself.

Immigration Court personnel make every effort to accommodate the needs of a respondent or the respondent's representative when the respondent is in a remote VTC hearing site. The representative may be granted time prior to the commencement of the hearing in order to confer with his/her client. Courts may take a brief recess during the hearing to allow the representative to confer with his/her client. Representatives should not be required to travel to remote VTC sites where the respondents are located. Hopefully, this will encourage pro bono participation by the private bar.



*Executive Office for
Immigration Review*

VTC Status Briefing to OCIJ

**Brian McGrath
March 28, 2005**



Agenda

- ◆ Current Infrastructure
- ◆ Recent/Pending Installations
- ◆ Issue Reporting
- ◆ Next Steps



Current EOIR/DHS VTC Sites

(1st Half)

Site	Site Type	VTC Equipment	Software Version	EOIR IPVC	Court Rooms	EOIR Units	DHS Units
Arlington, VA	Network	Tandberg 800	B9.1	YES	6	1	
Arlington, VA	ISDN	PolyCom Viewstation	DHS	NO			2
Atlanta, GA	Network	Tandberg 800	B9.1	YES	3	1	
Baltimore, MD	ISDN	PolyCom Viewstation	DHS	NO			1
Boston, MA	ISDN	PictureTel Venue	DHS	NO			2
Bradenton, FL	Network	Tandberg 800	B9.1	YES	3	1	
Buffalo, NY	ISDN	PolyCom Viewstation	DHS	NO			1
Chicago, IL	ISDN	PolyCom Viewstation	DHS	NO			1
Cincinnati, OH	Remote *	Tandberg 800	B6.2	NO	1	1	
Council Bluffs, IA	Remote *	Tandberg 800	B6.2	NO	1	1	
Dallas, TX	Network	Tandberg 800	B9.1	YES	4	1	
Dallas, TX	ISDN	PolyCom Viewstation	DHS	NO			1
Danbury, CT	Remote *	Tandberg 800	B6.2	NO	1	1	
Denver, CO	ISDN	PolyCom Viewstation	DHS	NO			1
Detroit, MI	ISDN	PolyCom Viewstation	DHS	NO			2
El Paso, TX	ISDN	PolyCom Viewstation	DHS	No			1
Elizabeth, NJ	Network	Tandberg 880	E4.1	NO	1	1	
Guaynabo, PR	ISDN	PolyCom Viewstation	DHS	No			1
Harlingen, TX	ISDN	PictureTel Venue	DHS	NO			1
Hartford, CT	Network	Tandberg 800	B9.1	NO	2	1	
Honolulu, HI	ISDN	PolyCom Viewstation	DHS	NO			1
Houston, TX	Network	Tandberg 800	B9.1	YES	6	1	
Imperial, CA	ISDN	PolyCom Viewstation	DHS	NO			1



Current EOIR/DHS VTC Sites (*Cont.*)

(2nd Half)

Site	Site Type	VTC Equipment	Software Version	EOIR IPVC	Court Rooms	EOIR Units	DHS Units
Jamaica, NY	Network	Tandberg 880	E4.1	NO	1	1	
Kansas City, MO	Remote *	Tandberg 800	B6.2	NO	1	1	
Lancaster, CA	Network	Tandberg 800	B9.1	YES	4	1	
Las Vegas, NV	ISDN	PictureTel Venue	DHS	NO			1
Lompoc, CA	Remote *	Tandberg 800	B6.2	NO	1	1	
Los Angeles, CA	Network	Tandberg 500	B9.1	YES	24	1	
Memphis, TN	ISDN	PolyCom Viewstation	DHS	NO			1
Miami (Krome), FL	Network	Tandberg 800	B9.1	YES	4	1	
Miami, FL	ISDN	PolyCom Viewstation	DHS	NO			3
Newark, NJ	ISDN	PolyCom Viewstation	DHS	NO			1
New Orleans, LA	ISDN	VTEL	DHS	NO			1
New York, NY	Network	Tandberg 800	B7.0	NO	1	1	
Oakdale, LA	ISDN	PolyCom Viewstation	DHS	NO			1
Orlando, FL	Network	Tandberg 800	B9.1	YES	4	1	
Philadelphia, PA	ISDN	PolyCom Viewstation	DHS	NO			1
San Antonio, TX	ISDN	PolyCom Viewstation	DHS	NO			2
San Diego, CA	ISDN	PolyCom Viewstation	DHS	NO			1
San Francisco, CA	ISDN	PolyCom Viewstation	DHS	NO			1
Seattle, WA	ISDN	PictureTel Venue	DHS	NO			1
Tacoma, WA	ISDN	PolyCom Viewstation	DHS	NO			1
Tucson, AZ	Network	Tandberg 800	B9.1	YES	4	1	
York, PA	Network	Tandberg 800	B9.1	YES	2	1	
* Denotes not in EOIR space							



7 New EOIR VTC Field Sites

Seven New EOIR VTC Sites								
Site	Site Type	VTC Equipment	Software Version	IPVC	Court Rooms	EOIR Units	DHS Units	Comments
Boston, MA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 3/22/05
Chicago, IL	Networked	Tandberg 880	E4.1	NO	1	1	0	Scheduled 3/28/05
Eloy, AZ	Networked	Tandberg 880	E4.1	NO	1	1	0	Awaiting ISDN Circuits
Houston (Det), TX	Networked	Tandberg 880	E4.1	NO	1	1	0	Awaiting ISDN Circuits
Philadelphia, PA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 1/24/05
Phoenix, AZ	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 1/24/05
San Pedro, CA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 2/9/05
Four Additional New Sites								
Site	Site Type	VTC Equipment	Software Version	IPVC	Court Rooms	EOIR Units	DHS Units	Comments
Los Angeles	Networked	Tandberg 880	latest	NO	1	2	0	Awaiting Equipment *
San Antonio	Networked	Tandberg 880	latest	NO	1	1	3	Awaiting Equipment *
Bloomington	Networked	Tandberg 880	latest	NO	1	1	0	Awaiting Equipment *
Ulster	Networked	Tandberg 880	latest	NO	1	1	0	Awaiting Equipment *

* Ordered March 15, 2005



Issue Reporting

Court staff's current reporting of issues via the IRM Help Desk enables:

- ◆ Designation of VTC calls for priority handling
- ◆ Contact of customer following issue resolution
- ◆ Monthly Ticket Synopsis Reports indicating the courts, issues and resolutions

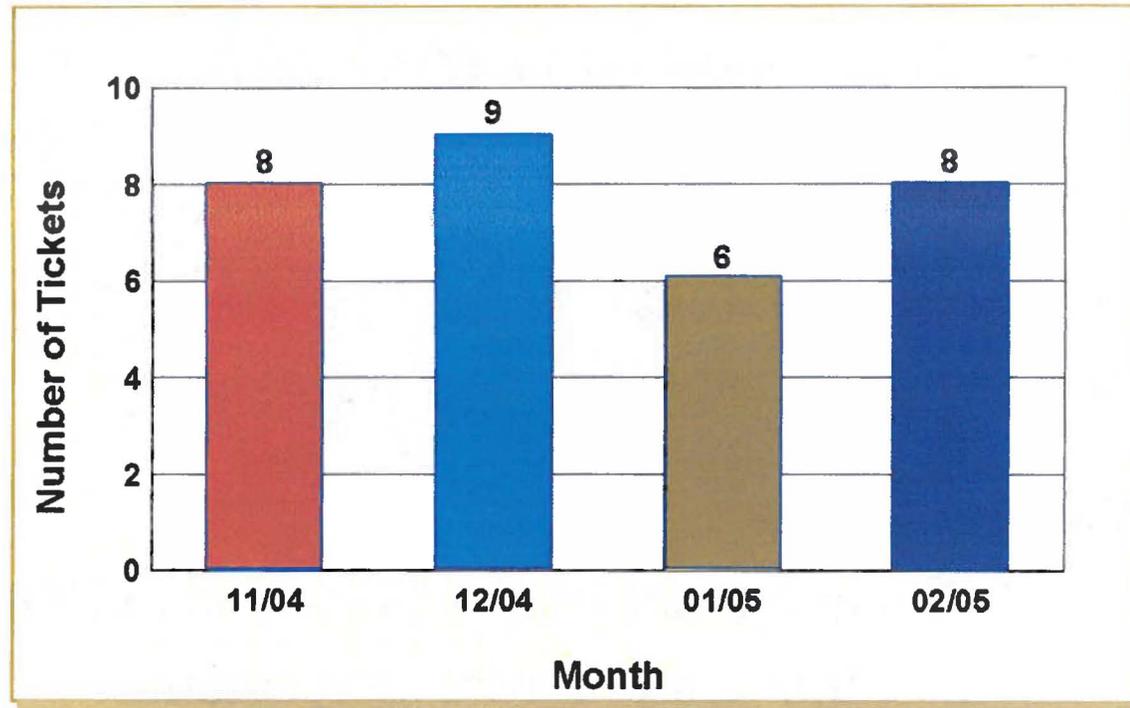


Next VTC Steps

- ◆ Set up VTC Test Lab within IRM space
- ◆ Contact VTC vendors to
 - Identify new technology
 - Provide product demonstrations/evaluations
- ◆ Work with DHS to
 - Return EOIR equipment from DHS space to EOIR courts
 - Move DHS equipment to 5 remote locations
- ◆ Identify OCIJ deployment goals/timeline



Trouble Ticket Reports



Monthly Volume of VTC Calls in the Period November 2004 - February 2005



Trouble Tickets *November*

<i>November</i>						<i>Total = 8</i>	
Call ID	Status	Date & Time Opened		Customer ID	Site	Category Type	
120599	Closed	11/01/2004	14:21:08	CregerL	IRM	Hardware	VTC
120935	Closed	11/05/2004	10:14:17	Brown	LOS	Hardware	VTC
120981	Closed	11/05/2004	14:36:43	VerrillP	HAR	Hardware	VTC
120983	Closed	11/05/2004	14:50:20	BucsaS	IRM	Hardware	VTC
120984	Closed	11/05/2004	14:55:15	DeanL	OCIJ	Hardware	VTC
121835	Closed	11/19/2004	13:13:22	SimmonsR	YOR	Hardware	VTC
121836	Closed	11/19/2004	13:14:46	EgozcueJ	WAS	Hardware	VTC
122368	Closed	11/30/2004	12:52:37	CregerL	IRM	Hardware	VTC



Trouble Tickets *December*

<i>December</i>						<i>Total = 9</i>	
Call ID	Status	Date & Time Opened		Customer ID	Site	Category Type	
122436	Closed	12/01/2004	9:03:08	VerrillP	HAR	Hardware	VTC
122535	Closed	12/02/2004	10:14:10	PainterJ		Hardware	VTC
123250	Closed	12/10/2004	14:08:22	VerrillP	HAR	Hardware	VTC
123436	Closed	12/13/2004	16:55:45	McGrathB	IRM	Hardware	VTC
123438	Closed	12/13/2004	17:09:03	BucsaS	IRM	Hardware	VTC
123446	Closed	12/13/2004	18:33:31	BucsaS	IRM	Hardware	VTC
123504	Closed	12/14/2004	13:12:00	EgozcueJ	WAS	Hardware	VTC
123525	Closed	12/14/2004	15:35:52	PradoR	HOU	Hardware	VTC
124123	Closed	12/27/2004	13:09:41	EgozcueJ	WAS	Hardware	VTC



Trouble Tickets *January*

<i>January</i>						<i>Total = 6</i>	
Call ID	Status	Date & Time Opened		Customer ID	Site	Category Type	
124546	Closed	01/04/2005	9:20:43	SilverBE	DAL	Hardware	VTC
125172	Closed	01/12/2005	8:57:00	SimmonsR	YOR	Hardware	VTC
125222	Closed	01/12/2005	14:41:34	AllenD	DAL	Hardware	VTC
125746	Closed	01/20/2005	13:02:25	ArmstroP	KRO	Hardware	VTC
126132	Closed	01/26/2005	15:32:34	CregerL	IRM	Hardware	VTC
126175	Closed	01/27/2005	10:18:38	SullivaL	OCIJ	Hardware	VTC



Trouble Tickets *February*

<i>February</i>						<i>Total = 8</i>	
Call ID	Status	Date & Time Opened		Customer ID	Site	Category Type	
00126630	Closed	02/02/05	12:55:32	CaldwelR	OGC	Hardware	VTC
00126701	Closed	02/03/05	09:50:22	EgozcueJ	WAS	Hardware	VTC
00126715	Closed	02/03/05	11:31:40	SheleyS	HAR	Hardware	VTC
00126815	Closed	02/04/05	13:35:28	RusselM	YOR	Hardware	VTC
00126820	Closed	02/04/05	14:14:19	SimmonsR	YOR	Hardware	VTC
00126855	Closed	02/07/05	08:31:09	ArmstroP	KRO	Hardware	VTC
00127902	Closed	02/18/05	12:51:48	EdwardsR	PHI	Hardware	VTC
00128142	Closed	02/23/05	12:23:38	ColeK	LOS	Hardware	VTC

Snapshot of Courtrooms and V-Tel Capacity as of March 2010

VTC

Detention Facilities w/ Courtrooms & VTC capacity

What about OMAHA?

Facility Name	Facility	Owner of Facility	Current Number of Judges on Site	Number of Traveling Judges	Anticipated Number of Judges	Date of Arrival	No. of Courtrooms	No. of V-Tel	Capacity
Aguadilla, PR	SPC	DHS/ICE	0	0			0	0	65
Batavia, NY (Buffalo)	SPC	DHS/ICE	0				1	1	480
Broadview, IL	Staging Facility	Federally Owned	0				0	1	0
Broward Transitional Center, FL	CDF	GEO Group	0				1	0	700
El Centro, CA	SPC	DHS/ICE	2				2	2	544
El Paso, TX	SPC	DHS/ICE	5				3	1	792
Elizabeth, NJ	CDF	CCA	2				2	1	300
Eloy, AZ	IGSA	City of Eloy	4				4	1	1250
Florence, AZ	SPC	DHS/ICE	2				3	1	587
Glades County, FL	IGSA	Glades County	0				1	1	450
Hall County, GA	IGSA	Hall County	0				1	1	500
Jena (LaSalle Parish, LA)	IGSA	LaSalle Parish	0				5	1	1160
Krome, FL	SPC	DHS/ICE	1				3	1	435
Mira Loma (Lancaster, CA)	IGSA	LA County Sheriff	2				3	1	1018
Montgomery County, TX	IGSA	Montgomery County	0	0			0	0	1000
Otero County (Chaparral, NM)	IGSA	Otero County	0				4	4	1000
Oakdale, LA	IGA	Federal Bureau of Prisons	3				3	3	1400
South Texas Detention Center (Pearsall, TX)	CDF	GEO Group	0				4	4	1102
Polk County, TX	SPC	DHS/ICE	1	1			2	1	500
Port Isabel, TX	SPC	DHS/ICE	0				5	1	850
Stewart County (Lumpkin, GA)	IGSA	Stewart County	3				4	1	1524
Varick (New York, NY)	SPC	GSA	2				2	0	260
Willacy County (Raymondville, TX)	IGSA	Willacy County	0				4	2	2000
York County (York, PA)	IGSA	York County	3				3	3	600
Totals			30	1			60	32	

NOTES:
Courtrooms have live docket as well as V-Tel Capability
V-Tel column is a separate Courtroom

GLOSSARY:

- CCA - Corrections Corporation of America
- CDF - Contract Detention Facilities - Contractor-owned. Provides detention services under competitively bid contracts awarded by DHS.
- DHS/ICE - Department of Homeland Security/Immigration and Customs Enforcement
- IGA - Intergovernmental Agreement
- IGSA - Intergovernmental Service Agreement - A contract between DHS and a state, county or municipal government obligating the INS to reimburse the other agency for the costs of housing DHS detainees.
- SPC - Service Processing Centers - Owned and operated by DHS. Uses contract guard services to perform basic custodial duties.
- V-Tel - Video Teleconference

VTC Regularly Connected Locations

August 2004						
#	Courts	#	Detained Sites	#	IHP Sites	# Detail Cities
1	Arlington	1	Farmville Jail	1	OHO	1 Cleveland
		2	VA Beach	2	VIR	2 Cincinnati
		3	Portsmouth (Hampton)			
		4	Stafford (Rappahanock)			
		5	Hopewell (Riverside)			
		6	Pamunkey			
2	Atlanta			3	ALA	
3	Baltimore	7	Wicomico	4	HAG	
		8	Dorchester	5	PEN	
4	Batavia (detained)		(with Buffalo)			
5	Bloomington			6	MIN	
6	Boston	9	Bristol INS detained	7	BRS	
				8	MAS	
		10	Plymouth INS detained	9	PLY	
				10	SUF	
		11	RI INS detained	11	RHO	
				12	NHA	
7	Bradenton (detained)		(with Krome as needed)			
8	Buffalo		(with Batavia)			
9	Chicago	12	Broadview	13	IOW	3 Kansas City
				14	STA	4 Omaha
				15	WIS	
	(notified 6/4/04)-----		Dallas Detained (future)			
10	Dallas	13	Denton Cty Jail	16	BIG	
		14	Haskell	17	EDN	
			Oklahoma Detained (possible)		OKL (possible)	OKC OK City (possible)
11	Denver			18	FRE	5 Salt Lake City
12	Detroit	15	Monroe	19	MIC	
		16	Calhoun			
13	El Paso		(with El Paso-detained))	20	RVS	
14	El Paso (detained)		(with El Paso, as needed)			
15	Guaynabo	17	Aguadilla			6 St. Thomas
		18	Metro Det Ctr.			
16	Harlingen	19	Port Isabel			
17	Hartford			21	DAN	
				22	CON	
	Honolulu		Agana			7 Agana
19	Houston			23	HUN	

YTC Regularly Connected Locations

	Courts		Detained Sites		IHP Sites		Detail Cities
20	Imperial			24	CAL		
				25	CEN		
					Chuckawalla (fut)		
					Ironwood (fut)		
21	Krome (detained)	20	Broward Tran.Ctr. (BTC) 1/04				
22	Lancaster (detained)			26	LOM, LOP		
23	Las Vegas			27	SNV		
				28	NEV		
24	Los Angeles (OCIJ)						
25	Memphis					8	Louisville
26	Miami	21	Turner Guilford Knight	29	BRI		
				30	RG1		
				31	NFC		
				32	CCI		
				33	SFC		
				34	CFC		
27	New Orleans	22	Orleans Parish Jail				
28	New York (OCIJ)						Detroit (until 12/04)
	New York Varick St		WAC unit to L'ville 7/03				
	* Fishkill				(with 13 NY pris)		
30	* Ulster				(with 25 NY pris)		
31	Newark			35	VNJ-8 prisons		
				36	VSJ-6 prisons		
32	Oakdale						
33	Orlando		(not in use presently)				
34	Philadelphia			37	ALW		
	Phoenix/Florence (future)		Tent City (future)				
35	San Antonio	23	San Antonio				
		24	Laredo				
		25	Karne's County				
		26	San Antonio (Wackenhut)				
		27	Hutto Det. Fac (CCA)				
36	San Diego			38	DON		
	San Francisco (future)		Kearns County (future)				
	Seattle			39	AKA	9	Anchorage
38	Tucson	28	Tucson INS				
39	York (detained)	29	Berks county				

VTC Regularly Connected Locations

	Courts	Detained Sites	IHP Sites	Detail Cities
	HQIC A			
41	HQIC B			
42	HQIC C			
	Forty-two Immigration Courts	Twenty-nine Detention Centers	Thirty-nine IHP Locations	Nine Detail Cities
	future: Florence San Francisco	future: Kearns County tent city	future: Chucka- walla and Ironowwd, CA	
		future: Dallas Detained		

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

August, 2004 BASE CITY	Hearing Locations	Ownership (If they have VTC)	Dates (As of)
Arlington	Arlington	INS (1)	9/97
		EOIR (1) from Detroit	7/03
	VA Beach Corr Ctr. (det)	INS (1)	9/97
	Farmville Jail (det)	INS (1)	9/97
	Pamunkey (det)	INS (1)	1/4
	VIR*	no equipment	
	Cleveland	INS (1)	7/03
	Cincinnati	EOIR (1)	7/03
	OHO*	INS (1)	
Atlanta	Atlanta, GA.	INS (1) and EOIR (1)	EOIR 3/02
	ALA*	state owned	
	GEO*	no equipment	
	NOC*	no equipment	
	SOC*	no equipment	
Baltimore	Baltimore, MD	INS (1)	8/95
	Baltimore Det Wicomico	INS (1)	8/95
	Baltimore Det Dorchester	INS (1)	
	MLD*	no equipment	
	HAG*	state owned (per Anne BAL 9/02)	
	PEN*	state owned (per Anne BAL 9/02)	
Bloomington	Bloomington, MN	INS (1) INS bldg.	9/01
	MIN*	state owned	
Boston	Boston	state owned and INS (1)	FY 00
	BRS*	state owned	
	MAS*	state owned	
	PLY*	state owned	
	SUF*	INS (1)	2/99
	RHO*	state owned	
	NHS*	state owned	
Bradenton	Bradenton Detention	EOIR (1)	2/02
Buffalo	Buffalo	INS (1)	11/99
	Batavia Detention	INS - local (1)	
Chicago	Chicago	INS (2)	9/98, 12/99
	Broadview (detain)	INS (1)	9/98, 12/99
	IOW*	state owned	12/99
	IYC*	no equipment	
	Kansas City	EOIR (1)	6/02
	KSP*	no equipment	
	Omaha	EOIR (1)	6/02
	NEB*	no equipment	
	STA*	state owned	
WIS*	state owned	2/00	
Dallas	Dallas	INS (1) and EOIR (1)	INS 9/95, EOIR 1/02
	BIG*	INS (1)	9/95
	EDN*	INS (1)	10/00, from SNA 12/03
	Dallas Detained	future (notified 6/4/04)	
	Denton Cty Jail (detain)	INS (1)	5/98

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

BASE CITY	Hearing Locations	INS or State Owned	Dates
Dallas (cont.)	Haskell Cty (detain)	INS (1)	began as site 3/03
	Navarro Cty Jail(detain)	EOIR (1) unit to HOU 7/02	1/02
	Haskell (Rolling Plains Det)		
	Oklahoma City	Has equipment, negotiating use.	transferred pend in 1/04
	OKL*	Has equipment, negotiating use.	transferred pend in 1/04
	OK Detained	Has equipment, negotiating use.	transferred pend in 1/04
Denver	Denver	INS (1)	12/99
	Denver Det (Aurora)	no equipment	
	Salt Lake City	promised unit per M.Rahill 2/04	
	SPT* S. POINT UT	no equipment	
	FRE*(CO)	state owned 1st hearings 3/03	12/99
	WYO*	no equipment	
Detroit	Detroit	INS (1) 3/99 replaced in FY 00	FY '00
	Detroit	INS (1) on loan from DD	
	MIC*	INS (1)	3/99
Elizabeth (det)	Elizabeth	INS (1)Originally 9/98, given to Newark IC	
Eloy	ELO*	no equipment	
	Eloy (detained)	no equipment	
El Paso	El Paso	INS (1)	9/97
	El Paso (detained)	INS (1)	4/99
	LAT*	no equipment	
	RVS*	INS (1)	
	NMX,NMS	no equipment	
Guaynabo	San Juan	INS (1)	6/99
	Aguadilla (detained)	INS (1)	6/99
	Metro Det Ctr. BOP	INS (1)	6/99
	St. Thomas	INS (1)	notified 3/03
	St Croix	no equipment	
	PRC*	no equipment	
Harlingen	Harlingen	INS (1) INS from Port Isabel 11/03	3/00
	Brownsville	no equipment	
Hartford	Hartford	EOIR (1)	2/02
	Danbury*	EOIR (1)	2/02
	CT IHP*	state owned	
Honolulu	Honolulu	INS (1) courtroom, IRM small unit (1)office	FY 02
	HAW*		
	Agana	INS location (1) detained, non-det., IHP	
Houston	Houston	trans to HOU from Navarro 7/ 02 EOIR (1)	7/02
	Houston (detained)	DHS (1) region, not connected.	
	HUN*	INS (1)	1/04
Imperial	Imperial	INS (1)pilot project on contested cases	FY '00
	El Centro (detained)	no equipment	
	CAL*	INS (1)pilot project on contested cases	FY '00 first hearings 3/03
	CEN*	INS (1)pilot project on contested cases	FY '00 first hearings 3/03
	CKW* IRN*	(future notified March, 04)	

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

BASE CITY	Hearing Locations	INS or State Owned	Dates
Krome	Krome (detained)	EOIR (1)	
	BTC-Broward Trans.Ctr.(det)	state owned	
Lancaster	Lancaster	EOIR (1)	7/02
	Lompoc*	EOIR (1)	7/02
Las Vegas	Las Vegas	INS (1)	4/00
	Reno	no equipment	
	NEV*	state owned	
	SNV*	state owned	
Los Angeles	Los Angeles	EOIR (1) conf room & sm. one for CA	
Memphis	Memphis	EOIR (1) from SFR	7/03
	Louisville	INS (1) from Wackenhut	7/03
Miami	Miami	INS (1) from ORL	6/99
	Miami	INS (1)	4/00
	BRI* (females from SFC)	state owned	8/00
	CFC*	state owned	
	RG1*	state owned	7/00
	RG2* now NFC	INS (1)	7/99
	RG5* now CCI	state owned	6/00
	SFC*	INS (1)	8/00
New Orleans	New Orleans	INS (1)	12/97
	Orleans Parish Jail (det)	INS (1)	12/97
Newark	Newark	state owned (con.w/14 prisons for IHP)	8/00
	Newark	INS (1) from ELZ	
	NNJ*	state owned	8/00
	SNJ*	state owned	8/00
NYC	New York	EOIR replacement from Hdqt.	
NY Varick	WAC	EOIR (1)	7/03 to Louisville
	SIN*	state owned	11/99
	ULS*	state owned	
	BED*	no equipment	
Oakdale	Oakdale	INS (1)	9/96
		INS (1) Oak 1 BOP*	9/96 INS removed in O3
	Avoyelles Parish Jail (det)	INS (1) no hearings	notified 3/03, INS removed
	MOU*	no equipment	1/04 Pend trans from Det
	St Louis, MO	no equipment	1/04 Pend trans from Det
	St Louis detained	no equipment	1/04 Pend trans from Det
Orlando	Orlando	EOIR (1) (first one given to MIA)	2/02
Philadelphia	Philadelphia	INS (1)	2/97
	Pittsburgh	no equipment	
	ALW*	INS (3)	4/96
Phoenix	Phoenix	no equipment	
	PHW* PER*	no equipment	
	LEW*	no equipment	

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

BASE CITY	Hearing Locations	INS or State Owned	Dates
Phoenix Florence	Florence Det.	future (notified 4/04)	
	Tent City for Florence	future (notified 4/04)	
	CTU*	no equipment	
	RYN*	no equipment	
	SM1	no equipment	
	SM2	no equipment	
Port Isabel	Port Isabel (detained)	INS (1)	11/03
Tucson	Tucson	EOIR (1)	7/02
	TUS*	no equipment	
Portland	Portland	no equipment	
	EOC*	no equipment	
	SAL*	no equipment	
San Fran	San Francisco	INS (1)	to Memphis 7/03
	Kerns County	INS (1)	6/98
	SF (detained)	no equipment	
	PLE*	no equipment	
San Antonio	San Antonio	INS (3)	6/97
	San Ant.(detained)	INS (1)	
	San Antonio (Wackenhut)	Privately owned (1)	12/03
	Hutto (detained) (CCA)	Privately owned (1)	
	Karne's County (Wackenhut)	Privately owned (1)	04/03
	Laredo(detained)(CCA)	INS (1)	6/97
	Laredo(POE)	no equipment	
San Diego	San Diego	DHS (1) region	5/03
	SND(detained)	no equipment	
	Otay Mesa	no equipment	
	DON*(S. Ysidro)	DHS (1) region	5/03
San Pedro	SPD(detained)	no equipment	
	TIP*	no equipment	
Seattle	Seattle	INS (1)	3/00
	Seattle (detained)	INS (1) (not avail. to court)	5/99
	AWH*	no equipment	
	MON*	no equipment	
	WAL*	no equipment	
	Anchorage	state owned	FY 00
	AKA*	state owned	FY 00
	Boise	no equipment	
	IDA*	no equipment	
	Helena	no equipment	
	MNT*	no equipment	
	York	YOR Court room	EOIR (1)
York detained space		INS (1) orig. 4/96; repl 11/01	11/01
Berks County(det)		INS (1)	8/99
Immigration Court	Courtroom A	EOIR (1)	07/04
	Courtroom B	EOIR (1)	07/04
	Courtroom C	EOIR (1)	07/04

	PHW* PER*	no equipment	
	LEW*	no equipment	
EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY			
ASE CITY	Hearing Locations	DHS or State Owned	Dates
Phoenix Florence	Florence Det.	future (notified 4/04)	
	Tent City for Florence	future (notified 4/04)	
	CTU*	no equipment	
	RYN*	no equipment	
	SM1	no equipment	
	SM2	no equipment	
Port Isabel	Port Isabel (detained)	DHS (1)	11/03
Tucson	Tucson	EOIR (1)	7/02
	TUS*	no equipment	
Portland	Portland	no equipment	
	EOC*	no equipment	
	SAL*	no equipment	
San Fran	San Francisco	DHS (1)	to Memphis 7/03
	Kerns County	DHS (1)	6/98
	SF (detained)	no equipment	
	PLE*	no equipment	
San Antonio	San Antonio	DHS (3) + EOIR (1)	6/97 +FY05
	San Ant (detained)	DHS (1)	
	San Antonio (Wackenhut)	Privately owned (1)	12/03
	Hutto (detained) (CCA)	Privately owned (1)	
	Karne's County (Wackenhut)	Privately owned (1)	04/03
	Laredo(detained)(CCA)	DHS (1)	6/97
	Laredo(POE)	no equipment	
San Diego	San Diego	DHS (1) region	5/03
	SND(detained)	no equipment	
	Otay Mesa	no equipment	
	DON*(S. Ysidro)	DHS (1) region	5/03
San Pedro	SPD(detained)	EOIR (1)	FY 04
	TIP*	no equipment	
Seattle	Seattle	DHS (1)	3/00
	Seattle (detained)	DHS (1) (not avail. to court)	5/99
	AWH*	no equipment	
	MON*	no equipment	
	WAL*	no equipment	
	Anchorage	state owned	FY 00
	AKA*	state owned	FY 00
	Boise	no equipment	
	IDA*	no equipment	
	Helena	no equipment	
	MNT*	no equipment	
	YOR Court room	EOIR (1)	
	York detained space	DHS (1) orig. 4/96; repl 11/01	11/01
	Berks County(det)	DHS (1)	8/99

VTC
2/14/2012

February 14, 2012

Revision Date:

Phase 1 - (53 VTC units)									
Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Unit type	Arrival - Departure Date	Installation Team	Status	
1	Miami	Converted	3 DHS	3	3 Tandberg 3000	2/23/10 - 2/26/10	Rufus/Carl F.-C	Completed	
2	El Paso SPC	Converted	2 DHS	2	2 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	
3	El Paso	Converted	1 DHS	1	1 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	
4	San Antonio	Converted	3 DHS + 3 New	6	6 Tandberg 3000	3/15/10 - 3/19/10	Rufus/Carl F.-C	Completed	
5	Memphis	Converted	1 DHS + 1 New	2	2 Tandberg 3000	6/25/2010	Carl F. - CSC	Completed	
6	Newark	Converted	1 DHS + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	
7	Elizabeth	Converted	1 EOL + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	
8	Kansas	Converted	1 New	1	1 Tandberg 3000	4/12/10 - 4/16/10	Carl F. - CSC	Completed	
9	Salt Lake City	Converted	1 EOL	1	1 Tandberg 3000	4/12/10 - 4/16/10	Rufus A-K-CS	Completed	
10	San Diego	Converted	3 DHS	3	3 Tandberg 3000	4/17/10 - 4/23/10	Rufus/Carl F.-C	Completed	
11	East Mesa	Converted	2 DHS	2	2 Tandberg 3000	4/19/10 - 4/23/10	Rufus/Carl F.-C	Completed	
12	Baltimore	Converted	1 DHS + 2 New + 1 upgrade	3	3 Tandberg 3000	4/26/10 - 4/30/10	Rufus A-K-CS	Completed	
13	Boston	Converted	1 DHS + 1 New + 1 EOL	3	3 Tandberg 3000	5/03/10 - 5/07/10	Carl F. - CSC	Completed	
14	Omaha	Converted	1 New + 1 EOL	2	2 Tandberg 3000	5/10/10 - 5/12/10	Carl F. - CSC	Completed	
15	Dallas	Converted	2 DHS + 1 EOL	3	3 Tandberg 3000	5/17/10 - 5/21/10	Rufus A-K-CS	Completed	
16	Port Isabel	Converted	2 DHS + 1 New	3	3 Tandberg 3000	5/24/10 - 5/28/10	Rufus A-K-CS	Completed	
17	Honolulu	Converted	1 New	1	1 Tandberg 3000	11/22/2009	Zach S. - CSC	Completed	
20	Saipan	12/2010	2 New	2	2 Tandberg 3000	11/22/2009	Carl F. - CSC	Completed	
21	Chicago	Converted	1 New	1	1 Tandberg 3000	1/4/2010	Rufus A-K-CS	Completed	
22	Houston	Converted	1 EOL	1	1 Tandberg 3000	11/30/2009	Ron Brown	Completed	
23	Houston Detention	Converted	1 EOL + 1 New	2	2 Tandberg 3000	11/30/2009	Ron Brown	Completed	
24	OClJ Conference Ro	N/A	1 EOL	1	1 Tandberg 3000	10/5/2009	Sorin B.	Completed	
25	Arlington	N/A	1 EOL	1	1 Tandberg 3000	10/27/2009	Carl F.	Completed	
26	Honolulu	Converted	1 New	1	1 Tandberg 3000	6/14/10 - 6/16/10	Carl F.	Completed	
27	San Juan	Converted	1 DHS + 1 New	2	2 Tandberg 3000	7/6/10 - 7/8/10	Carl F.	Completed	
28	El Paso	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed	
29	El Paso SPC	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed	
Total:									53

Phase 2 - (22 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status
1	Varick	Converted	1 New	1	6/18/2010	6/24/10-6/25/10	Carl F.	Completed
2	Los Angeles	Converted	2 EOL	2	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
3	Los Angeles Fed Bldg	Converted	1 EOL	1	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
4	Pearsall	Converted	2 DHS	2	7/15/2010	07/18/10-07/23/10	Rufus AK	Completed
5	Newark	Converted	1 New	1	7/29/2010	8/10/10 - 8/11/10	Carl F.	Completed
6	Bloomington	Converted	1 New + 1 EOL	2	8/3/2010	8/12/10 - 8/13/10	Rufus AK	Completed
7	Portland	Converted	1 EOL + 1 New	2	8/19/2010	08/20/10-08/25/10	Carl/Rufus	Completed
8	Philadelphia	Converted	1 EOL	1	8/23/2010	08/26/10-09/01/10	Carl/Rufus	Completed
9	Orlando	Converted	2 EOL	2	9/2/2010	9/08/10 - 9/10/10	Rufus AK	Completed
10	Chicago	Converted	1 EOL	1	9/2/2010	9/07/10 - 9/09/10	Carl F.	Completed
11	Detroit	Converted	1 DHS + 1 New	2	9/9/2010	9/12/10 - 9/15/10	Rufus AK	Completed
12	Denver	Converted	1 DHS + 1 New	2	9/15/2010	09/16/10-09/22/10	Carl/Rufus	Completed
13	San Francisco	Converted	1 New	1	9/20/2010	9/23/10 - 9/25/10	Carl F.	Completed
14	Tucson	Converted	1 EOL + 1 New	2	9/23/2010	09/27/10-9/30/10	Rufus AK	Completed

Total: 22

Phase 3 - (36 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1	Los Angeles	Converted	1 New	1	12/3/2010	12/08/10-12/10/10	D. Wilkins	Completed
2	Newark	Converted	1 New	1	1/7/2011	01/12/11-01/13/11	D. Wilkins	Completed
3	Atlanta	Converted	4 EOL	2	2/8/2011	02/10/11-02/11/11	D. Wilkins	Completed
4	Stewart(Lumpkin)	Converted	2 EOL *	2	2/15/2011	02/17/11CT 1, 02/18/11CT 3	D. Wilkins	Completed
5	Bloomington	Converted	1 New	1	3/1/2011	3/02/2011, CT A	D. Wilkins	Completed
6	York	Converted	1 EOL	1	2/24/2011	03/04/11, CT 3	D. Wilkins	Completed
7	San Francisco	Converted	1 New	1	3/4/2011	03/07/2011, CT 1, 03/08/11 CT 2	D. Wilkins	Completed
8	Charlotte	Converted	1 EOL	1	3/8/2011	03/11/11 CT 2	D. Wilkins	Completed

9	Arlington	Converted	1 New (990 MXP)	0	5/27/2011	6/28/2011	D. Wilkins	Completed
10	Tacoma	Converted	1 New (990 MXP)	0	5/26/2011	6/7/2011	D. Wilkins	Completed
11	Krome	Converted	2 EOL	2	5/27/2011	TBD	D. Wilkins	Completed
12	Los Angeles	Converted	3 New	3	6/21/2011	07/05/11 - 07/08/11	D. Wilkins	Completed
13	El Centro	Converted	1 New	1	7/14/2011	07/26/11 - 07/29/11	D. Wilkins	Completed
14	Imperial	Converted	1 DHS	1	7/14/2011	07/26/11 - 07/29/11	D. Wilkins	Completed
15	Harlingen	Converted	1DHS + 1 EOL+880m	0	Willacy replacements	09/18/11 - 09/22/11	D. Wilkins	Completed
16	Batavia	Converted	1 DHS *	2	10/13/2011	TBD	D. Wilkins	Partial
17	Buffalo	Converted	1 DHS	1	10/13/2011	TBD	D. Wilkins	Partial
18	San Antonio	Converted	1 New	1	8/26/2011	10/17/2011	D. Wilkins	Completed
19	Dallas	Converted	1 New	1	8/26/2011	10/18/2011	D. Wilkins	Completed
20	New Orleans	Converted	1 DHS	1	8/26/2011	12/27/2011	D. Wilkins	Completed
21	Oakdale	Converted	1 DHS	1	8/26/2011	TBD	D. Wilkins	Partial
22	Eloy	Converted	1 EOL	1	9/30/2011	10/3/2011	D. Wilkins	Completed
23	Phoenix	Converted	1 EOL	1	10/4/2011	10/4/2011	D. Wilkins	Completed
24	Florence	Converted	1 DHS	1	10/4/2011	10/5/2011	D. Wilkins	Completed
25	Seattle	Converted	1 DHS	1	8/26/2011	12/2/2011	D. Wilkins	Completed
26	Newark	Converted	1 New	1	8/26/2011	11/29/2011	D. Wilkins	Completed
27	BTC	Converted	1 DHS	1	10/7/2011	12/2/2011	D. Wilkins	Completed
28	Hartford	Converted	1 EOL	1	10/7/2011	10/13/2011	D. Wilkins	Completed
29	Harlingen	Converted	1EOL	1	12/13/2011	TBD	D. Wilkins	Partial
30	Sansome (SFD)	Converted	2 New	2	1/23/2011	TBD	TBD	Stage I
31	Los Angeles	Converted	1 New	1	TBD	TBD	TBD	TBD
32	TBD			1				

Total: 36

Phase 4 - (12 VTC units)								
Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1				1	TBD	TBD	TBD	
2				1	TBD	TBD	TBD	
3				1	TBD	TBD	TBD	
4				1	TBD	TBD	TBD	
5				1	TBD	TBD	TBD	

6				1	TBD	TBD	TBD	
7				1	TBD	TBD	TBD	
8				1	TBD	TBD	TBD	
9				1	TBD	TBD	TBD	
10				1	TBD	TBD	TBD	
11				1	TBD	TBD	TBD	
12				1	TBD	TBD	TBD	
Total:				12				

Legend

EOL: End of Life are units that are no longer supported by Tandberg

New: These are new installations where there were no previous VTCs installed.

DHS: These are Polycom units that were installed by the Department of Homeland Security (ICE)

Stage 1: The beginning stage of the VTC installation.

Partial: The unit is built and is awaiting DAR integration

Completed: The VTC has been installed and integrated in to DAR

Date Notes:

- 2011 1. The May start is pending on the circuit upgrade. Most of the sites will need a bandwidth upgrade to accommodate VTC calls over the network.
- 2011 2. Some sites were removed that had units that were still maintained under a service agreement with Tandberg. Please see attached corrections to the *OCIJ Installation Plan*.
- 2011 3. 990 MXP's and 880MXP's are EOL but can be maintained under Tandberg maintenance until 2014
- 2011 4. We are installing 990 MXP's at Tacoma and Arlington.
- 2011 5. The Batavia Court has 2 VTC units that will be replaced. I am incorporating the 2nd VTC install into phase 4.
- 2011 6. The 7/25 date was provided by the Los Angeles acting CA, Jeanette Patron. We were told to install the units in July.
- 2011 7. The installation at Imperial and El Centro will need new ISDN circuits ordered and that will take 30 + days.
- 2011 8. IRM recommends that the list be re-prioritized to have the EOL units be replaced prior to new installations.
- 2011 9. IRM recommends that the sites with 990 MXP's and 880 MXP's not be replaced until these units go EOL. The EOL date is 1/1/2015.
- 2011 The new units should go to sites for new installations.
- 2011 10. We have a total of 19 units in storage. We have 16 units left in Phase 3 and I moved the extra 3 units into Phase 4 or identify the 3 locations.
- 1/17/12 11. The Lancaster Court may be too small to have a 3000MXP. My recommendation is to install a 990MXP.
- 1/17/12 12. Please confirm that the East Mesa Court will install 2 units. The court has 2 courtrooms and 2 VTCs installed in those courtrooms.
- 2/14/12 13. OCIJ needs to identify where the last VTC for Phase 3 will be installed.
- 2/14/12 14. There are 12 VTC units that need to be installed. OCIJ stated that the units will be used as "back ups"

Phase/Surplus Group

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase 2 (22 units)

Phase

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 3 (36 units)

Phase 4 (12 units)

Revision Date:

July 29, 2011

Phase 1 - (53 VTC units)								
Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Unit type	Arrival - Departure Date	Installation Team	Status
1	Miami	Converted	3 DHS	3	3 Tandberg 3000	2/23/10 - 2/26/10	Rufus/Carl F.-C	Completed
2	El Paso SPC	Converted	2 DHS	2	2 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed
3	El Paso	Converted	1 DHS	1	1 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed
4	San Antonio	Converted	3 DHS + 3 New	6	6 Tandberg 3000	3/15/10 - 3/19/10	Rufus/Carl F.-C	Completed
5	Memphis	Converted	1 DHS + 1 New	2	2 Tandberg 3000	6/25/2010	Carl F. - CSC	Completed
6	Newark	Converted	1 DHS + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed
7	Elizabeth	Converted	1 EOL + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed
8	Kansas	Converted	1 New	1	1 Tandberg 3000	4/12/10 - 4/16/10	Carl F. - CSC	Completed
9	Salt Lake City	Converted	1 EOL	1	1 Tandberg 3000	4/12/10 - 4/16/10	Rufus A-K.-CS	Completed
10	San Diego	Converted	3 DHS	3	3 Tandberg 3000	4/17/10 - 4/23/10	Rufus/Carl F.-C	Completed
11	East Mesa	Converted	2 DHS	2	2 Tandberg 3000	4/19/10 - 4/23/10	Rufus/Carl F.-C	Completed
12	Baltimore	Converted	1 DHS + 2 New + 1 upgrade	3	3 Tandberg 3000	4/26/10 - 4/30/10	Rufus A-K.-CS	Completed
13	Boston	Converted	1 DHS + 1 New + 1 EOL	3	3 Tandberg 3000	5/03/10 - 5/07/10	Carl F. - CSC	Completed
14	Omaha	Converted	1 New + 1 EOL	2	2 Tandberg 3000	5/10/10 - 5/12/10	Carl F. - CSC	Completed
15	Dallas	Converted	2 DHS + 1 EOL	3	3 Tandberg 3000	5/17/10 - 5/21/10	Rufus A-K.-CS	Completed
16	Port Isabel	Converted	2 DHS + 1 New	3	3 Tandberg 3000	5/24/10 - 5/28/10	Rufus A-K.-CS	Completed
17	Honolulu	Converted	1 New	1	1 Tandberg 3000	11/22/2009	Zach S. - CSC	Completed
20	Saipan	12/2010	2 New	2	2 Tandberg 3000	11/22/2009	Carl F. - CSC	Completed
21	Chicago	Converted	1 New	1	1 Tandberg 3000	1/4/2010	Rufus A-K.-CS	Completed
22	Houston	Converted	1 EOL	1	1 Tandberg 3000	11/30/2009	Ron Brown	Completed
23	Houston Detention	Converted	1 EOL + 1 New	2	2 Tandberg 3000	11/30/2009	Ron Brown	Completed
24	OCIJ Conference Ro	N/A	1 EOL	1	1 Tandberg 3000	10/5/2009	Sorin B.	Completed
25	Arlington	N/A	1 EOL	1	1 Tandberg 3000	10/27/2009	Carl F	Completed
26	Honolulu	Converted	1 New	1	1 Tandberg 3000	6/14/10 - 6/16/10	Carl F.	Completed
27	San Juan	Converted	1 DHS + 1 New	2	2 Tandberg 3000	7/6/10 - 7/8/10	Carl F.	Completed
28	El Paso	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed
29	El Paso SPC	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed

Total: 53

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VTC
Installation
Schedule
Feb. 2010 -
Oct. 2011

Phase 2 - (22 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status
1	Varick	Converted	1 New	1	6/18/2010	6/24/10-6/25/10	Carl F.	Completed
2	Los Angeles	Converted	2 EOL	2	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
3	Los Angeles Fed Bldg	Converted	1 EOL	1	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
4	Pearsall	Converted	2 DHS	2	7/15/2010	07/18/10-07/23/10	Rufus AK	Completed
5	Newark	Converted	1 New	1	7/29/2010	8/10/10 - 8/11/10	Carl F.	Completed
6	Bloomington	Converted	1 New + 1 EOL	2	8/3/2010	8/12/10 - 8/13/10	Rufus AK	Completed
7	Portland	Converted	1 EOL + 1 New	2	8/19/2010	08/20/10-08/25/10	Carl/Rufus	Completed
8	Philadelphia	Converted	1 EOL	1	8/23/2010	08/26/10-09/01/10	Carl/Rufus	Completed
9	Orlando	Converted	2 EOL	2	9/2/2010	9/08/10 - 9/10/10	Rufus AK	Completed
10	Chicago	Converted	1 EOL	1	9/2/2010	9/07/10 - 9/09/10	Carl F.	Completed
11	Detroit	Converted	1 DHS + 1 New	2	9/9/2010	9/12/10 - 9/15/10	Rufus AK	Completed
12	Denver	Converted	1 DHS + 1 New	2	9/15/2010	09/16/10-09/22/10	Carl/Rufus	Completed
13	San Francisco	Converted	1 New	1	9/20/2010	9/23/10 - 9/25/10	Carl F.	Completed
14	Tucson	Converted	1 EOL + 1 New	2	9/23/2010	09/27/10-9/30/10	Rufus AK	Completed
Total:				22				

Phase 3 - (36 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1	Los Angeles	Converted	1 New	1	12/3/2010	12/08/10-12/10/10	D. Wilkins	Completed
2	Newark	Converted	1 New	1	1/7/2011	01/12/11-01/13/11	D. Wilkins	Completed
3	Atlanta	Converted	4 EOL	2	2/8/2011	02/10/11-02/11/11	D. Wilkins	Completed
4	Stewart(Lumpkin)	Converted	2 EOL *	2	2/15/2011	02/17/11 CT 1, 02/18/11 CT 3	D. Wilkins	Completed
5	Bloomington	Converted	1 New	1	3/1/2011	3/02/2011, CT A	D. Wilkins	Completed
6	York	Converted	1 EOL	1	2/24/2011	03/04/11, CT 3	D. Wilkins	Completed
7	San Francisco	Converted	1 New	1	3/4/2011	03/07/2011, CT 1, 03/08/11 CT 2	TBD	Completed
8	Charlotte	Converted	1 EOL	1	3/8/2011	03/11/11 CT 2	TBD	Completed
9	Arlington	Converted	1 New (990 MXP)	0	5/27/2011	6/28/2011	TBD	Completed

HARL

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
10	Tacoma	Converted	1 New (990 MXP)	0	5/26/2011	6/7/2011	TBD	Completed
11	Krome	Converted	2 EOL	2	5/27/2011	TBD	TBD	Completed
12	Los Angeles	Converted	3 New	3	6/21/2011	07/05/11 - 07/08/11	TBD	Completed
13	El Centro	Converted	1 New	1	7/14/2011	07/26/11 - 07/29/11	TBD	Stage 6
14	Imperial	Converted	1 DHS	1	7/14/2011	07/26/11 - 07/29/11	TBD	Stage 6
15	Dallas	Converted	1 New	1	8/29/2011	09/01/11 - 09/02/11	TBD	
16	San Antonio	Converted	1 New	1	9/1/2011	09/07/11 - 09/08/11	TBD	
17	Lancaster	Converted	1 EOL	1	9/8/2011	09/12/11 - 09/16/11	TBD	
18	East Mesa	Converted	2 New	2	9/8/2011	09/14/11 - 09/16/11	TBD	
19	Harlingen	Converted	1 DHS + 1 EOL + 880m	0	Willacy replacements	09/18/11 - 09/22/11	TBD	
20	Newark	Converted	1 New	1	9/19/2011	09/22/11 - 09/23/11	TBD	
21	Eloy	Converted	1 EOL	1	9/21/2011	09/25/11 - 09/30/11	TBD	
22	Florence	Converted	1 DHS	1	9/21/2011	09/25/11 - 09/30/11	TBD	
23	Phoenix	Converted	1 EOL	1	9/21/2011	09/25/11 - 09/30/11	TBD	
24	Hartford	Converted	1 EOL	1	9/28/2011	10/03/11 - 10/04/11	TBD	
25	BTC	Converted	1 DHS	1	9/28/2011	10/05/11 - 10/06/11	TBD	
26	New Orleans	Converted	1 DHS	1	10/6/2011	10/11/11 - 10/14/11	TBD	
28	Oakdale	Converted	1 DHS	1	10/6/2011	10/11/11 - 10/14/11	TBD	
29	Seattle	Converted	1 DHS	1	10/6/2011	10/13/11 - 10/14/11	TBD	
30	Buffalo	Converted	1 DHS	1	10/13/2011	10/17/11 - 10/18/11	TBD	
31	Batavia	Converted	1 DHS *	1	10/13/2011	10/17/11 - 10/18/11	TBD	
				Total:	33			

Recycled Units: 880MXP and 990MXPs returned from the field: 5

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1	Atlanta	Converted	2 - 990MXPs	2	TBD	TBD	TBD	
2	Baltimore	Converted	1 - 990MXP	1	TBD	TBD	TBD	
3	Chicago Det.	Converted	2 - 990MXPs	2	TBD	TBD	TBD	
4	Cleveland	Converted	3 - 990MXPs	3	TBD	TBD	TBD	
5	Detroit	Converted	1 - 990MXP	1	TBD	TBD	TBD	
6	New York	Converted	1 - 990MXP	1	TBD	TBD	TBD	
7	Orlando	Converted	1 - 990MXP	1	TBD	TBD	TBD	

(LEVEL 4)

DALT.

CLE

8	Philadelphia	Converted	1 - 880MXP	1	TBD	TBD	TBD	
9	San Francisco	Converted	1 - 990MXP	1	TBD	TBD	TBD	
10	Willacy	Converted	3 - 990MXPs	3	TBD	TBD	TBD	
11	Arlington	Converted	2 - 880MXPs	2	TBD	TBD	TBD	
12	Boston	Converted	2 - 880MXPs	2	TBD	TBD	TBD	
13	Kromc	Converted	1 - 880MXP	1	TBD	TBD	TBD	
14	Ulster	Converted	1 - 880MXP	1	TBD	TBD	TBD	
15	Harlingen	Converted	1 - 990MXP	1	TBD	TBD	TBD	
16	Las Vegas	Converted	1 - 990MXP	1	TBD	TBD	TBD	
17	Batavia	Converted	1 New*	1	TBD	TBD	TBD	

Total: 25

Legend

EOL: End of Life are units that are no longer supported by Tandberg

New: These are new installations where there were no previous VTCs installed.

DHS: These are Polycom units that were installed by the Department of Homeland Security (ICE)

Note:

1. The May start is pending on the circuit upgrade. Most of the sites will need a bandwidth upgrade to accommodate VTC calls over the network.
2. Some sites were removed that had units that were still maintained under a service agreement with Tandberg. Please see attached corrections to the *OCIJ Installation Plan*.
3. 990 MXPs and 880MXPs are EOL but can be maintained under Tandberg maintenance until 2014
4. We are installing 990 MXPs at Tacoma and Arlington.
5. The Batavia Court has 2 VTC units that will be replaced. I am incorporating the 2nd VTC install into phase 4.
6. The 7/25 date was provided by the Los Angeles acting CA, Jeanette Patron. We were told to install the units in July.
7. The installation at Imperial and El Centro will need new ISDN circuits ordered and that will take 30 + days.
8. IRM recommends that the list be re-prioritized to have the EOL units be replaced prior to new installations.
9. IRM recommends that the sites with 990 MXPs and 880 MXPs not be replaced until these units go EOL. The EOL date is 1/1/2015. The new units should go to sites for new installations.
10. We have a total of 19 units in storage. We have 16 units left in Phase 3 and I moved the extra 3 units into Phase 4.

Stage 1

Five weeks prior to installation the circuits are ordered and DAR tech is scheduled.

Stage:2

Four weeks prior a site survey is conducted with court.

Stage 3

Three Weeks prior the court availability is coordinated with the court.

Stage 4

Two Weeks prior the installation memo is emailed to CA confirming the installation and shipment coordination with logistics vendor.

Stage 5

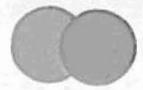
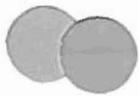
1 Week prior the circuits and cabling are installed. The unit is delivered.

Stage 6

Contractor onsite to install unit.

Final Stage

Completed



Phase/Surplus Group

Phase 2 (22 units)

53

Phase

Phase 3 (36 units)



Phase 4 (0 units)

Revision Date:

April 27, 2011

Phase 1 - (53 VTC units)									
Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Unit type	Arrival - Departure Date	Installation Team	Status	
1	Miami	Converted	3 DHS	3	3 Tandberg 3000	2/23/10 - 2/26/10	Rufus/Carl F.-C	Completed	
2	El Paso SPC	Converted	2 DHS	2	2 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	
3	El Paso	Converted	1 DHS	1	1 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	
4	San Antonio	Converted	3 DHS + 3 New	6	6 Tandberg 3000	3/15/10 - 3/19/10	Rufus/Carl F.-C	Completed	
5	Memphis	Converted	1 DHS + 1 New	2	2 Tandberg 3000	6/25/2010	Carl F. - CSC	Completed	
6	Newark	Converted	1 DHS + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	
7	Elizabath	Converted	1 EOL + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	
8	Kansas	Converted	1 New	1	1 Tandberg 3000	4/12/10 - 4/16/10	Carl F. - CSC	Completed	
9	Salt Lake City	Converted	1 EOL	1	1 Tandberg 3000	4/12/10 - 4/16/10	Carl F. - CSC	Completed	
10	San Diego	Converted	3 DHS	3	3 Tandberg 3000	4/17/10 - 4/23/10	Rufus A-K.-CS	Completed	
11	East Mesa	Converted	2 DHS	2	2 Tandberg 3000	4/17/10 - 4/23/10	Rufus/Carl F.-C	Completed	
12	Baltimore	Converted	1 DHS + 2 New + 1 upgrade	3	3 Tandberg 3000	4/19/10 - 4/23/10	Rufus/Carl F.-C	Completed	
13	Boston	Converted	1 DHS + 1 New + 1 EOL	3	3 Tandberg 3000	4/26/10 - 4/30/10	Rufus A-K.-CS	Completed	
14	Omaha	Converted	1 New + 1 EOL	2	2 Tandberg 3000	5/03/10 - 5/07/10	Carl F. - CSC	Completed	
15	Dallas	Converted	2 DHS + 1 EOL	3	3 Tandberg 3000	5/10/10 - 5/12/10	Carl F. - CSC	Completed	
16	Port Isabel	Converted	2 DHS + 1 New	3	3 Tandberg 3000	5/17/10 - 5/21/10	Rufus A-K.-CS	Completed	
17	Honolulu	Converted	1 New	1	1 Tandberg 3000	5/24/10 - 5/28/10	Rufus A-K.-CS	Completed	
20	Saipan	12/2010	2 New	2	2 Tandberg 3000	11/22/2009	Zach S. - CSC	Completed	
21	Chicago	Converted	1 New	1	1 Tandberg 3000	11/22/2009	Carl F. - CSC	Completed	
22	Houston	Converted	1 EOL	1	1 Tandberg 3000	1/4/2010	Rufus A-K.-CS	Completed	
23	Houston Detention	Converted	1 EOL + 1 New	2	2 Tandberg 3000	11/30/2009	Ron Brown	Completed	
24	OCJ Conference Room	N/A	1 EOL	1	1 Tandberg 3000	10/5/2009	Ron Brown	Completed	
25	Arlington	N/A	1 EOL	1	1 Tandberg 3000	10/27/2009	Sorin B.	Completed	
26	Honolulu	Converted	1 New	1	1 Tandberg 3000	10/27/2009	Carl F	Completed	
27	San Juan	Converted	1 DHS + 1 New	2	2 Tandberg 3000	6/14/10 - 6/16/10	Carl F.	Completed	
28	El Paso	Converted	1 New	1	1 Tandberg 3000	7/6/10 - 7/8/10	Carl F.	Completed	
29	El Paso SPC	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed	

Total: 53

Phase 2 - (22 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status
1	Varick	Converted	1 New	1	6/18/2010	6/24/10-6/25/10	Carl F.	Completed
2	Los Angeles	Converted	2 EOL	2	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
3	Los Angeles Fed Bldg	Converted	1 EOL	1	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
4	Pearsall	Converted	2 DHS	2	7/15/2010	07/18/10-07/23/10	Rufus AK	Completed
5	Newark	Converted	1 New	1	7/29/2010	8/10/10 - 8/11/10	Carl F.	Completed
6	Bloomington	Converted	1 New + 1 EOL	2	8/3/2010	8/12/10 - 8/13/10	Rufus AK	Completed
7	Portland	Converted	1 EOL + 1 New	2	8/19/2010	08/20/10-08/25/10	Carl/Rufus	Completed
8	Philadelphia	Converted	1 EOL	1	8/23/2010	08/26/10-09/01/10	Carl/Rufus	Completed
9	Orlando	Converted	2 EOL	2	9/2/2010	9/08/10 - 9/10/10	Rufus AK	Completed
10	Chicago	Converted	1 EOL	1	9/2/2010	9/07/10 - 9/09/10	Carl F.	Completed
11	Detroit	Converted	1 DHS + 1 New	2	9/9/2010	9/12/10 - 9/15/10	Rufus AK	Completed
12	Denver	Converted	1 DHS + 1 New	2	9/15/2010	09/16/10-09/22/10	Carl/Rufus	Completed
13	San Francisco	Converted	1 New	1	9/20/2010	9/23/10 - 9/25/10	Carl F.	Completed
14	Tucson	Converted	1 EOL + 1 New	2	9/23/2010	09/27/10-9/30/10	Rufus AK	Completed
Total:				22				

Phase 3 - (36 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1	Los Angeles	Converted	1 New	1	12/3/2010	12/08/10-12/10/10	D. Wilkins	Completed
2	Newark	Converted	1 New	1	1/7/2011	01/12/11-01/13/11	D. Wilkins	Completed
3	Atlanta	Converted	4 EOL	2	2/8/2011	02/10/11-02/11/11	D. Wilkins	Completed
4	Stewart(Lumpkin)	Converted	2 EOL *	2	2/15/2011	02/17/11CT 1, 02/18/11CT 3	D. Wilkins	Completed
5	Bloomington	Converted	1 New	1	3/1/2011	3/02/2011,CT A	D. Wilkins	Completed
6	York	Converted	1 EOL	1	2/24/2011	03/04/11, CT 3	D. Wilkins	Completed
7	San Francisco	Converted	1 New	1	3/4/2011	03/07/2011,CT 1, 03/08/11 CT 2	TBD	Completed
8	Charlotte	Converted	1 EOL	1	3/8/2011	03/11/11 CT 2	TBD	Completed
9	Tacoma	Converted	1 New (990 MXP)	1	5/20/2011	05/23/11 - 05/25/11	TBD	Stage 2
10	Arlington	Converted	1 New (990 MXP)	1	5/20/2011	05/23/11 - 05/25/11	TBD	Stage 2

11	Los Angeles	Converted	3 New	3	5/18/2011	05/23/11 - 05/25/11	TBD	
12	Dallas	Converted	1 New	1	5/18/2011	05/24/11 - 05/25/11	TBD	
13	San Antonio	Converted	1 New	1	5/18/2011	05/25/11 - 05/26/11	TBD	
14	Krome	Converted	2 EOL	2	5/26/2011	6/01/11 - 06/02/11	TBD	
15	El Centro	Converted	1 New	1	6/2/2011	06/6/11 - 06/10/11	TBD	
16	Imperial	Converted	1 DHS	1	6/2/2011	06/6/11 - 06/10/11	TBD	
17	Lancaster	Converted	1 EOL	1	6/2/2011	06/6/11 - 06/10/11	TBD	
18	East Mesa	Converted	2 New	2	6/2/2011	06/6/11 - 06/10/11	TBD	
19	Harlingen	Converted	1 DHS + 1 EOL+880mxp	3	6/9/2011	06/13/11 - 06/14/11	TBD	
20	Newark	Converted	1 New	1	6/9/2011	06/16/11 - 06/17/11	TBD	
21	Eloy	Converted	1 EOL	1	6/16/2011	06/20/11 - 06/24/11	TBD	
22	Florence	Converted	1 DHS	1	6/16/2011	06/20/11 - 06/24/11	TBD	
23	Phoenix	Converted	1 EOL	1	6/16/2011	06/20/11 - 06/24/11	TBD	
24	Hartford	Converted	1 EOL	1	6/23/2011	06/27/11 - 06/29/11	TBD	
25	BTC	Converted	1 DHS	1	6/23/2011	06/30/11 - 07/01/11	TBD	
26	New Orleans	Converted	1 DHS	1	6/30/2011	07/05/11 - 07/08/11	TBD	
28	Oakdale	Converted	1 DHS	1	6/30/2011	07/05/11 - 07/08/11	TBD	
29	Seattle	Converted	1 DHS	1	7/7/2011	07/11/11 - 07/12/11	TBD	
30	Buffalo	Converted	1 DHS	1	7/7/2001	07/13/11 - 07/15/11	TBD	
31	Batavia	Converted	1 DHS *	1	7/7/2001	07/13/11 - 07/15/11	TBD	

Total: 38

Recycled Units: 880MXP and 990MXPs returned from the field: 5

Phase 4 - (0 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	DAR Integration Date	Installation Team	Status
1	Atlanta	Converted	2 - 990MXPs	2	TBD	TBD	TBD	
2	Baltimore	Converted	1 - 990MXP	1	TBD	TBD	TBD	
3	Chicago Det.	Converted	2 - 990MXPs	2	TBD	TBD	TBD	
4	Cleveland	Converted	3 - 990MXPs	3	TBD	TBD	TBD	
5	Detroit	Converted	1 - 990MXP	1	TBD	TBD	TBD	
6	New York	Converted	1 - 990MXP	1	TBD	TBD	TBD	
7	Orlando	Converted	1 - 990MXP	1	TBD	TBD	TBD	
8	Philadelphia	Converted	1 - 880MXP	1	TBD	TBD	TBD	
9	San Francisco	Converted	1 - 990MXP	1	TBD	TBD	TBD	
10	Willacy	Converted	3 - 990MXPs	3	TBD	TBD	TBD	

11	Arlington	Converted	2 - 880MXPs	2	TBD	TBD	TBD
12	Boston	Converted	2 - 880MXPs	2	TBD	TBD	TBD
13	Krome	Converted	1 - 880MXP	1	TBD	TBD	TBD
14	Ulster	Converted	1 - 880MXP	1	TBD	TBD	TBD
15	Harlingen	Converted	1 - 990MXP	1	TBD	TBD	TBD
16	Las Vegas	Converted	1 - 990MXP	1	TBD	TBD	TBD
17	Batavia	Converted	1 New*	1	TBD	TBD	TBD
Total:				25			

Legend

EOL: End of Life are units that are no longer supported by Tandberg

New: These are new installations where there were no previous VTCs installed

DHS: These are Polycom units that were installed by the Department of Homeland Security (ICE)

Note:

1. The May start is pending on the circuit upgrade. Most of the sites will need a bandwidth upgrade to accommodate VTC calls over the network.
2. Some sites were removed that had units that were still maintained under a service agreement with Tandberg. Please see attached corrections to the *OCU Installation Plan*.
3. 990 MXPs and 880MXPs are EOL but can be maintained under Tandberg maintenance until 2014
4. We are installing 990 MXPs at Tacoma and Arlington.
5. The Batavia Court has 2 VTC units that will be replaced. 1 am incorporating the 2 VTC install into phase 4.

Stage 1

Five weeks prior to installation the circuits are ordered and DAR tech is scheduled.

Stage:2

Four weeks prior a site survey is conducted with court.

Stage 3

Three Weeks prior the court availability is coordinated with the court.

Stage 4

Two Weeks prior the installation memo is emailed to CA confirming the installation and shipment coordination with logistics vendor.

Stage 5

1 Week prior the circuits and cabling are installed. The unit is delivered.

Stage 6
Contractor onsite to install unit.

Final Stage
Completed

Phase 4 (0 units)

Revision Date:

November 17, 2010

Phase 1 - (53 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Unit type	Arrival - Departure Date	Installation Team	Status	Phase
1	Miami	Converted	3 DHS	3	3 Tandberg 3000	2/23/10 - 2/26/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
2	El Paso SPC	Converted	2 DHS	2	2 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	Phase 1 (53 units)
3	El Paso	Converted	1 DHS	1	1 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC	Completed	Phase 1 (53 units)
4	San Antonio	Converted	3 DHS + 3 New	6	6 Tandberg 3000	3/15/10 - 3/19/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
5	Memphis	Converted	1 DHS + 1 New	2	2 Tandberg 3000	6/25/2010	Carl F. - CSC	Completed	Phase 1 (53 units)
6	Newark	Converted	1 DHS + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
7	Elizabeth	Converted	1 EOL + 1 New	2	2 Tandberg 3000	4/06/10 - 4/09/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
8	Kansas	Converted	1 New	1	1 Tandberg 3000	4/12/10 - 4/16/10	Carl F. - CSC	Completed	Phase 1 (53 units)
9	Salt Lake City	Converted	1 EOL	1	1 Tandberg 3000	4/12/10 - 4/16/10	Rufus A-K.-CS	Completed	Phase 1 (53 units)
10	San Diego	Converted	3 DHS	3	3 Tandberg 3000	4/17/10 - 4/23/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
11	East Mesa	Converted	2 DHS	2	2 Tandberg 3000	4/19/10 - 4/23/10	Rufus/Carl F.-C	Completed	Phase 1 (53 units)
12	Baltimore	Converted	1 DHS + 2 New + 1 upgrade	3	3 Tandberg 3000	4/26/10 - 4/30/10	Rufus A-K.-CS	Completed	Phase 1 (53 units)
13	Boston	Converted	1 DHS + 1 New + 1 EOL	3	3 Tandberg 3000	5/03/10 - 5/07/10	Carl F. - CSC	Completed	Phase 1 (53 units)
14	Omaha	Converted	1 New + 1 EOL	2	2 Tandberg 3000	5/10/10 - 5/12/10	Carl F. - CSC	Completed	Phase 1 (53 units)
15	Dallas	Converted	2 DHS + 1 EOL	3	3 Tandberg 3000	5/17/10 - 5/21/10	Rufus A-K.-CS	Completed	Phase 1 (53 units)
16	Port Isabel	Converted	2 DHS + 1 New	3	3 Tandberg 3000	5/24/10 - 5/28/10	Rufus A-K.-CS	Completed	Phase 1 (53 units)
17	Honolulu	Converted	1 New	1	1 Tandberg 3000	11/22/2009	Zach S. - CSC	Completed	Phase 1 (53 units)
20	Saipan	12/2010	2 New	2	2 Tandberg 3000	11/22/2009	Carl F. - CSC	Completed	Phase 1 (53 units)
21	Chicago	Converted	1 New	1	1 Tandberg 3000	1/4/2010	Rufus A-K.-CS	Completed	Phase 1 (53 units)
22	Houston	Converted	1 EOL	1	1 Tandberg 3000	11/30/2009	Ron Brown	Completed	Phase 1 (53 units)
23	Houston Detention	Converted	1 EOL + 1 New	2	2 Tandberg 3000	11/30/2009	Ron Brown	Completed	Phase 1 (53 units)
24	OCIJ Conference Room	N/A	1 EOL	1	1 Tandberg 3000	10/5/2009	Sorin B.	Completed	Phase 1 (53 units)
25	Arlington	N/A	1 EOL	1	1 Tandberg 3000	10/27/2009	Carl F	Completed	Phase 1 (53 units)
26	Honolulu	Converted	1 New	1	1 Tandberg 3000	6/14/10 - 6/16/10	Carl F.	Completed	Phase 1 (53 units)
27	San Juan	Converted	1 DHS + 1 New	2	2 Tandberg 3000	7/6/10 - 7/8/10	Carl F.	Completed	Phase 1 (53 units)
28	El Paso	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed	Phase 1 (53 units)
29	El Paso SPC	Converted	1 New	1	1 Tandberg 3000	7/13/10 - 7/16/10	Rufus AK	Completed	Phase 1 (53 units)

Total: 53

Phase 2 - (22 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status	Phase/Surplus Group
1	Varick	Converted	1 New	1	6/18/2010	6/24/10-6/25/10	Carl F.	Completed	Phase 2 (22 units)
2	Los Angeles	Converted	2 EOL	2	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed	Phase 2 (22 units)
3	Los Angeles Fed Bldg	Converted	1 EOL	1	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed	Phase 2 (22 units)
4	Pearsall	Converted	2 DHS	2	7/15/2010	07/18/10-07/23/10	Rufus AK	Completed	Phase 2 (22 units)
5	Newark	Converted	1 New	1	7/29/2010	8/10/10 - 8/11/10	Carl F.	Completed	Phase 2 (22 units)
6	Bloomington	Converted	1 New + 1 EOL	2	8/3/2010	8/12/10 - 8/13/10	Rufus AK	Completed	Phase 2 (22 units)
7	Portland	Converted	1 EOL + 1 New	2	8/19/2010	08/20/10-08/25/10	Carl/Rufus	Completed	Phase 2 (22 units)
8	Philadelphia	Converted	1 EOL	1	8/23/2010	08/26/10-09/01/10	Carl/Rufus	Completed	Phase 2 (22 units)
9	Orlando	Converted	2 EOL	2	9/2/2010	9/08/10 - 9/10/10	Rufus AK	Completed	Phase 2 (22 units)
10	Chicago	Converted	1 EOL	1	9/2/2010	9/07/10 - 9/09/10	Carl F.	Completed	Phase 2 (22 units)
11	Detroit	Converted	1 DHS + 1 New	2	9/9/2010	9/12/10 - 9/15/10	Rufus AK	Completed	Phase 2 (22 units)
12	Denver	Converted	1 DHS + 1 New	2	9/15/2010	09/16/10-09/22/10	Carl/Rufus	Completed	Phase 2 (22 units)
13	San Francisco	Converted	1 New	1	9/20/2010	9/23/10 - 9/25/10	Carl F.	Completed	Phase 2 (22 units)
14	Tucson	Converted	1 EOL + 1 New	2	9/23/2010	09/27/10-9/30/10	Rufus AK	Completed	Phase 2 (22 units)
Total:				22					

Phase 3 - (36 VTC units)

Item	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status	Phase
1	Newark	Converted	1 New	1	11/30/2010	12/02/10-12/03/10	TBD	Stage 1	Phase 3 (36 units)
2	Los Angeles	Converted	1 New	1	12/3/2010	12/08/10-12/10/10	TBD	Stage 1	Phase 3 (36 units)
3	Atlanta	Converted	4 EOL	2	12/9/2010	12/12/10-12/15/10	TBD		Phase 3 (36 units)
4	Stewart	Converted	2 EOL *	2	12/9/2010	12/12/10-12/15/10	TBD		Phase 3 (36 units)
5	Bloomington	Converted	1 New	1	12/16/2010	12/20/10 - 12/21/10	TBD		Phase 3 (36 units)
6	Charlotte	Converted	1 EOL	1	12/16/2010	12/20/10 - 12/21/10	TBD		Phase 3 (36 units)
7	Arlington	Converted	1 EOL*	1	12/27/2010	12/28/10 - 12/29/10	TBD		Phase 3 (36 units)
8	Salt Lake City	Converted	1 NEW	1	1/6/2011	1/11/11 - 1/13/11	TBD		Phase 3 (36 units)
9	Florence	Converted	1 DHS + 1 New	2	1/13/2011	1/16/11 - 1/19/11	TBD		Phase 3 (36 units)
10	Eloy	Converted	1 EOL + 1 New	2	1/13/2011	1/20/11 - 1/21/11	TBD		Phase 3 (36 units)
11	Phoenix	Converted	1 EOL + 1 New	2	1/20/2011	1/23/11 - 1/25/11	TBD		Phase 3 (36 units)
12	Las Vegas	Converted	1 New	1	1/20/2011	1/26/11 - 1/27/11	TBD		Phase 3 (36 units)

13	Imperial	Converted	1 DHS + 1 New	2	1/20/2011	1/23/11 - 1/28/11	TBD	Phase 3 (36 units)
14	Lancaster	Converted	1 EOL + 1 New	2	1/20/2011	1/23/11 - 1/28/11	TBD	Phase 3 (36 units)
15	Buffalo	Converted	1 DHS + 1 New	2	1/27/2011	1/31/11 - 2/4/11	TBD	Phase 3 (36 units)
16	Batavia	Converted	1 DHS + 1 New	2	1/27/2011	1/31/11 - 2/4/11	TBD	Phase 3 (36 units)
17	Seattle	Converted	1 DHS + 1 New	2	2/3/2011	2/6/11 - 2/10/11	TBD	Phase 3 (36 units)
18	Tacoma	Converted	2 New	2	2/3/2011	2/6/11 - 2/10/11	TBD	Phase 3 (36 units)
19	Dallas	Converted	1 New	1	2/3/2011	2/7/11 - 2/8/11	TBD	Phase 3 (36 units)
20	New Orleans	Converted	1 DHS + 1 New	2	2/3/2011	2/7/11 - 2/11/11	TBD	Phase 3 (36 units)
21	Oakdale	Converted	1 DHS	1	2/3/2011	2/7/11 - 2/11/11	TBD	Phase 3 (36 units)
22	Harlingen	Converted	1 DHS + 2 EOL	3	2/10/2011	2/14/11 - 2/18/11	TBD	Phase 3 (36 units)

Total: 36

Legend

EOL: End of Life are units that are no longer supported by Tandberg

New: These are new installations where there were no previous VTCs installed.

DHS: These are Polycom units that were installed by the Department of Homeland Security (ICE)

* Stewart - The Stewart Immigration Court (Lumpkin, GA) is only slated to receive 1 unit. However, it is in the best of interest to replace both units in one trip.

* Arlington - The installation number was dropped from 2 to 1 to accommodate the Bloomington VTC request.

Stage 1

Five weeks prior to installation the circuits are ordered and DAR tech is scheduled.

Stage:2

Four weeks prior a site survey is conducted with court.

Stage 3

Three Weeks prior the court availability is coordinated with the court.

Stage 4

Two Weeks prior the installation memo is emailed to CA confirming the installation and shipment coordination with logistics vendor.

Stage 5

1 Week prior the circuits and cabling are installed. The unit is delivered.

Stage 6



Contractor onsite to install unit.

Final Stage
Completed

V1
Sept 10, 2010

Revision Date: August 11, 2010

Priority	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status
1	Honolulu	Converted	1 New	1	6/11/2010	6/14/10 - 6/16/10	Carl F.	Completed
2	Varick	Converted	1 New	1	6/18/2010	6/24/10-6/25/10	Carl F.	Completed
3	Los Angeles	Converted	2 EOL	2	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
4	Los Angeles Fed Bldg	Converted	1 EOL	1	6/28/2010	6/29/10 - 6/30/10	Carl F.	Completed
5	San Juan	Converted	1 DHS + 1 New	2	6/28/2010	7/6/10 - 7/8/10	Carl F.	Completed
6	El Paso	Converted	1 New	1	7/12/2010	7/13/10 - 7/16/10	Rufus AK	Completed
7	El Paso SPC	Converted	1 New	1	7/12/2010	7/13/10 - 7/16/10	Rufus AK	Completed
8	Pearsall	Converted	2 DHS	2	7/15/2010	07/18/10-07/23/10	Rufus AK	Completed
9	Newark	Converted	1 New	1	7/29/2010	8/10/10 - 8/11/10	Carl F.	Completed
10	Bloomington	Converted	1 New + 1 EOL	2	8/3/2010	8/12/10 - 8/13/10	Rufus AK	Completed
11	Portland	Converted	1 EOL + 1 New	2	8/19/2010	08/20/10-08/25/10	Carl/Rufus	Completed
12	Philadelphia	Converted	1 EOL	1	8/23/2010	08/26/10-09/01/10	Carl/Rufus	Completed
13	Orlando	Converted	2 EOL	2	9/2/2010	9/08/10 - 9/10/10	Rufus AK	Completed
14	Chicago	Converted	1 EOL	1	9/2/2010	9/07/10 - 9/09/10	Carl F.	Completed
15	Detroit	Converted	1 DHS + 1 New	2	9/9/2010	9/12/10 - 9/15/10	Rufus AK	Stage 6
16	Denver	Converted	1 DHS + 1 New	2	9/15/2010	09/16/10-09/22/10	Carl/Rufus	Stage 5
17	San Francisco	Converted	1 New	1	9/20/2010	9/23/10 - 9/25/10	Carl F.	Stage 5
18	Tucson	Converted	1 EOL + 1 New	2	9/23/2010	09/27/10-9/30/10	Rufus AK	Stage 5
19	El Centro		1 New	1				
20	Charlotte	Converted	1 EOL	1				
21	Arlington	Converted	2 EOL	2				
22	Atlanta	Converted	4 EOL	4				
23	Stewart	Converted	3 EOL *	3				
24	Salt Lake City	Converted	1 NEW	1				
25	Florence	Converted	1 DHS + 1 New	2				
26	Eloy	Converted	1 EOL + 1 New	2				
27	Buffalo	Converted	1 DHS + 1 New	2				
28	Batavia	Converted	1 DHS + 1 New	2				
29	Phoenix	Converted	1 EOL + 1 New	2				
30	Las Vegas	Converted	1 New *	1				
31	Imperial	Converted	1 DHS + 1 New	2				
32	Lancaster	Converted	1 EOL + 1 New	2				

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Priority	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Total Units Shipped	Shipment Arrival Date	Arrival - Departure Date	Installation Team	Status
33	Tacoma	Converted	2 New	2				
34	Seattle	Converted	1 DHS + 1 New	2				
35	Dallas	Converted	1 New	1				
36	New Orleans	Converted	1 DHS + 1 New	2				
37	Oakdale	Converted	1 DHS	1				
38	Harlingen	Converted	1 DHS + 2 EOL	3				
39	Boston	Converted	2 EOL	2				
40	BTC	Converted	1 DHS	1				
41	Hartford	Converted	1 EOL	1				
42	Kansas City (Det.)	Converted	1 EOL	1				
43	Krome	Converted	3 EOL	3				
44	Ulster	Converted	1 EOL	1				
45	York	Converted	1 EOL	1				

Stage 1

5 weeks prior to installation the circuits are ordered and DAR tech is scheduled.

Stage:2

4 weeks prior a site survey is conducted with court.

Stage 3

3 Weeks prior the court availability is coordinated with the court.

Stage 4

2 Weeks prior the installation memo is emailed to CA confirming the installation and shipment coordination with Cavalier

Stage 5

1 Week prior the circuits and cabling are installed. The unit is delivered.

Stage 6

Contractor onsite to install unit.

Final Stage Completed

Executive Office for Immigration Review
Office of the Chief Immigration Judge

- | | |
|--|---|
| <input type="checkbox"/> ALLISON | <input type="checkbox"/> MICHAEL MCGOINGS |
| <input type="checkbox"/> A'YSHA | <input type="checkbox"/> MICHAEL PORTER |
| <input type="checkbox"/> BRIAN | <input type="checkbox"/> MICHAEL RAHILL |
| <input type="checkbox"/> CLARENCE | <input type="checkbox"/> MIRNA |
| <input type="checkbox"/> CYNTHIA CROSBY | <input type="checkbox"/> NICOLE |
| <input type="checkbox"/> CYNTHIA JACKSON | <input type="checkbox"/> NIKKI |
| <input type="checkbox"/> DAN | <input type="checkbox"/> PATRICIA |
| <input type="checkbox"/> DAVID | <input type="checkbox"/> PHILLIP |
| <input type="checkbox"/> GAIL | <input type="checkbox"/> RAYMOND |
| <input type="checkbox"/> GREGORY | <input type="checkbox"/> ROBERT |
| <input type="checkbox"/> HALIMA | <input type="checkbox"/> SHERIDAN |
| <input type="checkbox"/> HELENA | <input type="checkbox"/> SUE |
| <input type="checkbox"/> JERE | <input type="checkbox"/> TOM |
| <input type="checkbox"/> JOHN | <input type="checkbox"/> TONY |
| <input type="checkbox"/> KAREN | <input type="checkbox"/> TYRELL |
| <input type="checkbox"/> LARRY | <input checked="" type="checkbox"/> VICKI |
| <input type="checkbox"/> LEONARD | <input type="checkbox"/> ZANIE |
| <input type="checkbox"/> LEVETTE | <input type="checkbox"/> ZENA |
| <input type="checkbox"/> LINDA | <input type="checkbox"/> |
| <input type="checkbox"/> LISA | <input type="checkbox"/> |
| <input type="checkbox"/> LORE | <input type="checkbox"/> |
| <input type="checkbox"/> MADELINE | <input type="checkbox"/> |
| <input type="checkbox"/> MARGOT | <input type="checkbox"/> |
| <input type="checkbox"/> MARK | <input type="checkbox"/> |
| <input type="checkbox"/> MARIO | <input type="checkbox"/> |
| <input type="checkbox"/> MARTIN ROLDAN | <input type="checkbox"/> |

- | | |
|--|---|
| <input type="checkbox"/> ASSIGNED TO | <input type="checkbox"/> FILE |
| <input type="checkbox"/> AS DISCUSSED | <input type="checkbox"/> FOR YOUR INFO |
| <input type="checkbox"/> CIRCULATE | <input type="checkbox"/> FORWARD |
| <input type="checkbox"/> COORDINATE WITH ME | <input checked="" type="checkbox"/> PLEASE HANDLE |
| <input checked="" type="checkbox"/> COPY <i>OLDS, ACES, Lore</i> | <input type="checkbox"/> PREPARE RESPONSE |
| <i>Mary, Sue, Jack</i> | <input type="checkbox"/> SEE ME |
| <i>Tony, Mick</i> | |

Comments:

Due Date:

From: Michael J. Creppy
Chief Immigration Judge

Date: 2/14/03

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

	Courts	VTC Y/N	Detained Sites	HP Sites	Detail Cities
1	Arlington	Yes			
		Yes	1 VA Beach		
		Yes	2 Farmview Jail		
		No		DCA*	
		No		VIR*	
2	Atlanta	Yes			
		Yes		1 ALA*	
		No		GEO*	
		No		NOC*	
		No		SOC	
3	Baltimore	Yes			
		Yes	3 Wicomico		
		No		MLD*	
		Yes		2 HAG*	
		Yes		3 PEN*	
4	Batavia (detained)	Yes			
5	Bloomington	Yes			
		Yes		4 MIN*	
6	Boston	Yes			
		Yes		5 BRS*	
		Yes		6 ESS*	
		Yes		7 MAS*	
		Yes		8 PLY*	
		Yes		9 SUF*	
		No		RHO*	
		No		NHS*	
7	Bradenton (detained)	Yes			
8	Buffalo	Yes			
9	Chicago	Yes			
		Yes	4 Broadview		
		Yes		10 IOW*	
		No		IYC*	
		Yes			1 Kansas City
		No		KSP*	
		No			Louisville
		Yes			2 Omaha
		No		NEB*	
		Yes		11 STA*	
		Yes		12 WIS*	
		No			St Louis, MO
		No		MOU*	
10	Dallas	Yes			
		Yes		13 BIG*	
		Yes	5 Denton Cty Jail		
		Yes	6 Tarrant Cty Jail		
		No	Navarro Cty Jail		

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

	Courts	VTC Y/N	Detained Sites	IHP Sites	Detail Cities	
11	Denver	Yes				
		No	Aurora			
		No			Salt Lake City	
		No			SPT*	
		Yes			14 FRE*	
		No		WYO*		
12	Detroit	Yes				
		Yes			3 Cincinnati	
		Yes			4 Cleveland	
		Yes			15 MIC*	
		Yes			16 OHO*	
	East Mesa (detained)	No				
	El Centro (detained)	No				
	Elizabeth (detained)	No				
	Eloy (Fed detained)	No				
		No		ELO*		
13	El Paso	Yes				
		No			LAT*	
		Yes			17 RVS*	
		No			NMX* NMS*	
14	El Paso (detained)	Yes				
15	Fishkill*	Yes				
		No			BED*	
	Florence (detained)	No				
		No				
		No				
		No				
		No				
16	Guaynabo	Yes				
		Yes	7 Aguadilla			
		Yes	8 Metro Det Ctr.			
		No			St. Thomas	
		No			St Croix	
		No			PRC*	
17	Harlingen	Yes				
		No			Brownsville	
18	Hartford	Yes				
		Yes			18 DAN*	
		Yes			19 CON*	
19	Honolulu	Yes				
		On hold			HAW*	
		Yes				
		Yes	9 Guam		5 Agana	

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

	Courts	VTC Y/N	Detained Sites	HP Sites	Detail Cities
20	Houston	Yes			
		No			Oklahoma City
		No		OKL*	
		Yes		20 HUN*	
	Houston (detained)	No			
21	Imperial	Yes			
		Yes		21 CAL*	
		Yes		22 CEN*	
22	Krome (detained)	Yes			
2	Lancaster (detained)	Yes			
		Yes		23 LOM*	
24	Las Vegas	Yes			
		No			Reno
		No		NEV*	
		Yes		24 SNV*	
25	Los Angeles	Yes			
	Memphis	No			
26	Miami	Yes			
		Yes		25 BRI*	
		Yes		26 DCC*	
		Yes		27 RG1*	
		Yes		28 NFC*	
		Yes		29 CCI*	
		Yes		30 SFC*	
27	New Orleans	Yes			
		Yes	10 Orleans Parish Jail		
28	New York	Yes			
29	Newark	Yes			
		Yes		31 NNJ*	
		Yes		32 SNJ*	
30	Oakdale 2 (Fed detained)	Yes			
		Yes		33 Oakdale1 BOP*	
		No	Oakdale (local)		
		No		LNA*	
31	Orlando	Yes			
		Yes		34 CFC*	
32	Philadelphia	Yes			
		No			Pittsburgh
		Yes		35 ALW*	
	Phoenix	No			
		No		PHW*	
		No		PER*	
		No		LEW*	

EOIR VIDEO TELECONFERENCING (VTC) DIRECTORY

	Courts	VTC Y/N	Detained Sites	IHP Sites	Detail Cities
33	Port Isabel (detained)	Yes			
	Portland	No			
		No		EOC*	
		No		SAL*	
34	San Antonio	Yes			
		Yes	11 San Antonio		
		No			Laredo (POE)
		Yes	12 Laredo		
		Yes		36 EDN*	
	San Diego	No			
		No	San Diego		
		No		DON*(S. Ysidro)	
35	San Francisco	Yes			
		No	San Francisco		
		No		PLE*	
	San Pedro (detained)	No			
		No		TIP*	
36	Seattle	Yes			
		Yes	13 Airway Heights		
		No		AWH*	
		No		MON*	
		No		WAL*	
		Yes			6 Anchorage
		Yes		37 AKA*	
		No			Boise
		No		IDA*	
		No			Helena
		No		MNT*	
37	Tucson	Yes			
		No		TUS*	
38	Ulster*	Yes			
39	Varick Street (detained)	Yes			
40	Wackenhut (detained)	Yes			
41	York	Yes	14 Berks county		
	*Institutional Hearing Program				
41 Courts with VTC			14 Detained sites	37 IHP sites	6 Detail sites
1 HDQ site with VTC					
41 Courts, plus HDQ, are connected with 57 remote sites.					
Total = 99 sites are interconnected.					



Current EOIR/DHS VTC Sites (Cont.)

FILE
A058-1

(2nd Half)

Site	Site Type	VTC Equipment	Software Version	EOIR IPVC	Court Rooms	EOIR Units	DHS Units
Jamaica, NY	Network	Tandberg 880	E4.1	NO	1	1	
Kansas City, MO	Remote *	Tandberg 800	B6.2	NO	1	1	
Lancaster, CA	Network	Tandberg 800	B9.1	YES	4	1	
Las Vegas, NV	ISDN	PictureTel Venue	DHS	NO			1
Lompoc, CA	Remote *	Tandberg 800	B6.2	NO	1	1	
Los Angeles, CA	Network	Tandberg 500	B9.1	YES	24	1	
Memphis, TN	ISDN	PolyCom Viewstation	DHS	NO			1
Miami (Krome), FL	Network	Tandberg 800	B9.1	YES	4	1	
Miami, FL	ISDN	PolyCom Viewstation	DHS	NO			3
Newark, NJ	ISDN	PolyCom Viewstation	DHS	NO			1
New Orleans, LA	ISDN	VTEL	DHS	NO			1
New York, NY	Network	Tandberg 800	B7.0	NO	1	1	
Oakdale, LA	ISDN	PolyCom Viewstation	DHS	NO			1
Orlando, FL	Network	Tandberg 800	B9.1	YES	4	1	
Philadelphia, PA	ISDN	PolyCom Viewstation	DHS	NO			1
San Antonio, TX	ISDN	PolyCom Viewstation	DHS	NO			2
San Diego, CA	ISDN	PolyCom Viewstation	DHS	NO			1
San Francisco, CA	ISDN	PolyCom Viewstation	DHS	NO			1
Seattle, WA	ISDN	PictureTel Venue	DHS	NO			1
Tacoma, WA	ISDN	PolyCom Viewstation	DHS	NO			1
Tucson, AZ	Network	Tandberg 800	B9.1	YES	4	1	
York, PA	Network	Tandberg 800	B9.1	YES	2	1	
* Denotes not in EOIR space							



7 New EOIR VTC Field Sites

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Seven New EOIR VTC Sites								
Site	Site Type	VTC Equipment	Software Version	IPVC	Court Rooms	EOIR Units	DHS Units	Comments
Boston, MA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 3/22/05
Chicago, IL	Networked	Tandberg 880	E4.1	NO	1	1	0	Scheduled 3/28/05
Eloy, AZ	Networked	Tandberg 880	E4.1	NO	1	1	0	Awaiting ISDN Circuits 51
Houston (Det), TX	Networked	Tandberg 880	E4.1	NO	1	1	0	Awaiting ISDN Circuits 50
Philadelphia, PA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 1/24/05
Phoenix, AZ	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 1/24/05 44
San Pedro, CA	Networked	Tandberg 880	E4.1	NO	1	1	0	Completed 2/9/05 49
Four Additional New Sites								
Site	Site Type	VTC Equipment	Software Version	IPVC	Court Rooms	EOIR Units	DHS Units	Comments
Los Angeles	Networked	Tandberg 880	latest	NO	1	2	0	Awaiting Equipment *
San Antonio	Networked	Tandberg 880	latest	NO	1	1	3	Awaiting Equipment *
Bloomington	Networked	Tandberg 880	latest	NO	1	1	0	Awaiting Equipment * 46
Ulster	Networked	Tandberg 880	latest	NO	1	1	0	Awaiting Equipment * 47

* Ordered March 15, 2005

62 units



Current EOIR/DHS VTC Sites

(1st Half)

Site	Site Type	VTC Equipment	Software Version	EOIR IPVC	Court Rooms	EOIR Units	DHS Units
Arlington, VA	Network	Tandberg 800	B9.1	YES	6	1	
Arlington, VA	ISDN	PolyCom Viewstation	DHS	NO			2
Atlanta, GA	Network	Tandberg 800	B9.1	YES	3	1	
Baltimore, MD	ISDN	PolyCom Viewstation	DHS	NO			1
Boston, MA	ISDN	PictureTel Venue	DHS	NO			2
Bradenton, FL	Network	Tandberg 800	B9.1	YES	3	1	
Buffalo, NY	ISDN	PolyCom Viewstation	DHS	NO			1
Chicago, IL	ISDN	PolyCom Viewstation	DHS	NO			1
Cincinnati, OH	Remote *	Tandberg 800	B6.2	NO	1	1	
Council Bluffs, IA	Remote *	Tandberg 800	B6.2	NO	1	1	
Dallas, TX	Network	Tandberg 800	B9.1	YES	4	1	
Dallas, TX	ISDN	PolyCom Viewstation	DHS	NO			1
Danbury, CT	Remote *	Tandberg 800	B6.2	NO	1	1	
Denver, CO	ISDN	PolyCom Viewstation	DHS	NO			1
Detroit, MI	ISDN	PolyCom Viewstation	DHS	NO			2
El Paso, TX	ISDN	PolyCom Viewstation	DHS	No			1
Elizabeth, NJ	Network	Tandberg 880	E4.1	NO	1	1	
Guaynabo, PR	ISDN	PolyCom Viewstation	DHS	No			1
Harlingen, TX	ISDN	PictureTel Venue	DHS	NO			1
Hartford, CT	Network	Tandberg 800	B9.1	NO	2	1	
Honolulu, HI	ISDN	PolyCom Viewstation	DHS	NO			1
Houston, TX	Network	Tandberg 800	B9.1	YES	6	1	
Imperial, CA	ISDN	PolyCom Viewstation	DHS	NO			1

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Executive Office for Immigration Review
Immigration Court
Video Conferencing Directory
Updated 10/17/2011

The listed Immigration Courts have video-teleconferencing equipment supplied by either EOIR or DHS. Please contact the EOIR Help Desk or DHS VTC Help Desk for assistance.

EOIR Helpdesk: (703) 305-7347
DHS VTC Helpdesk: (888) 347-7762

<u>Office</u>	<u>VTC Equipment</u>	<u>VTC Equipment Owner</u>
Arlington Court	Tandberg 990 MXP CTRM 1	EOIR
	Tandberg 880 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 880 MXP CTRM 4	EOIR
	Tandberg 880 MXP CTRM 5	EOIR
	Tandberg 3000 MXP CTRM 6	EOIR
Atlanta Court	Tandberg 990 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 990 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
Baltimore Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
	Tandberg 990 MXP CTRM 6	EOIR

Batavia Court	PictureTel Venue Ct #1 (DHS)	DHS
Bloomington Court	Tandberg 3000 MXP CTRM A Tandberg 3000 MXP CTRM B	EOIR EOIR
Bloomington Detention	Tandberg 3000 MXP CTRM 1	EOIR
Boston Court	Tandberg 3000 MXP CTRM 1 Tandberg 880 MXP CTRM 2 Tandberg 880 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 Tandberg 3000 MXP CTRM 6 Tandberg 3000 MXP CTRM 7 Tandberg 1000 Pro Bono	EOIR EOIR EOIR EOIR EOIR EOIR EOIR EOIR
Broward Transitional (BTC)	PolyCom Viewstation (DHS)	DHS
Buffalo Court	PolyCom Viewstation (DHS)	DHS
Charlotte Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2	EOIR EOIR
Chicago Court	Tandberg 3000 MXP CTRM C Tandberg 3000 MXP CTRM F Tandberg 3000 MXP CTRM H	EOIR EOIR EOIR
Chicago Detention	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2	EOIR EOIR
Cleveland Court	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2 Tandberg 990 MXP CTRM 3	EOIR EOIR EOIR

Dallas Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
Danbury, CT	Tandberg 800 CTRM 1	EOIR
Denver Court	Tandberg 3000 MXP CTRM A	EOIR
	Tandberg 3000 MXP CTRM B	EOIR
Detroit Court	Tandberg 990 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
East Mesa	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
El Centro	Tandberg 3000 MXP CTRM 1	EOIR
Eloy Court	Tandberg 880 CTRM 2	EOIR
El Centro Detention	Tandberg 3000 MXP CTRM 1	EOIR
El Paso Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
El Paso Detention SPC	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
Elizabeth Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR

Falls Church, VA (HDQ)	Tandberg 880 MXP VTC Lab	EOIR
	Tandberg 3000 MXP OCIJ CnfRm	EOIR
	Tandberg 3000 MXP OGC CnfRm	EOIR
	Tandberg 6000 MXP 23 rd CnfRm	EOIR
Headquarters Court	Tandberg 6000 MXP CTRM 1	EOIR
	Tandberg 6000 MXP CTRM 2	EOIR
	Tandberg 6000 MXP CTRM 3	EOIR
	Tandberg 6000 MXP CTRM 4	EOIR
	Tandberg 6000 MXP CTRM 5	EOIR
	Tandberg 990 MXP Pro Bono	EOIR
Florence Court	PolyCom Viewstation (DHS)	DHS
Harlingen Court	Tandberg 990 MXP CONF	EOIR
	Tandberg 990 MXP CTRM 1	EOIR
	Tandberg 990 MXP CTRM 2	EOIR
	Tandberg 880 MXP CTRM 3	EOIR
	Tandberg 880 CTRM 5	EOIR
Hartford Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
Honolulu Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
Houston Court	Tandberg 3000 MXP CTRM 5	EOIR
	Tandberg 3000 MXP CTRM 6	EOIR
Houston Detention SPC	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR

	Tandberg 3000 MXP CTRM B	EOIR
Miami Court	Tandberg 3000 MXP CTRM 22	EOIR
	Tandberg 3000 MXP CTRM 23	EOIR
	Tandberg 3000 MXP CTRM 24	EOIR
Newark Court	Tandberg 3000 MXP CTRM B	EOIR
	Tandberg 3000 MXP CTRM C	EOIR
	Tandberg 3000 MXP CTRM G	EOIR
	Tandberg 3000 MXP CTRM H	EOIR
New Orleans Court	PolyCom Viewstation (DHS)	DHS
New York City Court	Tandberg 990 MXP CTRM 10	EOIR
	Tandberg 3000 MXP CTRM 13	EOIR
New York Detention	Tandberg 3000 MXP CTRM B	EOIR
Oakdale Court	Tandberg 3000 MXP CTRM 1	EOIR
	PolyCom Viewstation (DHS) CT 2	DHS
	Tandberg 3000 MXP CTRM 3	EOIR
Omaha Court	Tandberg 3000 MXP (Detained)	EOIR
	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
Orlando Court	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
	Tandberg 990 MXP Conf Rm	EOIR
Pearsall Detention	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	PolyCom Viewstation (DHS) CT 3	DHS
	PolyCom Viewstation (DHS) CT 4	DHS

Philadelphia Court	Tandberg 880 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
Phoenix Court	Tandberg 880 CTRM 1	EOIR
Port Isabel Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
Portland Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
Saipan Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
Salt Lake City Court	Tandberg 3000 MXP CTRM 1	EOIR
San Antonio Court	Tandberg 3000 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
	Tandberg 3000 MXP CTRM 6	EOIR
San Diego Court	Tandberg 3000 MXP CTRM 3	EOIR
	Tandberg 3000 MXP CTRM 4	EOIR
	Tandberg 3000 MXP CTRM 5	EOIR
San Francisco Court	Tandberg 990 MXP CTRM 1	EOIR
	Tandberg 3000 MXP CTRM 2	EOIR
	Tandberg 3000 MXP CTRM 9	EOIR

San Juan Court	Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3	EOIR EOIR
Seattle Court	PictureTel Venue (DHS) CTRM 1	DHS
Stewart Detention	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3	EOIR EOIR
Tacoma Detention	Tandberg 990 MXP CTRM 1	EOIR
Tucson Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2	EOIR EOIR
Ulster Court	Tandberg 880 MXP CTRM 1	EOIR
York, PA	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3	EOIR EOIR EOIR

1 EOIR unit to another

EOIR - 10 DITS - DITS to EOIR

Location	Type of Unit	Unit Name	IP Address	IP Usage (min.)- June 2008	ISDN Usage (min.)- June 2008	Total Usage (min.)- June 2008
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Non-responsive

EOIR, HDQ Court 1	Tandberg 6000MX	EOIR-HQIC-CT1	10.131.18.21	439	2939	3378
EOIR, HDQ Court 2	Tandberg 6000MX	EOIR-HQIC-CT2	10.131.18.22	0	3125	3125
EOIR, HDQ Court 3	Tandberg 6000MX	EOIR-HQIC-CT3	10.131.18.23	22	120	142
EOIR, HDQ Court 3	Tandberg 6000MX	EOIR-HQIC-CT5	10.131.18.25	0	5611	5611

Non-responsive

EOIR, Atlanta Court	Tandberg 800	EOIR-ATL-CT1	10.131.38.44	115	0	115
	Tandberg 880MXP	EOIR-ATL-CT2	10.131.38.42	1543	1720	3263
	Tandberg 990MXP	EOIR-ATL-CT3	10.131.38.45	0.1	1	1.1
	Tandberg 990MXP	EOIR-ATL-CT4	10.131.38.43	9	0	9
	Tandberg 990MXP	EOIR-ATL-CT5	10.131.38.41	Not Plugged into network		
EOIR, Bloomington Court	Tandberg 880 MXP	EOIRSPM01VTC	10.131.194.41	0	0	0
EOIR, Boston Court	Tandberg 880	EOIRBOS05VTC	10.131.192.41	0	109	109
	Tandberg 880 MXP	EOIRBOS02VTC	10.131.192.42	17	1116	1133
	Tandberg 880 MXP	EOIRBOS03VTC	10.131.192.43	0	261	261

EOIR, Chicago Court	Tandberg 880	EOIRCHI01VTC	10.131.135.41	0	0	0
EOIR, Chicago Det. Co	Tandberg 990MXP	EOIRCHD01VTC	10.131.39.41	0	7221	7221
	Tandberg 990MXP	EOIRCHD02VTC	10.131.39.42	142	4866	5008
EOIR, Cleveland Court	Tandberg 990MXP	EOIRCLE01VTC	10.131.41.41	0.1	1018	1018.1
	Tandberg 990MXP	EOIRCLE02VTC	10.131.41.42	4	834	838
	Tandberg 990MXP	EOIRCLE03VTC	10.131.41.43	4448	0	4448
EOIR, Dallas Court	Tandberg 800	EOIRDAL01VTC	10.131.72.41	0	6	6
EOIR, Detroit Court	Tandberg 990MXP	EOIRDET-CT 2	10.131.193.41	0	483	483
	Tandberg 3000 MX	EOIRDET-CT 3	10.131.193.42	0	1220	1220
EOIR, Elizabeth Court	Tandberg 880	EOIRELZ01VTC	10.131.134.41	0	12	12
EOIR, Eloy Court	Tandberg 880	EOIRELO01VTC	10.131.69.42	Not Plugged into network		

Non-responsive

EOIR, Harlingen Court	Tandberg 990MXP	EOIR-HLG-CT 1	10.131.75.41	1897	3075	4972
	Tandberg 990MXP	EOIR-HLG-CT 3	10.131.75.42	254	48	302
EOIR, Hartford Court	Tandberg 800	EOIRHAR01VTC	10.131.139.41	0	0	0
EOIR, Hartford Court	Tandberg 3000 MX	EOIR-HAR-CT 2	10.131.139.42	0	0	0

EOIR, Honolulu	Tandberg 1000	EOIRHON01VTC	10.131.173.45	Not Plugged into network		
EOIR, Houston Court	Tandberg 800	EOIRHOU01VTC	10.131.64.41	0	0	0
	Tandberg 3000 MX	EOIRHOU05VTC	10.131.64.42	0	0	0
EOIR, Houston SPC Co	Tandberg 880	EOIRHOD01VTC	10.131.67.41	0	0	0
	Tandberg 880	EOIRHOD02VTC	10.131.67.42	0	0	0
Kansas Detail Court	Tandberg 800	EOIRKAN01VTC	10.131.105.37	196	0	196
EOIR, Krome Court	Tandberg 800	EOIRKRO01VTC	10.131.102.41	0	88	88
EOIR, Lancaster Court	Tandberg 800	EOIRLAN01VTC	10.131.166.41	0	0	0
EOIR, Las Vegas	Tandberg 990MXP	EOIRLVG01VTC	10.131.176.41	Not Plugged into network		
EOIR, Los Angeles	Tandberg 500	EOIRLOS01VTC	10.131.160.41	Not Plugged into network		
EOIR, Los Angeles	Tandberg 880 MXP	EOIRLOS02VTC	10.131.160.42	0	0	0
EOIR, Los Angeles	Tandberg 3000 MX	EOIR-LOS-CT C	10.131.160.43	0	0	0
EOIR, Los Angeles	Tandberg 3000 MX	EOIR-LOS-CT D	10.131.160.33	0	771	771
EOIR, Lumpkin, GA	Tandberg 990MXP	EOIR-LUM-CT1	10.131.65.41	4748	0	4748
EOIR, Lumpkin, GA	Tandberg 990MXP	EOIR-LUM-CT3	10.131.65.43	0.1	0	0.1
EOIR, New York City	Tandberg 800	EOIR-NYC-CT14	10.131.128.47	0	0.7	0.7
		EOIR-NYC-CT12	10.131.128.164	1879	4616	6495

EOIR, Orlando Court	Tandberg 800	EOIR-ORL-CT-1	10.131.99.41	0	0	0
EOIR, Orlando Court	Tandberg 880 MXP	EOIR-ORL-CT-1	10.131.99.42	0	0	0
EOIR, Orlando Court	Tandberg 880 MXP	EOIRORL03VTC	10.131.99.44	0	0	0
EOIR, Orlando Court	Tandberg 880 MXP	EOIR-ORL-Conf Ro	10.131.99.46	0	29	29
EOIR, Napanoch Court	Tandberg 880 MXP	EOIRULS01VTC	10.131.138.41	Not Plugged into network		
EOIR, Philadelphia Cou	Tandberg 880	EOIRPHI01VTC	10.131.34.41	Not Plugged into network		
	Tandberg 800	EOIRPHI02VTC	10.131.34.42	Not Plugged into network		
	Tandberg 990MXP	EOIROHI03VTC	10.131.34.43	Not Plugged into network		
EOIR, Phoenix Court	Tandberg 880	EOIRPHO01VTC	10.131.71.41	0	0	0
EOIR, Portand Court	Tandberg 880 MXP	EOIRPOO01VTC	10.131.171.41	0	214	214
EOIR, Roybal (LOS DE	Tandberg 880	EOIR-ROY-CT1	10.131.165.41			
EOIR, San Antonio Cou	Tandberg 880 MXP	EOIRSNA01VTC	10.131.77.41	0	0	0
	Tandberg 880 MXP	EOIRSNA02VTC	10.131.77.42	1509	1509	1509
		EOIR-SNA-CT3	10.131.77.43	0	2851	2851
EOIR, San Francisco C	Tandberg 990MXP	EOIRSFR01VTC	10.131.162.41	Not Plugged into network		
EOIR, Tucson Court	Tandberg 800	EOIRTUC01VTC	10.131.68.41	0	0	0
EOIR, Willacy Court	Tandberg 990MXP	EOIR-WIC-CT1	10.131.79.41	2092	496	2588
	Tandberg 990MXP	EOIR-WIC-CT2	10.131.79.42	0	0	0
	Tandberg 990MXP	EOIR-WIC-CT3	10.131.79.43	3949	151	4100

EOIR, Arlington	Tandberg 880 MXF	EOIR-WAS-02	10.131.32.47		3227	3227
	Tandberg 3000 MX	EOIR-WAS-CT7	10.131.32.49	4	335	339
	Tandberg 3000 MX	EOIR-WAS-CT3	10.131.32.50	0.2	152	152.2
	Tandberg 880 MXF	EOIR-WAS-01	10.131.32.48	0	0	0
EOIR, York Court	Tandberg 800	EOIR-YOR-CT2	10.131.35.41	Not Plugged into network		
	Tandberg 880 MXF	EOIR-YOR-CT1	10.131.35.42		905	905
	Tandberg 3000 MX	EOIR-YOR-CT 3	10.131.35.43	0	2712	2712
Remote ISDN Only Sites						
Omaha Detail Court	Tandberg 800	EOIROMA01VTC	N/A			
Cincinnati Detail Court	Tandberg 800	EOIRCIN01VTC	N/A			
Danbury , FCI	Tandberg 800	EOIRDAN01VTC	N/A			
Lompoc Detail Court	Tandberg 800	EOIRLOM01VTC	N/A			

NOTE: If a unit was turned off during the scan, then the unit will not be registered on the spreadsheet. Also, sites that are connected via ISDN cannot be scanned since the units are not on the network. These units are highlighted and a policy will need to be created to ensure that all units stay turned on and connected to the network.

There are some courts that only have a Polycom unit and those units cannot be scanned to retrieve any data.

Item	Site Name	Model	Maintenance Status	DAR Installation Date
1	Danbury, CT	Tandberg 800/880 non MXP	Expired	
Atlanta				
2	EOIR-ATL-CT 1	TANDBERG 990 MXP	9/31/10	
3	EOIR-ATL-CT2	TANDBERG 880 MXP	9/31/10	
4	EOIR-ATL-CT3	TANDBERG 990 MXP	9/31/10	
5	EOIR-ATL-CT5	Tandberg 800/880 non MXP	Expired	
Batavia				
	1 DHS Polycom Unit			
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
Baltimore				
6	EOIR-BAL-CT6	TANDBERG 990 MXP to be Upgraded	9/31/10	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
Boston				
7	EOIR-BOS-CT1	Tandberg 800/880 non MXP	Expired	
8	EOIR-BOS-CT2	TANDBERG 880 MXP	9/31/10	
9	EOIR-BOS-CT3	TANDBERG 880 MXP	9/31/10	
10	EOIR-BOS-CT4	TANDBERG Profile 3000MXP	9/31/10	
11	EOIR-BOS-CT5	TANDBERG Profile 3000MXP	9/31/10	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
Buffalo				
	1 DHS Polycom Unit			
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	

	Chicago Detention			12/4/09 - Group 6
12	EOIR-CHD-CT1	TANDBERG 990 MXP	9/31/10	
13	EOIR-CHD-CT2	TANDBERG 990 MXP	9/31/10	
	Chicago	1 DHS Polycom Unit		12/4/09 - Group 6
14	EOIR-CHI-CT1	Tandberg 800/880 non MXP	Expired	
15	EOIR-CHI-CT2 CEREMONIAL	TANDBERG Profile 3000MXP	9/31/10	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Charlotte			
16	EOIR-CHL CT1	TANDBERG Profile 3000MXP	9/31/10	
17	EOIR-CHL CT2	TANDBERG 990 MXP	9/31/10	
	Cleveland			
18	EOIR-CLE-CT1	TANDBERG 990 MXP	9/31/10	
19	EOIR-CLE-CT2	TANDBERG 990 MXP	9/31/10	
20	EOIR-CLE-CT3	TANDBERG 990 MXP	9/31/10	
	Dallas	2 DHS Polycom Units		
21	EOIR-DAL-CT1	Tandberg 800/880 non MXP	Expired	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Denver	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	

	Detroit	1 DHS Polycom Unit		
22	EOIR-DET-CT 3	TANDBERG Profile 3000MXP	9/31/10	
23	EOIR-DET-CT2	TANDBERG 990 MXP	9/31/10	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	East Mesa	3 DHS Polycom Units		1/22/2010 - Group 6
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	El Centro	No VTC on- site		10/23/09 - Group 6
	Eloy			
24	EOIRELO02VTC	Tandberg 800/880 non MXP	Expired	
	El Paso	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	El Paso SPC			
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Elizabeth			
25	EOIR-ELZ-CONF-RM	Tandberg 800/880 non MXP	Expired	
	1 new unit to be installed	TANDBERG Profile 3000MXP	installation on 12/16/09	
	1 new unit to be installed	TANDBERG Profile 3000MXP	installation on 12/16/09	
	Florence	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Hartford			11/6/09 - Group 6
26	EOIR-HAR-CT 2	TANDBERG Profile 3000MXP	9/31/10	
27	EOIR-HAR-CT1	Tandberg 800/880 non MXP	Expired	

	Harlingen			
28	EOIR-HLG-CT 2	Tandberg 800/880 non MXP	Expired	
29	EOIR-HLG-CT 3	TANDBERG 880 MXP	9/31/10	
30	EOIR-HLG-CT1	TANDBERG 990 MXP	9/31/10	
	Hawaii			
	EOIR-HON-CT 1	TANDBERG Profile 3000MXP	9/31/10	
	Houston Detention			
31	EOIR-HOD-CT 2	TANDBERG Profile 3000MXP	9/31/10	
32	EOIR-HOD-CT1	TANDBERG Profile 3000MXP	9/31/10	
	EOIR-HOD-CT3	TANDBERG Profile 3000MXP	9/31/10	
	Houston			2/12/09 - Group 7
33	EOIR-HOU-CT 5	TANDBERG Profile 3000MXP	9/31/10	
34	EOIR-HOU-CT6	TANDBERG Profile 3000MXP	9/31/10	
	HQIC			1/8/10 - Group 7
35	EOIR-HQIC CTRM 4	TANDBERG 6000 MXP Profile 50	9/31/10	
36	EOIR-HQIC-CT1	TANDBERG 6000 MXP Profile 50	9/31/10	
37	EOIR-HQIC-CT2	TANDBERG 6000 MXP Profile 50	9/31/10	
38	EOIR-HQIC-CT3	TANDBERG 6000 MXP Profile 50	9/31/10	
39	EOIR-HQIC-CT5	TANDBERG 6000 MXP Profile 50	9/31/10	
	1 new unit to be installed	TANDBERG 990 MXP (from SNA)	not delivered still in storage	
	Imperial	1 DHS Polycom Unit		10/23/09 - Group 6
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Kansas			
40	EOIR-KAN CRT 2	TANDBERG Profile 3000MXP	9/31/10	
41	EOIR-KAN CRT 3	TANDBERG Profile 3000MXP	9/31/10	

	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Kansas Detained			
42	EOIR-KAN-DET	Tandberg 800/880 non MXP	Expired	
	Krome			
43	EOIR-KRO-CT1	TANDBERG 880 MXP	9/31/10	
44	EOIR-KRO-CT2	Tandberg 800/880 non MXP	Expired	
45	EOIR-KRO-CT3	Tandberg 800/880 non MXP	Expired	
	Lancaster			10/23/09 -Group 6
46	EOIR-LAN-CT1	Tandberg 800/880 non MXP	Expired	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Lompoc			
47	EOIR-LOM-CT1	Tandberg 800/880 non MXP	Expired	
	Los Angeles			
48	EOIR-LOS-Conf.Room	Tandberg 800/880 non MXP	Expired	
49	EOIR-LOS-CT C	TANDBERG Profile 3000MXP	9/31/10	
50	EOIR-LOS-CT1	TANDBERG 880 MXP	9/31/10	
51	EOIR-LOS-CTD	TANDBERG Profile 3000MXP	9/31/10	
	Lumpkin - Stewart Detained			11/30/09 - Group 6
52	EOIR-LUM-CT1	TANDBERG 990 MXP	9/31/10	
53	EOIR-LUM-CT3	TANDBERG 990 MXP	9/31/10	
	Las Vegas			
54	EOIR-LVG-CT1	TANDBERG 990 MXP	9/31/10	
	Memphis			
	EOIR-MEM-CT1	TANDBERG Profile 3000MXP	9/31/10	
	EOIR-MEM-CT2	TANDBERG Profile 3000MXP	9/31/10	

	Miami	3 DHS Polycom Units	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	Newark	1 DHS Polycom Unit	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	New Orleans	1 DHS Polycom Unit	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	New York		
55	EOIR-NYC-CT 10	TANDBERG 990 MXP	9/31/10
56	EOIR-NYC-CT 12	TANDBERG Profile 3000MXP	9/31/10
	Oakdale	1 DHS Polycom Unit	
57	EOIR-OAK CT RM 1	TANDBERG Profile 3000MXP	9/31/10
58	EOIR-OAK CT RM 3	TANDBERG Profile 3000MXP	9/31/10
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	OCIJ		
59	EOIR-OCIJ CONF RM 25	Tandberg 800/880 non MXP	Expired
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage
	Omaha		
60	EOIR-OMA CT 2	TANDBERG Profile 3000MXP	9/31/10
61	EOIR-OMA-DETAINED	Tandberg 800/880 non MXP	Expired
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage

Orlando				
62	EOIR-ORL-Conf Room	TANDBERG 990 MXP	9/31/10	
63	EOIR-ORL-CT2	TANDBERG 880 MXP	9/31/10	
Philadelphia				11/6/09 - Group 6
64	EOIR-PHI-CONF-RM	Tandberg 800/880 non MXP	Expired	
65	EOIR-PHI-CT1,3	TANDBERG 990 MXP	9/31/10	
66	EOIR-PHI-CT2	TANDBERG Profile 3000MXP	9/31/10	
Phoenix				
67	EOIRPH001VTC	Tandberg 800/880 non MXP	Expired	
Port Isabel		3 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
Portland				
68	EOIR-POO-CT1	TANDBERG 880 MXP	9/31/10	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
Roybal				
69	EOIR-ROY-CT 1	Tandberg 800/880 non MXP	Expired	
Saipan				
	EOIR-SAI-CT1	TANDBERG Profile 3000MXP	9/31/10	
	EOIR-SAI-CT2	TANDBERG Profile 3000MXP	9/31/10	
Salt Lake City				11/20/09 - Group 6
70	EOIR-SLC-CT2	Tandberg 800/880 non MXP	Expired	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	

	San Diego	3 DHS Polycom Units		01/22/09 - Group 6
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	San Francisco			
71	EOIR-SFR-CT1	TANDBERG 990 MXP	9/31/09	
	No DHS units onsite			
	San Antonio	3 DHS Polycom Units		10/2/2009 - Group 6
72	EOIRSNA02VTC	TANDBERG 990 MXP	9/31/09	
73	EOIR-SNA-CT1	TANDBERG 880 MXP	9/31/09	
74	EOIR-SNA-CT3	TANDBERG 990 MXP	9/31/09	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite	
	1 new unit to be installed	TANDBERG Profile 3000MXP	units are onsite	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	St. Paul - Bloomington			
75	EOIR-SPM-CT1	TANDBERG 880 MXP	9/31/09	
	San Juan	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Seattle	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	

	Tacoma	1 DHS Polycom Unit		
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Tucson			10/23/09 -Group 6
76	EOIR-TUC-CT1	Tandberg 800/880 non MXP	Expired	
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Ulster			
77	EOIR-ULS-CT1	TANDBERG 880 MXP	9/31/09	
	Arlington			10/2/2009 - Group 6
78	EOIR-WAS-01	TANDBERG 770 0/768 NTSC - Only supp	EOL at 12/31/2009	
79	EOIR-WAS-02	TANDBERG 880 MXP	9/31/09	
80	EOIR-WAS-04	TANDBERG 800/880 non MXP	Expired	
81	EOIR-WAS-CT3	TANDBERG Profile 3000MXP	9/31/09	
82	EOIR-WAS-CT7	TANDBERG Profile 3000MXP	9/31/09	
	EOIR-WAS-CT5	TANDBERG Profile 3000MXP	9/31/09	
	Varick			
	1 new unit to be installed	TANDBERG Profile 3000MXP	not delivered still in storage	
	Willacy			
83	EOIR-WIC-CT 2	TANDBERG 990 MXP	9/31/09	
84	EOIR-WIC-CT1	TANDBERG 990 MXP	9/31/09	
85	EOIR-WIC-CT3	TANDBERG 990 MXP	9/31/09	
	York			
86	EOIR-YOR CT2	TANDBERG Profile 3000MXP	9/31/09	
87	EOIR-YOR-CT 1	TANDBERG Profile 3000MXP	9/31/09	
88	EOIR-YOR-CT3	TANDBERG 880 MXP	9/31/09	

Non-responsive

Cavalier Storage	33 Tandberg 3000MXP	EOIR G2 Storage room	11 Tandberg 3000MXP
	2 To be delivered to ELZ		1 to be delivered to KAN
Total at location 12/10/09:	31		1 installed in WAS 10/28/09
			2 installed to HOD
			1 installed to HOU
			2 delivered to Saipan
			1 delivered to HON
			1 delivered to OCIJ HDQ
		Total at location 12/10/09:	4

March 4, 2010

Priority	Court	DAR Status	Type of Unit to be Replaced + Additions to Site	Current Location of Unit	Total Units to be Installed	Arrival - Departure Date (Tentative)	Installation Team
1	Miami	3/5 - 3/31	3 DHS	3 Cavalier	3 Tandberg 3000	2/23/10 - 2/26/10	Rufus/Carl F.-CSC
2	El Paso SPC*	Converted	2 DHS	2 Cavalier	2 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC
3	El Paso	Converted	1 DHS	1 Cavalier	1 Tandberg 3000	3/9/10 - 3/12/10	Carl F. - CSC
4	San Antonio	Converted	3 DHS + 3 New	5 on-site + 1 Cavalier	6 Tandberg 3000	3/15/10 - 3/19/10	Carl F. - CSC
5	Memphis	Converted	1 DHS + 1 New	2 on-site	2 Tandberg 3000	4/01/10 - 4/02/10	
6	Newark	Converted	1 DHS + 1 New	2 on-site	2 Tandberg 3000	4/06/10 - 4/09/10	
7	Elizabeth	Converted	1 EOL + 1 New	2 on-site	2 Tandberg 3000	4/06/10 - 4/09/10	
8	Kansas	Converted	1 New	1 HDQ storage	1 Tandberg 3000	4/12/10 - 4/16/10	
9	Salt Lake City	Converted	1 EOL	1 Cavalier	1 Tandberg 3000	4/12/10 - 4/16/10	
10	San Diego	Converted	3 DHS	3 Cavalier	3 Tandberg 3000	4/19/10 - 4/23/10	
11	East Mesa	Converted	2 DHS	2 Cavalier	2 Tandberg 3000	4/19/10 - 4/23/10	
12	Boston	Converted	1 DHS + 1 New + 1EOL	3 Cavalier	3 Tandberg 3000	4/26/10 - 4/28/10	
13	Baltimore*	Converted	1 DHS + 2 New + 1 upgrade	3 Cavalier + 1 monitor at HDQ	3 Tandberg 3000	5/3/10 - 5/7/10	
14	Omaha*	Converted	1 New + 1 EOL	2 Cavalier	2 Tandberg 3000	5/10/10 - 5/12/10	
15	Dallas*	Converted	2 DHS + 1 EOL	3 Cavalier	3 Tandberg 3000	5/17/10 - 5/26/10	
16	Port Isabel	Converted	2 DHS + 1 New	3 HDQ Storage	3 Tandberg 3000	5/17/10 - 5/26/10	
17	Honolulu**	6/20/2010	1 New	1 Cavalier	1 Tandberg 3000	6/7/10 - 6/9/10	
18	San Juan / Virgin Is.*	Converted	1 DHS + 1 New at VI	2 Cavalier	2 Tandberg 3000	6/14/10 - 6/17/10	
					TOTAL : 42		

Cavalier Storage 29
HDQ Storage 4
Total Units Left 33

	Court	DAR	Current VTC Type	Current Location of Units	Total Units Installed	Arrival - Departure	Installation Team
19	Chicago	Converted	1 EOL + (1 New recv. 1/4/10)	Need to order 1	1 Tandberg 3000	TBD	
20	Bloomington	Converted	1 New	Need to order 1	1 Tandberg 3000	TBD	
21	Pearsall	TBD	2 New	Need to order 2	2 Tandberg 3000	TBD	
22	Portland	Converted	1 New	Need to order 1	1 Tandberg 3000	TBD	
23	Batavia	Converted	1 DHS + 1 New	Need to order 2	2 Tandberg 3000	TBD	
24	Buffalo	Converted	1 DHS + 1 New	Need to order 2	2 Tandberg 3000	TBD	
25	Varick	Converted	1 New	Need to order 1	1 Tandberg 3000	TBD	
26	Detroit	Converted	1 DHS + 1 New	Need to order 2	2 Tandberg 3000	TBD	
27	San Francisco	Converted	1 New	Need to order 1	1 Tandberg 3000	TBD	
28	Denver	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
29	Florence	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
30	Imperial	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
31	New Orleans	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
32	Oakdale	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
33	Seattle	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
34	Tacoma	Converted	1 DHS	Need to order 1	1 Tandberg 3000	TBD	
35	Lancaster	Converted	1 EOL	Need to order 1	1 Tandberg 3000	TBD	
36	Tucson	Converted	1 EOL	Need to order 1	1 Tandberg 3000	TBD	
37	Back-Ups		11 New	Need to order 10	10 Tandberg 3000		
		TOTAL	31				

EPD* We discovered there are 2 DHS units at EPD.

DAL* There are 2 DHS units and 1 EOL at DAL.

BAL* The site currently has a 990 MXP that will need a new monitor. The monitor is stored in the 23rd floor storage room. A new unit was requested.

SAJ* The original request was to replace the 1 unit in SAJ. Do we want to put a circuit in prior to installing the unit? This will eliminate 2 trips to the Virgin Is.

OMA* The original request was to add 1 unit to OMA. However, Oma has an EOL unit that needs to be replaced. This will eliminate 2 trips to OMA.

New VTC Units OCIJ Installation Plan			
Court	DAR	Type	Total
Salt Lake City	11/20 - 11/25	1 EOL	1
Chicago	12/4 - 12/9	1 EOL + 1 New	2
San Diego	1/22 - 2/5	3 DHS	3
East Mesa	1/22 - 2/5	2 DHS	2
Miami	3/5 - 3/31	3 DHS	3
Honolulu**	6/20	1 New	1
Elizabeth		1 New	1
San Juan		1 DHS	1
Boston		1 DHS + 1 New + 1EOL	3
Baltimore		1 DHS + 1 New + 1 upgrade*	3
Omaha		1 New	1
Bloomington		1 New	1
Dallas		2 DHS + 1 New *	3
El Paso SPC		1 New	1
El Paso		1 DHS	1
Port Isabel		2 DHS + 1 New	3
Portland		1 New	1
Batavia		1 DHS + 1 New	2
Buffalo		1 DHS + 1 New	2
Varick		1 New	1
Detroit		1 DHS + 1 New	2
San Francisco		1 New	1
		TOTAL	39

** This will be a second VTC unit for Honolulu. It is listed under the DAR schedule as requested by IRM. However, installation of the 2nd unit is not a priority if there are not enough VTC units to meet the needs of the rest of the courts in this list.

Additional VTC Units Needed		
Court	Type	Total
Denver	1 DHS	1
Florence	1 DHS	1
Imperial	1 DHS	1
New Orleans	1 DHS	1
Oakdale	1 DHS	1
Seattle	1 DHS	1
Tacoma	1 DHS	1
Lancaster	1 EOL	1
Tucson	1 EOL	1
Back-Ups	10 New	10
	TOTAL	19

Latest
as of 7-8-10

OCIJ 48 New VTC Units Priority List			
COURT	INSTALLATION DATE	TYPE	TOTAL
El Paso		1 New	1
El Paso SPC		1 New	1
Newark		1 New	1
Honolulu	DAR 6/14 - 6/16	1 New	0
San Juan	6/28 - 7/2	1 DHS + 1 New	1
Virgin Islands	6/28 - 7/2	1 DHS	0
Bloomington		1 New + 1 EOL	2
Varick		1 New	1
Los Angeles	DAR 8/10	2 EOL	2
Los Angeles Fed Bldg	DAR 8/10	1 EOL	1
Pearsall	Opening 8/10	2 New	2
Philadelphia	Moving 8/10	1 EOL	1
Portland	Moving 8/10	1 EOL + 1 New	2
Orlando	Moving 9/10	2 EOL	2
Denver	Moving 9/10	1 DHS + 1 New	2
Chicago	Moving 10/10	1 EOL	1
Tucson	Moving 10/10	1 EOL + 1 New	2
Detroit		1 DHS + 1 New	2
San Francisco (conf room)		1 New	1
Florence		1 DHS + 1 New	2
Eloy		1 EOL + 1 New	2
Phoenix		1 EOL + 1 New	2
Imperial		1 DHS + 1 New	2
New Orleans		1 DHS + 1 New	2
Oakdale		1 DHS	1
Seattle		1 DHS + 1 New	2
Tacoma		2 New	2
Lancaster		1 EOL + 1 New	2
Salt Lake City		1 New	1
Dallas		1 New	1
Harlingen		1 DHS + 2 EOL	3
Las Vegas		1 New	1
TOTAL			48

Grey = VTC already purchased

OCIJ VTC Units Needed			
COURT	INSTALLATION DATE	TYPE	TOTAL
Back-ups	TBD	New	10
Batavia	TBD	1 DHS + 1 New	2
Buffalo	TBD	1 DHS + 1 New	2
HQIC (probono room)	TBD	1 New	1
Charlotte (CR3)	TBD	1 New	1
Arlington	TBD	2 EOL 880	2
Atlanta	TBD	2 EOL 880	2
Boston	TBD	2 EOL 880	2
Hartford	TBD	1 EOL 880	1
Kansas City Det.	TBD	1 EOL 880	1
Krome	TBD	3 EOL 880	3
Stewart	TBD	1 EOL 880	1
Ulster	TBD	1 EOL 880	1
York	TBD	1 EOL 880	1
Danbury, CT		1 EOL 880	1
TOTAL			31
Atlanta		2 EOL 990	2
Baltimore		1 EOL 990	1
Charlotte		1 EOL 990	1
Chicago Det.		2 EOL 990	2
Cleveland		3 EOL 990	3
Detroit		1 EOL 990	1
Harlingen		1 EOL 990	1
Las Vegas		1 EOL 990	1
New York		1 EOL 990	1
Philadelphia		1 EOL 990	1
San Francisco		1 EOL 990	1
Stewart		2 EOL 990	2
Willacy, TX		3 EOL 990	3
TOTAL			20

O'Leary, Brian (EOIR)

From: Ortiz-Ang, Susana (EOIR)

Sent: Thursday, May 24, 2012 3:53 PM

To: Dean, Larry R. (EOIR); Padilla, Victoria (EOIR); Patterson, Lizbeth (EOIR); Cook, Brenda L. (EOIR); Overton, Fayne (EOIR); Weil, Jack (EOIR); Santoro, Christopher A (EOIR); Maggard, Print (EOIR); Epstein, Christine (EOIR); Dufresne, Jill (EOIR)

Cc: O'Leary, Brian (EOIR); McGoings, Michael (EOIR); Kelly, Ed (EOIR); Pasierb, Mark (EOIR); Wiggs, Nicole (EOIR); Green, David (EOIR); Brown, Ronald (EOIR)

Subject: New VTCs

Dear All,

Judge O'Leary has approved the installation of VTC units in the following sites:

- Pearsall – 2 (replace 2 DHS Polycoms)
- Eloy – 1
- Phoenix – 1
- Baltimore – 2
- Seattle – 1
- Chicago – 1

The VTC units will be shipped within the next couple of days to get them out of storage before EOIR starts paying for it. You may have to store the VTC for a couple of weeks until the installation is done. IRM will coordinate with each CA the installation of the

Thank you,

Susana

Location	Name of Unit	Type of Unit	Total Usage (min.)- Jan 2011	OCIJ Comments
Arlington Court	EOIR-WAS-CT01	Tandberg 880MXP	0	Used 3 times a week between CT 1 and CT 2
	EOIR-WAS-CT03	Tandberg 3000MXP	1578	OK
	EOIR-WAS-CT04	Tandberg 880MXP	0	Used every Friday. Was used twice a week until a couple of months ago
	EOIR-WAS-CT05	Tandberg 880MXP	724	This CT has the Tandberg 3000 that used to be in CT 7. The 880 moved to the pro-bono room. It is no
	EOIR-WAS-CT06	Tandberg 3000MXP	2519	Used daily
	EOIR-WAS-CT07	Tandberg 3000MXP	677	This is now in CT 5
Atlanta Court	EOIR-ATL-CT01	Tandberg 990MXP	0	Used every day
	EOIR-ATL-CT02	Tandberg 880MXP	0	Used every day
	EOIR-ATL-CT03	Tandberg 990MXP	0	Used every day
	EOIR-ATL-CT05	Tandberg 880	EOL - 0	Used every day
Baltimore Court	EOIR-BAL-CT01	Tandberg 3000MXP	1227	OK
	EOIR-BAL-CT04	Tandberg 3000MXP	34	OK
	EOIR-BAL-CT05	Tandberg 3000MXP	645	OK
	EOIR-BAL-CT06	Tandberg 990MXP	1045	OK
Bloomington Court	EOIR-SPM-CT B	Tandberg 3000MXP	1929	OK
				Needs 1 more VTC - manage detained caseload (installing this week as per IRM)
Bloomington Detentid	EOIR-BLD-CT01	Tandberg 3000MXP	0	OK. Expecting and increase of detained cases
Boston Court	EOIR-BOS-CT01	Tandberg 3000MXP	115	OK
	EOIR-BOS-CT02	Tandberg 880MXP	1533	OK
	EOIR-BOS-CT03	Tandberg 880MXP	253	OK
	EOIR-BOS-CT04	Tandberg 3000MXP	0	This unit is being used regularly
	EOIR-BOS-CT05	Tandberg 3000MXP	483	OK
	EOIR-BOS-CT06	Tandberg 3000MXP	0	This unit is being used regularly
	EOIR-BOS-CT07	Tandberg 3000MXP	0	This unit is being used regularly
	EOIR-BOS-ProBono	Tandberg 1000	EOL - 0	OK

				Boston needs additional VTC unit. The detained caseload has increased
Charlotte Court	EOIR-CHL-CT01	Tandberg 3000MXP	0	Presently not used, but would like to keep - potential detained caseload
	EOIR-CHL-CT02	Tandberg 990MXP	0	Presently not used, but would like to keep - potential detained caseload
Chicago Court	EOIR-CHI-CT C	Tandberg 3000MXP	0	Presently not used, but would like to keep - potential detained caseload
	EOIR-CHI-CT F	Tandberg 3000MXP	2527	OK
	EOIR-CHI-CT H	Tandberg 3000MXP	0	Presently not used, but would like to keep - potential detained caseload
Chicago Det. Court	EOIR-CHD-CT01	Tandberg 990MXP	795	OK - if unit will not be replaced soon, would like to exchange it with 3000 not currently used
	EOIR-CHD-CT02	Tandberg 990MXP	3619	OK - if unit will not be replaced soon, would like to exchange it with 3000 not currently used
Cleveland Court	EOIR-CLE-CT01	Tandberg 990MXP	1287	OK
	EOIR-CLE-CT02	Tandberg 990MXP	1880	OK
	EOIR-CLE-CT03	Tandberg 990MXP	364	OK
Dallas Court	EOIR-DAL-CT01	Tandberg 3000MXP	1397	OK
	EOIR-DAL-CT03	Tandberg 3000MXP	1527	OK
	EOIR-DAL-CT04	Tandberg 3000MXP	1925	OK
				Dallas needs an additional VTC unit
Danbury FCI	EOIR-DAN-CT01	Tandberg 800	EOL - 0	
Denver Court	EOIR-DEN-CT A	Tandberg 3000MXP	0	Presently not used, but would like to keep - expected detained caseload
	EOIR-DEN-CT B	Tandberg 3000MXP	0	Presently not used, but would like to keep - expected detained caseload
Detroit Court	EOIR-DET-CT01	Tandberg 990MXP	2898	OK
	EOIR-DET-CT02	Tandberg 3000MXP	758	OK
	EOIR-DET-CT03	Tandberg 3000MXP	3097	OK
	EOIR-DET-CT04	Tandberg 3000MXP	8	Usage will increase as new IJ takes on detained cases
East Mesa Court	EOIR-ETM-CT03	Tandberg 3000MXP	3388	OK
	EOIR-ETM-CT04	Tandberg 3000MXP	948	OK

				East Mesa additional VTC units
Eloy Court	EOIR-ELO02VTC	Tandberg 880	EOL - 0	Currently not being used; however, changes to detained docket are underway
El Paso Court	EOIR-ELP-CT01	Tandberg 3000MXP	0	Used on a regular basis
	EOIR-ELP-CT03	Tandberg 3000MXP	0	Used as back-up and for witnesses appearing via VTC
El Paso SPC Court	EOIR-EPD-CT01	Tandberg 3000MXP	3523	OK
	EOIR-EPD-CT02	Tandberg 3000MXP	2790	OK
	EOIR-EPD-CT04	Tandberg 3000MXP	0	Used as back-up and for witnesses appearing via VTC
Elizabeth Court	EOIR-ELZ-CT01	Tandberg 3000MXP	33	expecting large detained caseload
	EOIR-ELZ-CT02	Tandberg 3000MXP	6	expecting large detained caseload

Non-responsive

Farlingen Court	EOIR-HLG-CT01	Tandberg 990MXP	1448	OK
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	EOIR-HLG-CT03	Tandberg 990MXP	1304	OK
	EOIR-HLG-CT05	Tandberg 880	EOL - 0	Used regularly
Hartford Court	EOIR-HAR-CT01	Tandberg 800	EOL - 0	Used regularly
	EOIR-HAR-CT02	Tandberg 3000MXP	1168	OK
HDQ Court	EOIR-HQIC-CT01	Tandberg 6000MXP	1897	OK
	EOIR-HQIC-CT02	Tandberg 6000MXP	298	OK
	EOIR-HQIC-CT03	Tandberg 6000MXP	684	Usage should be less than what is showed in IRM report
	EOIR-HQIC-CT04	Tandberg 6000MXP	1532	OK
	EOIR-HQIC-CT05	Tandberg 6000MXP	1447	OK
	EOIR-HQIC-ProBon	Tandberg 990MXP	138	Usage should be less than what is showed in IRM report
Honolulu Court	EOIR-HON-CONF	Tandberg 1000MXP	0	OK
	EOIR-HON-CT01	Tandberg 3000MXP	1466	OK
	EOIR-HON-CT02	Tandberg 3000MXP	744	OK
Houston Court	EOIR-HOU-CT05	Tandberg 3000MXP	0	Used as backup
	EOIR-HOU-CT06	Tandberg 3000MXP	563	OK
Houston SPC Court	EOIR-HOD-CT01	Tandberg 3000MXP	1206	OK
	EOIR-HOD-CT02	Tandberg 3000MXP	5198	OK
	EOIR-HOD-CT03	Tandberg 3000MXP	0	Used as backup
Kansas City Court	EOIR-KAN-CT01	Tandberg 3000MXP	997	OK
	EOIR-KAN-CT02	Tandberg 3000MXP	721	OK
	EOIR-KAN-CT03	Tandberg 3000MXP	426	OK
Kansas Detention	EOIR-KAN-DET	Tandberg 800	EOL - 0	OK
Krome Court	EOIR-KRO-CT01	Tandberg 880MXP	2634	
	EOIR-KRO-CT02	Tandberg 800	EOL - 0	Used regularly - malfunctions often

	EOIR-KRO-CT03	Tandberg 880	EOL - 0	Used regul.
Lancaster Court	EOIR-LAN-CT01	Tandberg 800	NPIN	Should move to conference room to allow for VTC hearings
Las Vegas Court	EOIR-LVG-CT01	Tandberg 990MXP	160	It malfunctions - needs replacement
Lompoc Detained	EOIR-LOM-CT01	Tandberg 800	EOL - 0	Not being used.
Los Angeles Court	EOIR-LOS-CONF	Tandberg 3000MXP	0	Used regularly
	EOIR-LOS-CT AA	Tandberg 3000MXP	734	OK
	EOIR-LOS-CT D	Tandberg 3000MXP	2	OK
	EOIR-LOS-CT G	Tandberg 3000MXP	2157	OK
	EOIR-LOS-CT03	Tandberg 3000MXP	3111	OK
	EOIR-LOS-Perkins	Tandberg 1000MXP	0	Used regularly LA is expecting an increase of detained caseload shortly. Needs 3 additional units and 3-4 portable DA
Los Angeles Fed. Bld	EOIR-LAF-CT01	Tandberg 3000MXP	0	LA is expecting an increase of detained caseload shortly.
Miami Court	EOIR-MIA-CT22	Tandberg 3000MXP	4244	OK
	EOIR-MIA-CT23	Tandberg 3000MXP	677	OK
	EOIR-MIA-CT24	Tandberg 3000MXP	408	OK
Memphis Court	EOIR-MEM-CT A	Tandberg 3000MXP	2039	OK
	EOIR-MEM-CT B	Tandberg 3000MXP	0	Used infrequently as detained cases are filed. Also used as backup
Newark Court	EOIR-NEW-CT B	Tandberg 3000MXP	5651	OK
	EOIR-NEW-CT C	Tandberg 3000MXP	RATM	This unit is actually in CR B, not operational because of ISDN issues
	EOIR-NEW-CT G	Tandberg 3000MXP	4460	OK
	EOIR-NEW-CT H	Tandberg 3000MXP	3453	OK Newark needs one additional VTC unit - expecting large detained caseload
New York City Court	EOIR-NYC-CT10	Tandberg 990 MXP	603	OK
	EOIR-NYC-CT13	Tandberg 3000MXP	0	Should switch to CT 10. Use 990 as backup. Possibility of increase in detained docket

New York Detention	EOIR-NYD-CT B	Tandberg 3000 MXP	5577	OK
Oakdale Court	EOIR-OAK-CT01	Tandberg 3000MXP	541	Malfunctions frequently
	EOIR-OAK-CT03	Tandberg 3000MXP	1263	OK
				Oakdale is requesting to replace DHS unit in CT 2
Omaha Court	EOIR-OMA-CT01	Tandberg 3000MXP	0	Used regularly
	EOIR-OMA-CT02	Tandberg 3000MXP	2127	OK
	EOIR-OMA-DET	Tandberg 3000MXP	3035	OK
Orlando Court	EOIR-ORL-CONF	Tandberg 990MXP	0	OK
	EOIR-ORL-CT02	Tandberg 3000MXP	0	Used twice a week
	EOIR-ORL-CT04	Tandberg 3000MXP	260	Used daily
Pearsall Court	EOIR-PSD-CT01	Tandberg 3000MXP	2407	OK
	EOIR-PSD-CT02	Tandberg 3000MXP	4319	OK
Philadelphia Court	EOIR-PHI-CT01	Tandberg 3000MXP	1486	OK
	EOIR-PHI-CT03	Tandberg 3000MXP	0	Usage will increase as new IJ takes on detained cases
	EOIR-PHI-CT05	Tandberg 3000MXP	1469	OK
Phoenix Court	EOIR-PHO01VTC	Tandberg 880	EOL - 0	Currently not being used; however, changes to detained docket are underway
Port Isabel SPC	EOIR-PIS-CT01	Tandberg 3000MXP	59	OK
	EOIR-PIS-CT03	Tandberg 3000MXP	0	Used regularly
	EOIR-PIS-CT05	Tandberg 3000MXP	2	OK
Portland Court	EOIR-POO-CT01	Tandberg 3000MXP	0	Used regularly
	EOIR-POO-CT02	Tandberg 3000MXP	212	OK

Saipan Court	EOIR-SAI-CT01	Tandberg 3000MXP	325	OK
	EOIR-SAI-CT02	Tandberg 3000MXP	0	Because of distance, it was decided to have a 2nd unit as backup
Salt Lake City Court	EOIR-SLC-CT01	Tandberg 3000MXP	0	Used intermittently
San Antonio Court	EOIR-SNA-CT01	Tandberg 3000MXP	2712	OK
	EOIR-SNA-CT02	Tandberg 3000MXP	1281	OK
	EOIR-SNA-CT03	Tandberg 3000MXP	2062	OK
	EOIR-SNA-CT04	Tandberg 3000MXP	2627	OK
	EOIR-SNA-CT05	Tandberg 3000MXP	416	OK
	EOIR-SNA-CT06	Tandberg 3000MXP	1092	OK
	EOIR-SNA-IJ-Dean	Tandberg 1000	EOL - 0	OK
San Diego Court	EOIR-SND-CT03	Tandberg 3000MXP	2095	OK
	EOIR-SND-CT04	Tandberg 3000MXP	1998	OK
	EOIR-SND-CT05	Tandberg 3000MXP	151	OK
San Francisco Court	EOIR-SFR-CT09	Tandberg 3000MXP	230	OK
	EOIR-SFR-CONF	Tandberg 990MXP	0	Needs to be moved to unused CT to assist with detained docket San Francisco needs an additional VTC unit to assist with detained docket
San Jaun	EOIR-SAJ-CT02	Tandberg 3000MXP	0	Used intermittently
	EOIR-SAJ-CT03	Tandberg 3000MXP	0	Used intermittently
Stewart Detention	EOIR-LGD-CT01	Tandberg 990MXP	2442	Malfunctioning
	EOIR-LGD-CT03	Tandberg 990MXP	1	Malfunctioning
Tucson Court	EOIR-TUC-CT02	Tandberg 3000MXP	0	
	EOIR-TUC-CT03	Tandberg 3000MXP	NPIN	
Ulster Court	EOIR-ULS-CT01	Tandberg 880MXP	NPIN	Used intermittently - it is connected

Willacy Court	EOIR-WIC-CT01	Tandberg 990MXP	2707	OK
	EOIR-WIC-CT02	Tandberg 990MXP	2607	OK
	EOIR-WIC-CT03	Tandberg 990MXP	2776	OK
York Court	EOIR-YOR-CT01	Tandberg 3000MXP	1409	OK
	EOIR-YOR-CT02	Tandberg 3000MXP	2203	OK
	EOIR-YOR-CT03	Tandberg 880MXP	233	OK

Legend:

NOTE: If a unit was turned off during the scan, then the unit will not be registered on the spreadsheet.

The Polycom units provided by DHS are not included in this report.

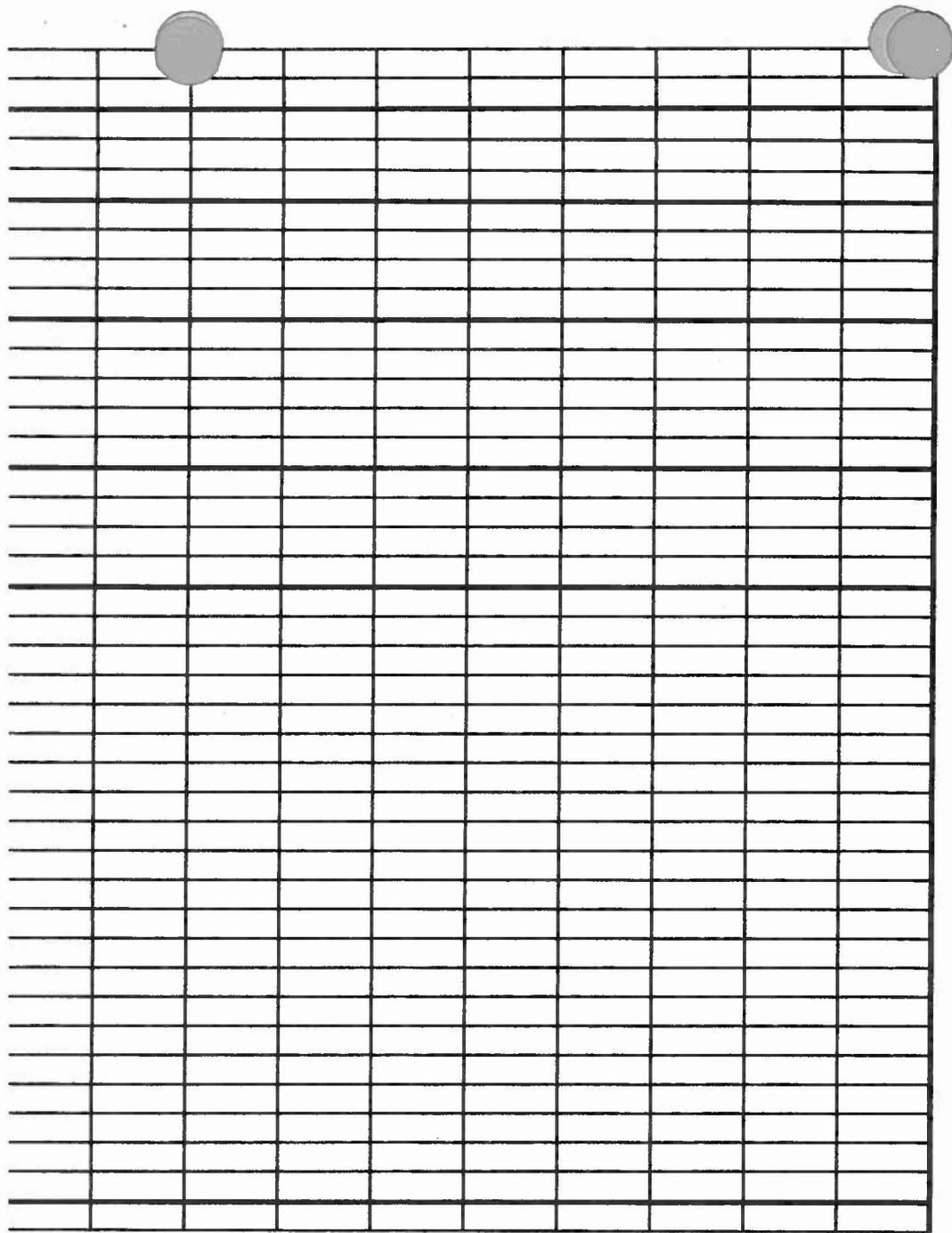
(NPIN) Not Plugged into network - The unit was not plugged into the network when the usage data was collected for this report.

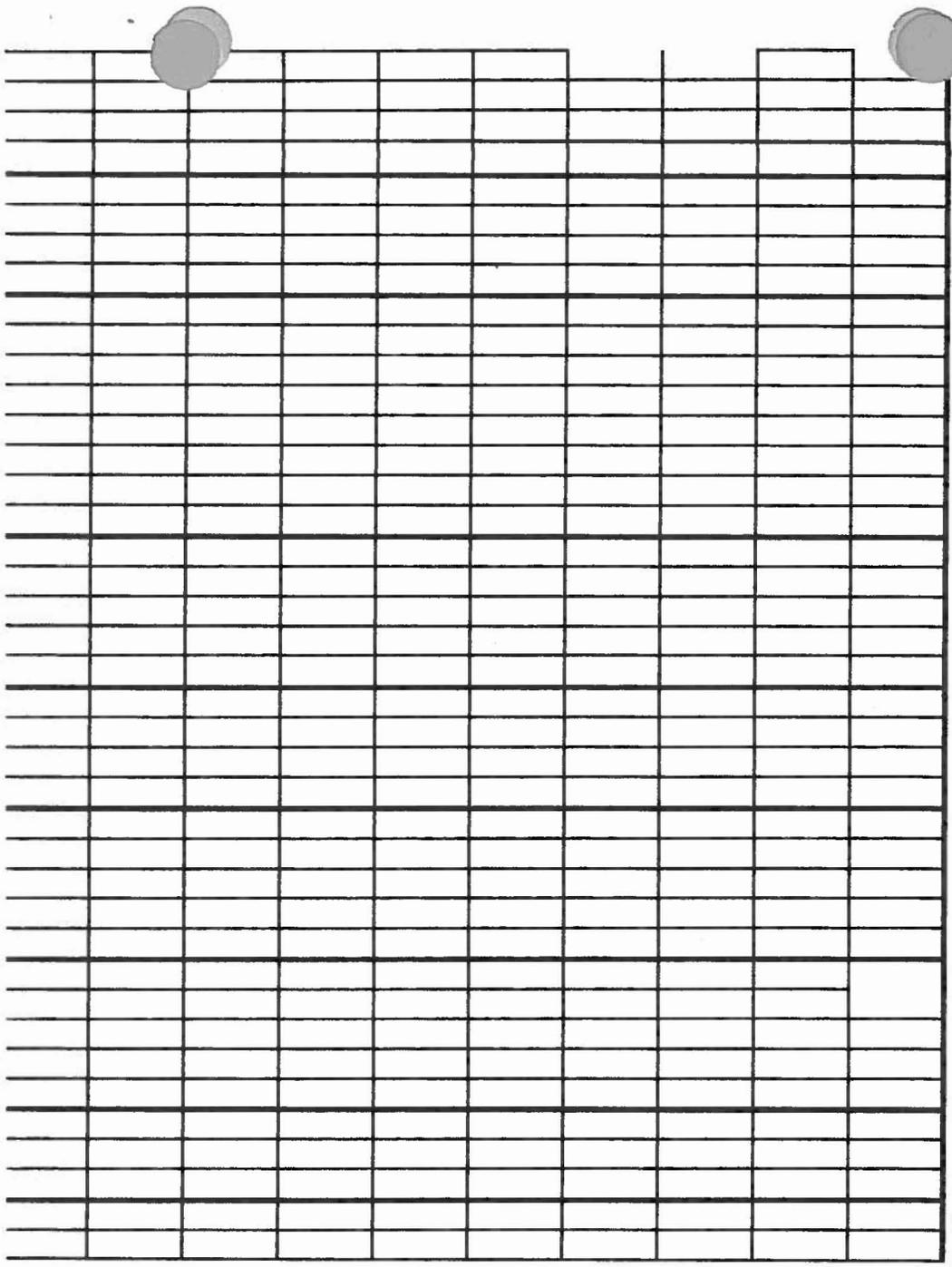
EOL- This unit is an End of Life unit and may not be able to provide accurate call statistics. EOL units are no longer supported with software updates.

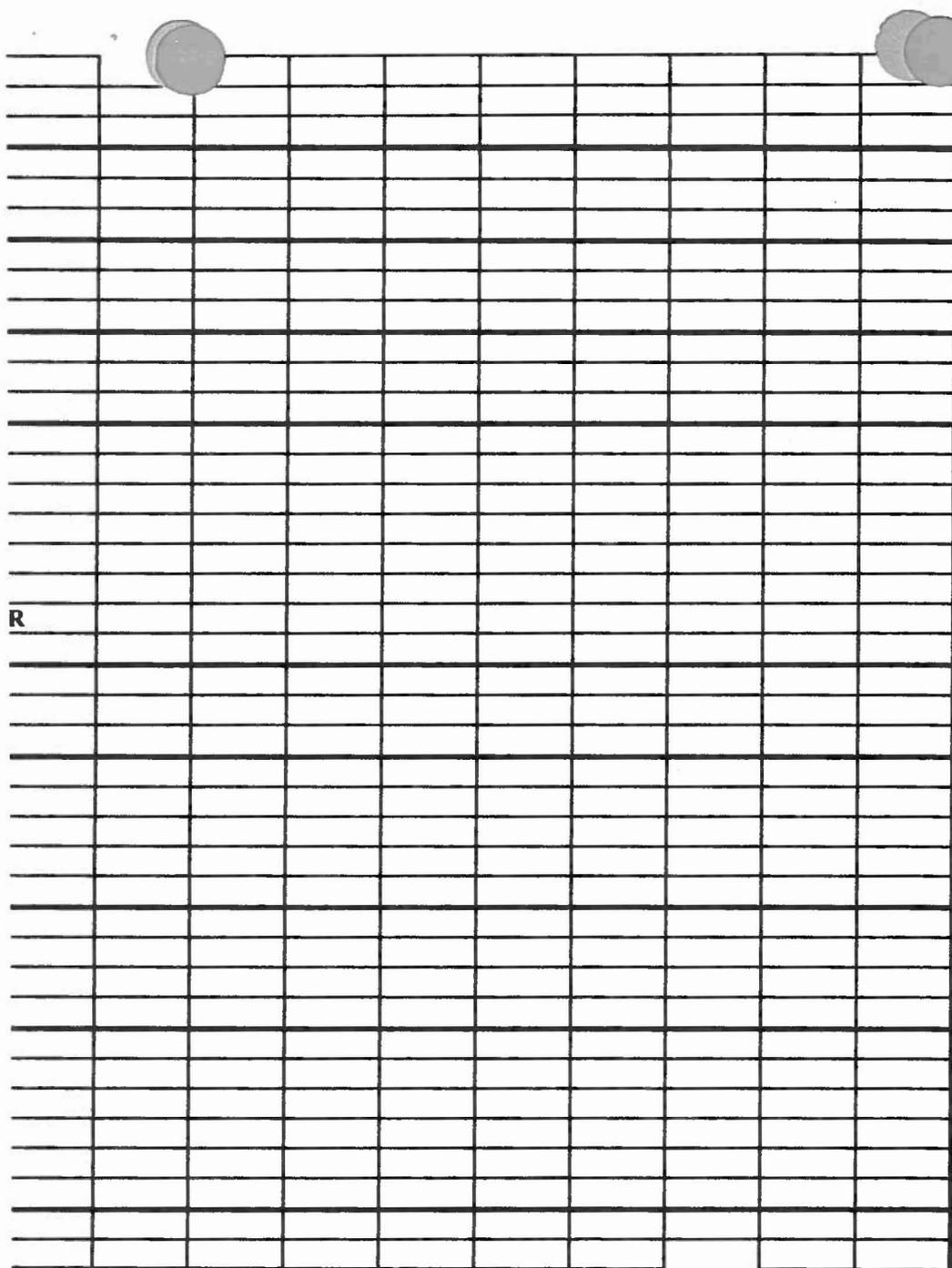
? - The zero is for a unit that is plugged into the network and there is no data to retrieve.

(RATMS) Recently added to TMS - The unit was recently added to this management system and cannot display data from prior months.

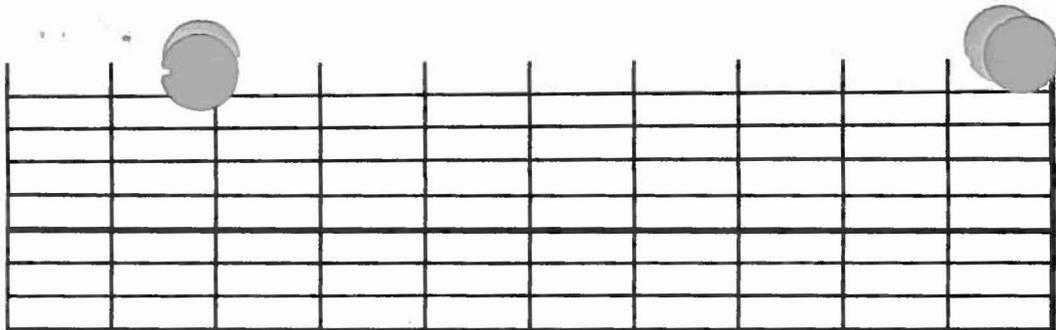
DECOM - This unit was decommissioned from service.







R



Video Equipment Usage Survey for 2006

#	State	Site Name	Connect To	Purpose	Usage
1	AK	Anchorage District Office	1) Portland, OR Immigration Court	Hearing	3/month
2	AZ	Florence EOIR	1) San Diego EOIR Hawaii EOIR Jersey EOIR	2) 3) New Hearing	1/month
3	AZ	Tucson Suboffice			
4	CA	Bakersfield SO	None for year		0
5	CA	Imperial EOIR	1) California State Jail Video Laboratory DC	2) Hearing	10/month
6	CA	Imperial SO NonDetation IRP	Imperial		
7	CA	Sacramento Suboffice	None for year		0
8	CA	Santa Ana Suboffice	None for 3 years		0
9	CA	San Diego EOIR	1) Donovan St. Prison, CA Attorney Discipline Hearing, VA 3) Immigration Hearing Court, HI	2) Interview/ Hearing	4/month
10	CA	San Diego	1) ICE Headquarter	Interview/ Hearing	1/month
11	CA	San Jose Suboffice	None for year		0
12	CA	San Francisco EOIR	1) EOIR HQ, Falls Church, VA	Hearing	2/month
13	CA	San Francisco District Office	1) San Francisco EOIR	Hearing	1/month
14	CA	SAN Ysidro - ICE	TBD	Hearing	2/month
15	CO	Denver EOIR	1) Salt Lake City EOIR, Utah Dept. Correction	2) Hearing	5/month
16	FL	Broward County Work Release Center	TBD		20/month
17	FL	Miami EOIR - VTC RM# 23	1) South Florida Reception Center 2) Washington Reception Center 3) Charlotte Reception Center	Hearing / Interview	4/month
18	FL	Miami EOIR - VTC RM# 24	1) South Florida Reception Center 2) Washington Reception Center 3) Charlotte Reception Center	Hearing / Interview	4/month
19	FL	Miami EOIR - VTC RM# 745	1) South Florida Reception Center 2) Washington Reception Center 3) Charlotte Reception Center	Hearing / Interview	2/month
20	FL	North Florida Reception Center	1) Miami EOIR	Hearing	1/month
21	FL	Plantation - ICE	1) ICE HQ	Hearing	2/Year
22	GA	Atlanta	1) Dallas Financial Center Dallas EOIR Republic Affair CIA	2) 3) Hearing / Interview	5/month
23	GA	Glynco		Hearing	25/month
24	HI	GUAM Suboffice	1). Honolulu EOIR	Hearing	14/month
25	HI	Honolulu District Offcie	1) Office of Investigations HQ	Hearing	4/month
26	HI	Honolulu EOIR	GUAM Suboffice	Hearing	15/month
27	IA	Des Moines SO	1) Chicago EOIR Deputy Office Omaha, NE	2) Hearing	5/month

	IL	Broadview Service Staging Area	1) Chicago EOIR Chicago BOP	2)	Hearing	25/month
29	IL	Chicago EOIR - Court Room B	1) Kansas City District Omaha District	2)	Hearing	25/month
30	IL	Chicago EOIR	1) Broadview SSA Wisconsin BOP BOP	2) 3) Iowa	Hearing	25/month
31	IL	Embassy of Honduras (IL)	New Install			N/A
32	IL	Tri-Counties Detention Center	None for 6 years			0
33	IL	Chicago District Office Administration Office	1) Chicago EOIR Chicago BOP	2)	Hearing	25/month
34	KY	Louisville US Court House	1) Memphis Court ICS HQ	2)	Hearing	80 hrs/month
35	LA	New Orleans EOIR				4/month
36	LA	Oakdale EOIR	1) New Orleans EOIR		Hearing	2/month
37	LA	Oakdale Detention Removal Office	1) New Orleans EOIR Louisiana Counsel Center	2)	Hearing / Interview	25/month
38	MD	Baltimore DRO	1) Salisbury S.O.		Hearing	4/month
39	MD	Baltimore EOIR	1) Dorchester Jail Wicomico Jail 3) Hagerstown Jail	2)	Hearing	20/month
40	MD	Dorchester County Detention Center	1) Immigration Court, Baltimore		Hearing	4/month
41	MD	Salisbury SO	1) Baltimore Detention Removal Office		Hearing	1/month
42	MD	Wicomico County Detention Center	1) Immigration Court, Baltimore		Hearing	4/month
43	MD	Wicomico County Detention Center 2	1) Immigration Court, Baltimore		Hearing	4/month
	ME	Portland Suboffice	1) Boston EOIR		Hearing	1/ 4months
45	MI	Detroit EOIR	1) Monroe Detention Center 2) North Chief War Detention Center 3) Calhoun Detention Center		Hearing	16/month
46	MI	ICE Detroit	1) Cleveland District Office Chicago District Office	2)	Hearing	1/month
47	MN	Twin Cities	1) ICE HQ		Hearing / Interview	10/month
48	NJ	Newark DO	1) New Jersey State Jail New Jersey Prison	2)	Hearing	25/month
49	NJ	Newark EOIR	1) New Jersey State Jail New Jersey Dept. Correction Center	2)	Hearing	5/month
50	NJ	Newark SO				
51	NY	Buffalo DO				2/year
52	NY	Buffalo EOIR	1) Buffalo District Office		Hearing	12/month
53	NY	Castle Point Duty Station	1) Bare Hill Correction Facility 2) Lakeview Correction Facility		Interview	15/month
54	NY	Champlain POE, NY	1) Buffalo Criminal Court Albany Criminal Court	2)	Criminal Hearing	6/month
55	NY	New York EOIR SPC/Litigations	1) ICE HQ 2) VRK NYC			2/month
56	NV	Las Vegas EOIR	1) Nevada State Prison Indian Spring Prison	2)	Hearing	1/month
57	NV	Las Vegas Suboffice	1) Immigration Court, LA El Salvador Council, LA	2)	Hearing	4/month

	OH	Cleveland District Office	1) Orient Prison OH Seneca Jail OH	2)	Hearing	20/month
59	OH	Orient Prison OH	1) Greene County Court Cayahoga County Court 3) Social Security Network Office OH	2)	Hearing	5/month
60	OH	Oklahoma City	1). Dallas EOIR			2/Month
61	PA	Allenwood FCC Low Security Correctional Institution (LSCI)	1) New York EOIR Philadelphia EOIR 3) District Court NY State Dept. PA	2) 4)	Hearing/ Interview	72 hrs/month
62	PA	Allenwood FCC Federal Correctional Institution Institution (FCI) - Medium	1) New York EOIR Philadelphia EOIR 3) District Court NY State Dept. PA	2) 4)	Hearing/ Interview	72 hrs/month
63	PA	Allenwood FCC US Penitentiary (USP) High	1) New York EOIR Philadelphia EOIR District Court NY State Dept. PA	2) 3) 4)	Hearing/ Interview	72 hrs/month
64	PA	Berks County Juvenile Facility	1) PA County Jails		Hearing	4/month
65	PA	Lackawanna County Jail	1) Philadelphia DO Philadelphia EOIR	2)	Hearing	4/month
66	PA	Lancaster County Prison	1) District of court PA PA County Jails	2)	Hearing	20/month
67	PA	Lehigh County Jail				
68	PA	Northampton County Prison	1) Philadelphia District Office		Hearing	4/month
	PA	Philadelphia DO	1) North Hampton County Jail 2) Lancaster County Jail 3) Lackawanna County Jail		Hearing	15/month
70	PA	Pittsburgh RAC Office	1) PA County Jails		Hearing	4/month
71	PR	Aguadilla Service Processing Center (SPC)	1) Guaynabo EOIR PR		Hearing	15/month
72	PR	Guaynabo EOIR	1) Aguadilla SPC			10/month
73	PR	ICE San Juan	1) Guaynabo EOIR PR		Hearing	5/month
74	SC	Columbia Care Center, SC	1) SC Regional Courts		Hearing	2/month
75	TN	Memphis DRO	1) New Orleans District Office 2) Memphis Court		Hearing	4/month
76	TN	Memphis EOIR	1). Louisville SO			80 hrs/month
77	TX	Big Spring FCI	1) Dallas EOIR		Hearing	1/month
78	TX	Dallas EOIR	1) Eden Detention Center Reeves County Detention Center	2)	Hearing / Interview	20/month
79	TX	Eden Detention Center Immigration Office: 106 Paint Rock Road	1) Dallas EOIR		Hearing	2/month
80	TX	El Paso EOIR	1) Reeze County Detention Center			6/month
81	TX	El Paso County Jail	1). El Paso EOIR			2/Month
82	TX	Laredo Correction Corp. of America (Laredo-CCA)	1) San Antonio EOIR		Hearing	16/month
83	TX	ICE Laredo Investigations	1) District Office in San Antonio San Antonio CDP	2)	Hearing / Interview	2/year
84	TX	Reeves County Detention Immigration Office	1) El Paso EOIR 2) Dallas EOIR		Hearing	10/month

	TX	Rolling Plains Detention Center	1) Dallas EOIR	Hearing	60 hrs/month
86	TX	San Antonio EOIR 1	1) Laredo CCA Kannes City Detention 2)	Hearing	20/month
87	TX	San Antonio EOIR 2	1) Laredo CCA Kannes City Detention 2)	Hearing	20/month
88	TX	San Antonio EOIR 3	1) Laredo CCA Kannes City Detention 2)	Hearing	20/month
89	TX	South Texas Detention Center - VTC Court Room 1		Hearing	10/month
90	TX	South Texas Detention Center - VTC Court Room 2		Hearing	2/month
91	TX	T. Don Hutto Corr Facility - Room 1	1) San Antonio Court EOIR	Hearing	50 hrs/month
92	TX	T. Don Hutto Corr Facility - Room 2	1) San Antonio Court EOIR	Hearing	50 hrs/month
93	TX	T. Don Hutto Corr Facility - Room 3	1) San Antonio Court EOIR	Hearing	50 hrs/month
94	TX	T. Don Hutto Corr Facility - Room 4	1) San Antonio Court EOIR	Hearing	50 hrs/month
95	TX	Brownsville ICE	1) Dallas EOIR San Antonio EOIR 2)	Hearing	4/month
96	TX	El Paso FDO	POC	Hearing	4/month
97	TX	El Paso Training Office	1) Dallas EOIR Mexican Consulate 2)	Hearing / Interview	1/month
98	TX	El Paso 1	1) Dallas EOIR Mexican Consulate 2)	Hearing / Interview	2/month
99	TX	El Paso 2	1) Dallas EOIR Mexican Consulate 2)	Hearing / Interview	1/month
100	VA	Arlington EOIR Court Room 3	1) Hampton Jail Farmville County Jail 2) 3) DHS Chief Council Office in Cleveland 4) Deputy Council Office OH 5) Hopewell Jail	Hearing	20/month
101	VA	Arlington EOIR Court Room 7	1) Hampton Jail Farmville County Jail 2) 3) DHS Chief Council Office in Cleveland 4) Deputy Council Office OH 5) Hopewell Jail	Hearing	20/month
102	VA	Farmville Jail, VA	1) Arlington EOIR	Hearing	25/month
103	VI	St. Thomas Suboffice	1) Court EOIR Puerto Rico	Hearing	5/month
104	VT	St. Albans Suboffice	TBD	Hearing	1/month
105	WA	Seattle Alien Processing Center (APC)	1)Seattle EOIR 2)Seattle Council Center	Hearing	1/month
106	WA	Seattle EOIR	1) Northwest Detention Facility WA	Hearing / Interview	20/month
107	WA	Seattle	1) ICE Washington DC Headquarter	Hearing	1/ 6months
108	WA	Spokane Suboffice	1) Yakima Office Seattle DO 2)	Hearing	1/month
109	WA	Yakima Suboffice	1)Seattle District Office 2) Spokane Office	Hearing	1/ 6months

0	VVA	Northwest Detention Center	1) Northwest Detention Facility WA	Hearing / Interview	20/month
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Executive Office for Immigration Review

Immigration Court Video Conferencing Directory Updated 02/10/2011

The listed Immigration Courts have video-teleconferencing equipment supplied by either EOIR or DHS. Please contact the EOIR Help Desk or DHS VTC Help Desk for assistance.

EOIR Helpdesk: (703) 305-7347

DHS VTC Helpdesk: (888) 347-7762

<u>Office</u>	<u>VTC Equipment</u>	<u>ISDN Dial Number</u>	<u>VTC Equipment Owner</u>
Arlington Court	Tandberg 880 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 880 MXP CTRM 5 Tandberg 3000 MXP CTRM 6 Tandberg 3000 MXP CTRM 7	Non-responsive	EOIR EOIR EOIR EOIR EOIR EOIR
Atlanta Court	Tandberg 990 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 990 MXP CTRM 3 Tandberg 3000 MXP CTRM 5		EOIR EOIR EOIR EOIR
Baltimore Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 Tandberg 990 MXP CTRM 6		EOIR EOIR EOIR EOIR

Batavia Court	PictureTel Venue Ct #1 (SPC)
Bloomington Court	Tandberg 3000 MXP CTRM B
Bloomington Detention	Tandberg 3000 MXP CTRM 1
Boston Court	Tandberg 3000 MXP CTRM 1 Tandberg 880 MXP CTRM 2 Tandberg 880 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 Tandberg 3000 MXP CTRM 6 Tandberg 3000 MXP CTRM 7 Tandberg 1000 Pro Bono
Broward Transitional (BTC)	PolyCom Viewstation (DHS)
Buffalo Court	PolyCom Viewstation (DHS)
Charlotte Court	Tandberg 3000 MXP CTRM 1 Tandberg 990 MXP CTRM 2
Chicago Court	Tandberg 3000 MXP CTRM C Tandberg 3000 MXP CTRM F Tandberg 3000 MXP CTRM H
Chicago Detention	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2
Cleveland Court	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2 Tandberg 990 MXP CTRM 3

Non-responsive

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Dallas Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4	Non-responsive	EOIR EOIR EOIR
Danbury, CT	Tandberg 800		EOIR
Denver Court	Tandberg 3000 MXP CTRM A Tandberg 3000 MXP CTRM B		EOIR EOIR
Detroit Court	Tandberg 990 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4		EOIR EOIR EOIR EOIR
East Mesa	Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4		EOIR EOIR
Eloy Court	Tandberg 880		EOIR
El Paso Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3		EOIR EOIR
El Paso Detention SPC	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 4		EOIR EOIR EOIR
Elizabeth Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2		EOIR EOIR
Falls Church, VA (HDQ)	Tandberg 990 MXP VTC Lab Tandberg 3000 MXP OCIJ CnfRm Tandberg 3000 MXP OGC CnfRm		EOIR EOIR EOIR

	Tandberg 6000 MXP 23 rd CnfRm	Non-responsive	EOIR
Headquarters Court	Tandberg 6000 MXP CTRM 1		EOIR
	Tandberg 6000 MXP CTRM 2		EOIR
	Tandberg 6000 MXP CTRM 3		EOIR
	Tandberg 6000 MXP CTRM 4		EOIR
	Tandberg 6000 MXP CTRM 5		EOIR
	Tandberg 990 MXP Pro Bono		EOIR
Florence Court	PolyCom Viewstation (DHS)		DHS
Harlingen Court	Tandberg 990 MXP CTRM 1		EOIR
	PolyCom Viewstation (DHS) CT 2		DHS
	Tandberg 880MXP CTRM 3		EOIR
	Tandberg 880 CTRM 5		EOIR
Hartford Court	Tandberg 880 CTRM 1		EOIR
	Tandberg 3000 MXP CTRM 2		EOIR
Honolulu Court	Tandberg 3000 MXP CTRM 1		EOIR
	Tandberg 3000 MXP CTRM 2		EOIR
	Tandberg 1000 ConfRoom		EOIR
Houston Court	Tandberg 3000 MXP CTRM 5		EOIR
	Tandberg 3000 MXP CTRM 6		EOIR
Houston Detention SPC	Tandberg 3000 MXP CTRM 1		EOIR
	Tandberg 3000 MXP CTRM 2		EOIR
	Tandberg 3000 MXP CTRM 3		EOIR
Huntsville Detention	PictureTel (DHS)		DHS
Imperial Court	PolyCom Viewstation (DHS)		DHS

Kansas City Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3
Kansas City Detention	Tandberg 800
Krome Court	Tandberg 880 MXP CTRM 1 Tandberg 800 CTRM 2 Tandberg 880 CTRM 3
Lancaster Court	Tandberg 800 CTRM 1
Las Vegas Court	Tandberg 990 MXP CTRM 1
Lompoc Court	Tandberg 800 CTRM 1
Los Angeles Court	Tandberg 3000 MXP Conf. Rm. Tandberg 3000 MXP CTRM C Tandberg 3000 MXP CTRM D Tandberg 3000 MXP CTRM G Tandberg 3000 MXP CTRM AA
Los Angeles Federal Bldg.	Tandberg 3000 MXP CTRM 1
Memphis Court	Tandberg 3000 MXP CTRM A Tandberg 3000 MXP CTRM B
Miami Court	Tandberg 3000 MXP CTRM 22 Tandberg 3000 MXP CTRM 23 Tandberg 3000 MXP CTRM 24

Non-responsive



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		Non-responsive	
Newark Court	Tandberg 3000 MXP CTRM C Tandberg 3000 MXP CTRM B Tandberg 3000 MXP CTRM G Tandberg 3000 MXP CTRM H		EOIR EOIR EOIR EOIR
New Orleans Court	PolyCom Viewstation (DHS)		DHS
New York Detention	Tandberg 3000 MXP CTRM B		EOIR
New York Court	Tandberg 990 MXP CTRM 10 Tandberg 3000 MXP CTRM 13		EOIR EOIR
Oakdale Court	Tandberg 3000 MXP CTRM 1 PolyCom Viewstation (DHS) CT 2 Tandberg 3000 MXP CTRM 3		EOIR DHS EOIR
Omaha Court	Tandberg 3000 MXP (Detained) Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2		EOIR EOIR EOIR
Orlando Court	Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 4 Tandberg 990 MXP Conf Rm		EOIR EOIR EOIR
Pearsall Detention	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 PolyCom Viewstation (DHS) CT 3 PolyCom Viewstation (DHS) CT 4		EOIR EOIR DHS DHS
Philadelphia Court	Tandberg 990 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 5		EOIR EOIR EOIR

Phoenix Court	Tandberg 880	Non-responsive	EOIR
Port Isabel Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 5		EOIR EOIR EOIR
Portland Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2		EOIR EOIR
Saipan Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 1		EOIR EOIR
Salt Lake City Court	Tandberg 3000 MXP CTRM 1		EOIR
San Antonio Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 Tandberg 3000 MXP CTRM 6		EOIR EOIR EOIR EOIR EOIR EOIR
San Diego Court	Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5		EOIR EOIR EOIR
San Francisco Court	Tandberg 3000 MXP CTRM 9 Tandberg 990 MXP Conf Rm		EOIR EOIR
San Juan Court	Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3		EOIR EOIR
Seattle Court	PictureTel Venue (DHS)		DHS

Stewart Detention

Tandberg 990 MXP CTRM 1
Tandberg 990 MXP CTRM 3

Non-responsive

EOIR
EOIR

Tucson Court

Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3

EOIR
EOIR

Ulster Court
Willacy Court

Tandberg 880 MXP CTRM 1
Tandberg 990 MXP CTRM 1
Tandberg 990 MXP CTRM 2
Tandberg 990 MXP CTRM 3

EOIR
EOIR
EOIR
EOIR

York, PA

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 880 MXP CTRM 3

EOIR
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EOIR

Executive Office for Immigration Review

**Immigration Court
Video Conferencing Directory
Updated 01/07/2011**

The listed Immigration Courts have video-teleconferencing equipment supplied by either EOIR or DHS. Please contact the EOIR Help Desk or DHS VTC Help Desk for assistance.

EOIR Helpdesk: (703) 305-7347

DHS VTC Helpdesk: (888) 347-7762

<u>Office</u>	<u>VTC Equipment</u>	<u>ISDN Dial Number</u>	<u>VTC Equipment Owner</u>
Arlington Court	Tandberg 880 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 880 MXP CTRM 5 Tandberg 3000 MXP CTRM 6 Tandberg 3000 MXP CTRM 7	Non-responsive	EOIR
			EOIR
Atlanta Court	Tandberg 990 MXP CTRM 1 Tandberg 880 MXP CTRM 2 Tandberg 990 MXP CTRM 3 Tandberg 880 CTRM 5		EOIR
			EOIR
			EOIR
			EOIR
Baltimore Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 Tandberg 990 MXP CTRM 6		EOIR
			EOIR
			EOIR
			EOIR

DLA

Batavia Court	PictureTel Venue Ct #1 (SPC)	Non-responsive	DHS
Bloomington Court	Tandberg 3000 MXP CTRM B		EOIR
Bloomington Detention	Tandberg 3000 MXP CTRM 1		EOIR
Boston Court	Tandberg 3000 MXP CTRM 1		EOIR
	Tandberg 880 MXP CTRM 2		EOIR
	Tandberg 880 MXP CTRM 3		EOIR
	Tandberg 3000 MXP CTRM 4		EOIR
	Tandberg 3000 MXP CTRM 5		EOIR
	Tandberg 3000 MXP CTRM 6		EOIR
	Tandberg 3000 MXP CTRM 7		EOIR
	Tandberg 1000 Pro Bono		
Broward Transitional (BTC)	PolyCom Viewstation (DHS)		DHS
Buffalo Court	PolyCom Viewstation (DHS)		DHS
Charlotte Court	Tandberg 3000 MXP CTRM 1		EOIR
	Tandberg 990 MXP CTRM 2	EOIR	
Chicago Court	Tandberg 3000 MXP CTRM C	EOIR	
	Tandberg 3000 MXP CTRM F	EOIR	
	Tandberg 3000 MXP CTRM H	EOIR	
Chicago Detention	Tandberg 990 MXP CTRM 1	EOIR	
	Tandberg 990 MXP CTRM 2	EOIR	
Cleveland Court	Tandberg 990 MXP CTRM 1	EOIR	
	Tandberg 990 MXP CTRM 2	EOIR	

	Tandberg 990 MXP CTRM 3	Non-responsive	EOIR
Dallas Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4		EOIR EOIR EOIR
Danbury, CT	Tandberg 800		EOIR
Denver Court	Tandberg 3000 MXP CTRM A Tandberg 3000 MXP CTRM B		EOIR EOIR
Detroit Court	Tandberg 990 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4		EOIR EOIR EOIR EOIR
East Mesa	Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4		EOIR EOIR
Eloy Court	Tandberg 880		EOIR
El Paso Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3		EOIR EOIR
El Paso Detention SPC	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 4		EOIR EOIR EOIR
Elizabeth Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2		EOIR EOIR

Falls Church, VA (HDQ)

Tandberg 990 MXP VTC Lab
Tandberg 3000 MXP OCIJ CnfRm
Tandberg 3000 MXP OGC CnfRm
Tandberg 6000 MXP 23rd CnfRm

Non-responsive

EOIR
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EOIR

Headquarters Court

Tandberg 6000 MXP CTRM 1
Tandberg 6000 MXP CTRM 2
Tandberg 6000 MXP CTRM 3
Tandberg 6000 MXP CTRM 4
Tandberg 6000 MXP CTRM 5
Tandberg 990 MXP Pro Bono

EOIR
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EOIR

Florence Court

PolyCom Viewstation (DHS)

DHS

Harlingen Court

Tandberg 990 MXP CTRM 1
PolyCom Viewstation (DHS) CT 2
Tandberg 880MXP CTRM 3
Tandberg 880 CTRM 5

EOIR
DHS
EOIR
EOIR

Hartford Court

Tandberg 880 CTRM 1
Tandberg 3000 MXP CTRM 2

EOIR
EOIR

Honolulu Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 1000 ConfRoom

EOIR
EOIR
EOIR

Houston Court

Tandberg 3000 MXP CTRM 5
Tandberg 3000 MXP CTRM 6

EOIR
EOIR

Houston Detention SPC

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3

EOIR
EOIR
EOIR

Huntsville Detention

PictureTel (DHS)

Non-responsive

DHS

Imperial Court

PolyCom Viewstation (DHS)

DHS

Kansas City Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3

EOIR

EOIR

EOIR

Kansas City Detention

Tandberg 800

EOIR

Krome Court

Tandberg 880 MXP CTRM 1
Tandberg 800 CTRM 2
Tandberg 880 CTRM 3

EOIR

EOIR

EOIR

Lancaster Court

Tandberg 800 CTRM 1

EOIR

Las Vegas Court

Tandberg 990 MXP CTRM 1

EOIR

Lompoc Court

Tandberg 800 CTRM 1

EOIR

Los Angeles Court

Tandberg 3000 MXP Conf. Rm.
Tandberg 3000 MXP CTRM C
Tandberg 3000 MXP CTRM D
Tandberg 3000 MXP CTRM AA

EOIR

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Los Angeles Federal Bldg.

Tandberg 3000 MXP CTRM 1

EOIR

Memphis Court

Tandberg 3000 MXP CTRM A
Tandberg 3000 MXP CTRM B

EOIR

EOIR

Miami Court

Tandberg 3000 MXP CTRM 22
Tandberg 3000 MXP CTRM 23
Tandberg 3000 MXP CTRM 24

Non-responsive

EOIR
EOIR

Newark Court

Tandberg 3000 MXP CTRM B
Tandberg 3000 MXP CTRM G
Tandberg 3000 MXP CTRM H

EOIR
EOIR
EOIR

New Orleans Court

PolyCom Viewstation (DHS)

DHS

New York Detention

Tandberg 3000 MXP CTRM B

EOIR

New York Court

Tandberg 990 MXP CTRM 10
Tandberg 3000 MXP CTRM 13

EOIR
EOIR

Oakdale Court

Tandberg 3000 MXP CTRM 1
PolyCom Viewstation (DHS) CT 2
Tandberg 3000 MXP CTRM 3

EOIR
DHS
EOIR

Omaha Court

Tandberg 3000 MXP (Detained)
Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2

EOIR
EOIR
EOIR

Orlando Court

Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 4
Tandberg 990 MXP Conf Rm

EOIR
EOIR
EOIR

Pearsall Detention

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
PolyCom Viewstation (DHS) CT 3
PolyCom Viewstation (DHS) CT 4

EOIR
EOIR
DHS
DHS

Philadelphia Court

Tandberg 990 MXP CTRM 1
Tandberg 3000 MXP CTRM 3
Tandberg 3000 MXP CTRM 5

Non-responsive

EOIR
EOIR
EOIR

Phoenix Court

Tandberg 880

EOIR

Port Isabel Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 3
Tandberg 3000 MXP CTRM 5

EOIR
EOIR
EOIR

Portland Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2

EOIR
EOIR

Saipan Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 1

EOIR
EOIR

Salt Lake City Court

Tandberg 3000 MXP CTRM 1

EOIR

San Antonio Court

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3
Tandberg 3000 MXP CTRM 4
Tandberg 3000 MXP CTRM 5
Tandberg 3000 MXP CTRM 6

EOIR
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San Diego Court

Tandberg 3000 MXP CTRM 3
Tandberg 3000 MXP CTRM 4
Tandberg 3000 MXP CTRM 5

EOIR
EOIR
EOIR

San Francisco Court

Tandberg 3000 MXP CTRM 9
Tandberg 990 MXP Conf Rm

EOIR
EOIR

San Juan Court

Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3

Non-responsive

EOIR
EOIR

Seattle Court

PictureTel Venue (DHS)

DHS

Stewart Detention

Tandberg 990 MXP CTRM 1
Tandberg 990 MXP CTRM 3

EOIR
EOIR

Tucson Court

Tandberg 3000 MXP CTRM 2
Tandberg 3000 MXP CTRM 3

EOIR
EOIR

Ulster Court
Willacy Court

Tandberg 880 MXP CTRM 1
Tandberg 990 MXP CTRM 1
Tandberg 990 MXP CTRM 2
Tandberg 990 MXP CTRM 3

EOIR
EOIR
EOIR
EOIR

York, PA

Tandberg 3000 MXP CTRM 1
Tandberg 3000 MXP CTRM 2
Tandberg 880 MXP CTRM 3

EOIR
EOIR
EOIR

Executive Office for Immigration Review
Immigration Court
Video Conferencing Directory
Updated 01/25/2010

EOIR Helpdesk: (703) 305-7347
DHS VTC Helpdesk: (888) 347-7762

The following Immigration Courts have video-conferencing equipment supplied by either DHS or EOIR:

<u>Office</u>	<u>VTC Equipment</u>	<u>ISDN Dial Number</u>
Arlington Court	Tandberg 880 MXP CTRM 1 Tandberg 3000 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 880 MXP CTRM 5 Tandberg 3000 MXP CTRM 6 Tandberg 3000 MXP CTRM 7	Non-responsive
Atlanta Court	Tandberg 800 CTRM 1 Tandberg 880 MXP CTRM 2 Tandberg 990 MXP CTRM 3 Tandberg 880 MXP CTRM 5	
Baltimore Court	PolyCom Viewstation (DHS) CT5 Tandberg 990 MXP CTRM 6	
Batavia Court	PictureTel Venue Ct #1 (SPC)	
Boston Court	Tandberg 800 CTRM 1 Tandberg 880 MXP CTRM 2 Tandberg 880 MXP CTRM 3 Tandberg 3000 MXP CTRM 4 Tandberg 3000 MXP CTRM 5 PictureTel Venue Ct #6 (DHS)	
Bloomington Court	Tandberg 880 MXP	
Broward Transitional (BTC)	PolyCom Viewstation (DHS)	
Buffalo Court	PolyCom Viewstation (DHS)	
Charlotte Court	Tandberg 990 MXP CTRM 2	

	Tandberg 3000 MXP CTRM 1	Non-responsive
Chicago Court	Tandberg 3000 MXP CTRM F Tandberg 880 CTRM C Tandberg 880 Ceremonial CTRM	
Chicago Detention	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2	
Cleveland Court	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2 Tandberg 990 MXP CTRM 3	
Dallas Court	Tandberg 800 CTRM 1 PolyCom Viewstation (DHS)	
Danbury, CT	Tandberg 800	
Denver Court	PolyCom Viewstation (DHS)	
Detroit Court	Tandberg 990 MXP CTRM 2 Tandberg 3000 MXP CTRM 3 PolyComViewstation (DHS) CTRM5	Non-responsive
Eloy Court	Tandberg 880	Non-responsive
El Paso Court	PolyCom Viewstation (DHS)	
Elizabeth Court	Tandberg 3000 Conf Rm Tandberg 3000 CTRM 2	
Falls Church, VA (HDQ)	Tandberg 800 MXP VTC Lab Tandberg 800 OCIJ Conf. Room	
HDQ Court	Tandberg 6000 MXP CTRM 1 Tandberg 6000 MXP CTRM 2 Tandberg 6000 MXP CTRM 3 Tandberg 6000 MXP CTRM 4 Tandberg 6000 MXP CTRM 5	
Florence Court	PolyCom Viewstation (DHS)	
San Juan Court	PolyCom Viewstation (DHS)	
Harlingen Court	Tandberg 990 MXP CTRM 1	

	PolyCom Viewstation (DHS) Tandberg 880 CTRM 3 Tandberg 880 CTRM 5
Hartford Court	Tandberg 800 CTRM 1 Tandberg 3000 MXP CTRM 2
Honolulu Court	Tandberg 3000 MXP CTRM 1 Tandberg 1000
Houston Court	Tandberg 3000 MXP CTRM 5 Tandberg 3000 MXP CTRM 6
Houston Detention SPC	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3
Huntsville Detention	PictureTel (DHS)
Imperial Court	PolyCom Viewstation (DHS)
Kansas Detention (DHS)	Tandberg 800
Kansas City Court	Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3
Krome Court	Tandberg 880 MXP CTRM 1 Tandberg 800 CTRM 2 Tandberg 800 CTRM 3
Lancaster Court	Tandberg 800
Las Vegas Court	Tandberg 990 MXP
Lompoc Court	Tandberg 800
Los Angeles Court	Tandberg 500 Conf Rm Tandberg 880 MXP CT 14 Tandberg 3000 MXP CT C Tandberg 3000 MXP CT D
Los Angeles, FED Bldg.	Tandberg 880

Non-responsive

Lumpkin, GA	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 3
Memphis Court	PolyCom Viewstation (DHS)
Miami Court	PolyCom Viewstation (DHS) PolyCom Viewstation (DHS) PolyCom Viewstation (DHS)
Ulster Court	Tandberg 880 MXP
Newark Court	PolyCom Viewstation (DHS) CT H Tandberg 3000 MXP CTRM G
New Orleans Court	PolyCom Viewstation (DHS)
New York Court	Tandberg 800 CTRM 14 Tandberg 3000 MXP CTRM 12
Oakdale Court	PolyCom Viewstation (DHS) Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 3
Omaha Court	Tandberg 800 (Detained) Tandberg 3000 MXP CTRM 2
Orlando Court	Tandberg 800 Conf Rm Tandberg 880 MXP CTRM 2
Philadelphia Court	Tandberg 990 MXP CTRM 1, 3 Tandberg 990 MXP Conf Rm Tandberg 3000 MXP CTRM 2
Phoenix Court	Tandberg 880
Port Isabel Court	Polycom Viewstation (DHS) Polycom Viewstation (DHS) Tandberg 1000 MXP
Portland Court	Tandberg 880 MXP
San Antonio Court	PolyCom Viewstation (DHS) PolyCom Viewstation (DHS) Tandberg 880 MXP CTRM 1

Non-responsive

	Tandberg 990 MXP CTRM 2 Tandberg 990 MXP CTRM 3
Saipan Court	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 1
Salt Lake City Court	Tandberg 880 MMXP
San Diego Court	PolyCom Viewstation (DHS)
San Francisco Court	Tandberg 990 MXP CTRM 18
Seattle Court	PictureTel Venue (DHS)
Tacoma, WA	PolyCom Viewstation (DHS)
Tucson Court	Tandberg 800
Willacy Court	Tandberg 990 MXP CTRM 1 Tandberg 990 MXP CTRM 2 Tandberg 990 MXP CTRM 3
York, PA	Tandberg 3000 MXP CTRM 1 Tandberg 3000 MXP CTRM 2 Tandberg 3000 MXP CTRM 3

Non-responsive

*120
+ 22
to be installed*



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

Instructions for VTC Tracking

Judge Dean, attached for your information is a copy of the VTC tracking sheet. It is important to the overall VTC initiative that we get as accurate information as possible.

Who: - Judge or staff member in each VTC court room should fill out the tracking sheet each day for **Eight (8)** days.

When: - The VTC tracking begins on Tuesday July 6 and ends Thursday July 15, 2010

Tracking sheets should be collected at the end of the day by the CA and faxed to Clarence Wallerson/OCIJ (703) 305-1448

More than one tracking sheet could be used if there is more than one VTC event (anything that impacts the use of VTC) during the course of the day.

For example; three hearings are conducted on day one, there are no VTC events, and three tracking sheets are returned at the end of the day with just the start time and end time.

Example two; three hearings are conducted on day two, there is one VTC event, after the event is concluded, start another VTC tracking sheet to capture any further events with that particular VTC equipment. Etc.,

Be as complete and accurate in filling out the tracking chart as possible

Thanks for your participation



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 11:26
- 10) Describe in detail the malfunction:
Connection dropped
- 11) Duration of malfunction 2 minutes
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) Email Telephone in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 2 min.
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Certe
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30 am
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD # 3
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) **yes** no
- 9) Time malfunction occurred? 11:16
- 10) Describe in detail the malfunction:
Screen Froze & dropped
- 11) Duration of malfunction 1-2 minutes
- 12) Who was contacted? (Circle one) **CA** Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) **Email Telephone** in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? approx 2 min
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no
- 19) Time equipment turned off 12:30 pm



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 (5) 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30 am
- 5) Hearing location(s) involved Laredo
- 6) VTC equipment connected to: LAR
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 11:15
- 10) Describe in detail the malfunction:
Could not connect to Laredo
- 11) Duration of malfunction 1-2 minutes
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) Email Telephone an person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? approx 2 min.
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30 PM



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30 am
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD # 3 & # 1
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 9:30
- 10) Describe in detail the malfunction:
Both Screens Dropped
- 11) Duration of malfunction 2 minutes
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) Email Telephone in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 1 1/2 minutes
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30 pm



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Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 (5) 6
- 2) Immigration Judge Carte'
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30 am
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD # 3 & # 1
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:
Dropped Connection with courtroom 3, not CR# 1
- 11) Duration of malfunction 1 1/2 minutes
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) Email Telephone *in person*
- 15) What response was given by contact?
NONE
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 1 1/2 minutes
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30 PM



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Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-16

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15 am
- 4) Time hearing started 8:30 am
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD 1
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) **yes** no
- 9) Time malfunction occurred? 9:17
- 10) Describe in detail the malfunction:
Connection Dropped, re-established connection
- 11) Duration of malfunction 1 minute
- 12) Who was contacted? (Circle one) **(CA)** Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) **Email Telephone** in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 1 minute
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no
- 19) Time equipment turned off 12:30 pm



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Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-6-10

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15 AM
- 4) Time hearing started 8:30 AM
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: PSD - # 3 + 1
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 9:15 AM
- 10) Describe in detail the malfunction:
Loud Static Noise, connection dropped & reestablished by judge.
- 11) Duration of malfunction 1 minute
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? after court
- 14) How was the contact made? (Circle one) Email Telephone in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 1 minute
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30 PM



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Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-7-10

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 8:15
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved Pearson courtroom 4
- 6) VTC equipment connected to: PSD#4
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) **(yes)** no
- 9) Time malfunction occurred? 8:44
- 10) Describe in detail the malfunction:
System Dropped
- 11) Duration of malfunction 1 minute
- 12) Who was contacted? (Circle one) **(CA)** Helpdesk Both DHS
- 13) What time was contact made? after Court
- 14) How was the contact made? (Circle one) **Email Telephone** in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 1 minute
- 18) Was the problem satisfactorily resolved? (Circle one) **(yes)** no
- 19) Time equipment turned off 12:35



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Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

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Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-7-10

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Corti
- 3) Time equipment turned on 8:15
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved Pensell
- 6) VTC equipment connected to: DSD # 4
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:
Screen Blurry during duration of hearings, although system did not drop.
- 11) Duration of malfunction through out hearings.
- 12) Who was contacted? (Circle one) (CA) Helpdesk Both DHS
- 13) What time was contact made? after Court
- 14) How was the contact made? (Circle one) Email Telephone in person
- 15) What response was given by contact?
none
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? through all hearings.
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:35



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Office of the Chief Immigration Judge

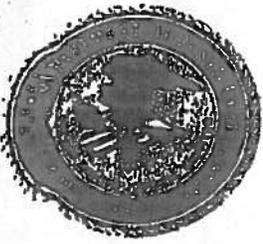
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Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-7-10

- 1) Court room# (circle one) 1 2 3 **4** 5 6
- 2) Immigration Judge Dugart
- 3) Time equipment turned on 8:25 (approx)
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: Pearsall
- 7) Type of hearing (circle one) Bond **MC Merits**
- 8) Was there an equipment malfunction? (Circle one) **yes** no
- 9) Time malfunction occurred? 8:45
- 10) Describe in detail the malfunction:
loud feedback thru speakers. Video signal lost
- 11) Duration of malfunction call disconnected and re-established
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS IT re-established
- 13) What time was contact made? _____ link w/o
- 14) How was the contact made? (Circle one) **Email Telephone** assistance.
- 15) What response was given by contact? _____
- 16) What was the estimated time given by contact to fix the problem? 10 minutes
- 17) How long did it take to resolve the issue? ± 4 minutes
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no
Call re-established by IJ.
- 19) Time equipment turned off 12:30



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Office of the Chief Immigration Judge

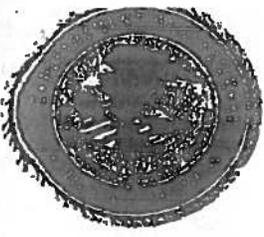
Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-8-10

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Carti
- 3) Time equipment turned on 8:20 am
- 4) Time hearing started 8:40 am
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: _____
- 7) Type of hearing (circle one) Bond MC **(Merits)**
- 8) Was there an equipment malfunction? (Circle one) **(yes)** no
- 9) Time malfunction occurred? 10:03 am
- 10) Describe in detail the malfunction:
disconnected during hearing & reconnected
itself
- 11) Duration of malfunction less than 5 min
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS N/A
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?
N/A
- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) **(yes)** no
less than 5 min
- 19) Time equipment turned off 12:10 pm



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

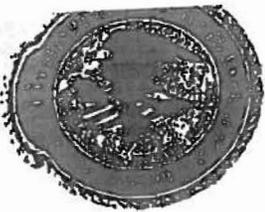
Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-8-10

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge Cartl
- 3) Time equipment turned on 8:20 am
- 4) Time hearing started 8:40 am
- 5) Hearing location(s) involved Pearson
- 6) VTC equipment connected to: _____
- 7) Type of hearing (circle one) Bond MC **(Merits)**
- 8) Was there an equipment malfunction? (Circle one) **(yes)** no
- 9) Time malfunction occurred? 10:10 am
- 10) Describe in detail the malfunction:
disconnected during hearing & reconnected itself.
- 11) Duration of malfunction less than 5 min
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS N/A
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?
N/A
- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? less than 5 min
- 18) Was the problem satisfactorily resolved? (Circle one) **(yes)** no
- 19) Time equipment turned off 12:10 pm



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

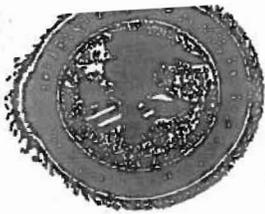
Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-9-10

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge Carte
- 3) Time equipment turned on 7:20 am
- 4) Time hearing started 9:10 am
- 5) Hearing location(s) involved Laredo
- 6) VTC equipment connected to: 1
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 9:10 am
- 10) Describe in detail the malfunction:
Could not connect to Laredo through the VTC
- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? 9:45 am
- 14) How was the contact made? (Circle one) Email Telephone
- 15) What response was given by contact?
Helpdesk connected SNA to LAR
- 16) What was the estimated time given by contact to fix the problem? None
- 17) How long did it take to resolve the issue? 10 min
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 11:50 am



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

3107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 7-9-10

- 1) Court room# (circle one) 1 2 **3** 4 5 6
- 2) Immigration Judge Dwyer
- 3) Time equipment turned on 10:30
- 4) Time hearing started 10:35
- 5) Hearing location(s) involved Pearsall
- 6) VTC equipment connected to: Courtroom 1
- 7) Type of hearing (circle one) Bond **MC Merits**
- 8) Was there an equipment malfunction? (Circle one) **yes** no
- 9) Time malfunction occurred? 10:40
- 10) Describe in detail the malfunction:

Screen frozen @ Pearsall. Audio only

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact? _____

*IS attempted
to reset
manually*

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes **no**

- Screen frozen again when video re-established.

- 19) Time equipment turned off 10:50



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 13 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge MARGARET BURKHART
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSALL (PSD)
- 6) VTC equipment connected to: PEARSALL (PSD)
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) Email Telephone
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes no

19) Time equipment turned off 12:30



U.S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 12 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge MARGARET BURKHART
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSALL (PSD)
- 6) VTC equipment connected to: PEARSALL (PSD)
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) Email Telephone
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes no

19) Time equipment turned off 4:00



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Organizational Results Unit

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 13 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge JOHN D. CARTE
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSELL (PSD)
- 6) VTC equipment connected to: PSJ
- 7) Type of hearing (circle one) Bond **(MC)** Merits
- 8) Was there an equipment malfunction? (Circle one) yes **(no)**
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes **no**

19) Time equipment turned off 12:00



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5107 Leesburg Pike, Suite 2500
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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 14 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge MARGARET BURKHART
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSALL (PSD)
- 6) VTC equipment connected to: PEARSALL (PSD)
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) Email Telephone
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes no
- 19) Time equipment turned off 12:30



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Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
Sau Antonio Immigration Court

Date 14 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge JOHN D. CARTE
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSON (PSD)
- 6) VTC equipment connected to: PSD
- 7) Type of hearing (circle one) Bond **(M)C** Merits
- 8) Was there an equipment malfunction? (Circle one) yes **(no)**
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) **CA** Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes **no**

19) Time equipment turned off 12:15



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

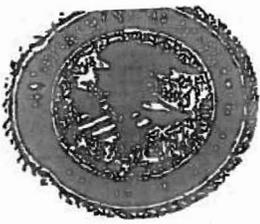
Date 14 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge GLENN P. MCPHAUL
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSON (PSD)
- 6) VTC equipment connected to: PSD
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) Email Telephone
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes no

19) Time equipment turned off 11:30



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 15 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 **6**
- 2) Immigration Judge GLENN P. McPHAIL
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved SAD / HUTO / PSD
- 6) VTC equipment connected to: SAD / HUTO / PSD
- 7) Type of hearing (circle one) Bond **MC** Merits
- 8) Was there an equipment malfunction? (Circle one) yes **no**
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes **no**
- 19) Time equipment turned off 12:00



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Falls Church, Virginia 22041

VTC USAGE TRACKING SHEET
San Antonio Immigration Court

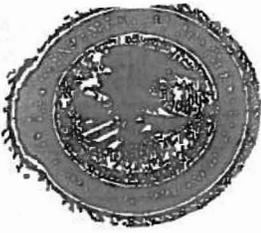
Date 15 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 **(5)** 6
- 2) Immigration Judge JOHN D. CARTE
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARSON (PSD)
- 6) VTC equipment connected to: PSD
- 7) Type of hearing (circle one) Bond **(M) Merits**
- 8) Was there an equipment malfunction? (Circle one) yes **(no)**
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) **CA** Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no

19) Time equipment turned off 11:45



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 16 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 **5** 6
- 2) Immigration Judge JOHN D. CARTE
- 3) Time equipment turned on 8:30
- 4) Time hearing started 8:30
- 5) Hearing location(s) involved PEARLSALL (PSD)
- 6) VTC equipment connected to: PSD
- 7) Type of hearing (circle one) **Bond** MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes **no**
- 9) Time malfunction occurred? _____
- 10) Describe in detail the malfunction:

- 11) Duration of malfunction _____
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? _____
- 14) How was the contact made? (Circle one) **Email Telephone**
- 15) What response was given by contact?

- 16) What was the estimated time given by contact to fix the problem? _____
- 17) How long did it take to resolve the issue? _____
- 18) Was the problem satisfactorily resolved? (Circle one) yes **no**

19) Time equipment turned off 12:30



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 6 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 **6**
- 2) Immigration Judge BURKHART
- 3) Time equipment turned on 8:30 A.M.
- 4) Time hearing started 8:35 A.M.
- 5) Hearing location(s) involved PEARLSALL (PSD)
- 6) VTC equipment connected to: PSD CR# 4
- 7) Type of hearing (circle one) Bond **MC** Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 9:15 A.M.
- 10) Describe in detail the malfunction:
CONNECTION DROPPED
- 11) Duration of malfunction 2-3 MINUTES
- 12) Who was contacted? (Circle one) **CA** Helpdesk Both DHS
- 13) What time was contact made? AFTER COURT
- 14) How was the contact made? (Circle one) **Email Telephone** IN-PERSON
- 15) What response was given by contact?
NO ANSWER
- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 3 MINUTES
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no
- 19) Time equipment turned off 12:30 A.M.



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 6 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge BURKHART
- 3) Time equipment turned on 8:30 A.M.
- 4) Time hearing started 8:35 A.M.
- 5) Hearing location(s) involved PEARSELL (PSD)
- 6) VTC equipment connected to: PSD CR # 4
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 10:50 A.M.
- 10) Describe in detail the malfunction:
CONNECTION DROPPED

- 11) Duration of malfunction 2-3 MINUTES
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? AFTER COURT
- 14) How was the contact made? (Circle one) Email Telephone IN-PERSON
- 15) What response was given by contact?
NONE

- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 3 MINUTES
- 18) Was the problem satisfactorily resolved? (Circle one) yes no

- 19) Time equipment turned off 12:30 A.M.



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 6 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 6
- 2) Immigration Judge BURKHART
- 3) Time equipment turned on 8:30 A.M.
- 4) Time hearing started 8:35 A.M.
- 5) Hearing location(s) involved PEARSELL (PSD)
- 6) VTC equipment connected to: PSD CR # 4
- 7) Type of hearing (circle one) Bond MC Merits
- 8) Was there an equipment malfunction? (Circle one) yes no
- 9) Time malfunction occurred? 11:25 A.M.
- 10) Describe in detail the malfunction:
CONNECTION DROPPED

- 11) Duration of malfunction 2-3 MINUTES
- 12) Who was contacted? (Circle one) CA Helpdesk Both DHS
- 13) What time was contact made? AFTER COURT
- 14) How was the contact made? (Circle one) Email Telephone IN-PERSON
- 15) What response was given by contact?
NONE

- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 3 MINUTES
- 18) Was the problem satisfactorily resolved? (Circle one) yes no

- 19) Time equipment turned off 12:30 P.M.



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VTC USAGE TRACKING SHEET
San Antonio Immigration Court

Date 6 JULY 2010

- 1) Court room# (circle one) 1 2 3 4 5 **6**
- 2) Immigration Judge BURKHART
- 3) Time equipment turned on 8:30 A.M.
- 4) Time hearing started 8:35 A.M.
- 5) Hearing location(s) involved PEALSALL (PSD)
- 6) VTC equipment connected to: PSD CR # 4
- 7) Type of hearing (circle one) Bond **MC** Merits
- 8) Was there an equipment malfunction? (Circle one) yes **no**
- 9) Time malfunction occurred? 11:30
- 10) Describe in detail the malfunction:
CONNECTION DROPPED

- 11) Duration of malfunction 2-3 MINUTES
- 12) Who was contacted? (Circle one) **CA** Helpdesk Both DHS
- 13) What time was contact made? AFTER COURT
- 14) How was the contact made? (Circle one) **Email Telephone** *IN-PERSON*
- 15) What response was given by contact?
NONE

- 16) What was the estimated time given by contact to fix the problem? N/A
- 17) How long did it take to resolve the issue? 3 MINUTES
- 18) Was the problem satisfactorily resolved? (Circle one) **yes** no

19) Time equipment turned off 12:30 P.M.

McGoings, Michael (EOIR)

From: McGrath, Brian E. (EOIR)
Sent: Tuesday, October 26, 2004 9:39 AM
To: Creppy, Michael J. (EOIR); McGoings, Michael (EOIR); Greer, Anne (EOIR); Williams, Phillip T. (EOIR); Dean, Larry R. (EOIR); Crosland, David (EOIR); Owens, Robert (EOIR)
Cc: Dale, Amy (EOIR); Rich, John (EOIR); Maddox, Marsha (EOIR)
Subject: VTC Concerns

Judge Creppy, et al,

Pursuant to our meeting with DHS, during which concerns were raised regarding the identification and resolution of issues the Immigration Courts are having with video conferencing (VC) equipment. IRM has initiated a series of activities designed to identify, troubleshoot, and resolve issues impacting the effective use of video conferencing equipment in the Immigration Courts.

Commencing this week, Marsha Maddox from IRM will contact each Court Administrator (CA) with EOIR provided video conferencing equipment and discuss any difficulties they have had or are currently experiencing with their VC equipment. Marsha will document the content of the conversation and remind the CA to contact the IRM Help Desk should they incur any problems. The IRM Help Desk and supporting Government and contract engineers have been advised that calls pertaining to VC equipment are to be given a priority response. In addition, we have modified the IRM Help Desk system to produce a weekly report of all calls pertaining to VC. IRM management will review this report weekly to ensure our prompt resolution of these issues and identify trends. Finally, Marsha will initiate subsequent calls to the CA's to gain additional feedback on the process, foster communication, and identify additional issues that may arise.

IRM is committed to identifying and resolving any problems the Courts are experiencing with video conferencing. Please remind the Courts that use of the Help Desk is an essential ingredient in this effort and critical to our success. We look forward to supporting the continued growth of video conferencing capabilities in the Immigration Courts.

will work with Judge McGoings to keep him apprised of this effort and the corresponding results.

Regards,

Brian

McGinn

**Utilization of Videoconferencing In Immigration Court Proceedings:
The Laredo Project**

**Institute for Court Management
Court Executive Development Program
Phase III Project
May 1999**



**J. Thomas Davis
Memphis Immigration Court**

Acknowledgments

Without the support provided by the Executive Office for Immigration Review, specifically Chief Immigration Judge Michael J. Creppy, my participation in the Institute for Court Management's Court Executive Development Program (CEDP) would not have been possible. I want to express my gratitude to Chief Judge Creppy for the opportunity to participate in this exceptional court management training program. My opportunity for professional growth through this program was heightened by the quality of my classmates. Their insights, commitment, and energy were exceptional throughout the program. I am very proud to be a member of this particular class of CEDP participants. I appreciate the tremendous amount of planning and hard work which went into each training session by Tom Diggs and Brenda Jones. For their input, suggestions, and assistance with my Phase III paper, my thanks to Dan Straub, Chuck Erickson, Immigration Judge Susan E. Castro, Immigration Judge Glenn P. McPhaul, Lee Teran, Grace Winfrey, Jim Moore, Mark Pasierb and Helen Savoye. Also, a large thank you to Judge Charles E. Pazar, Betty Jones, and Yvette Gutierrez of the Memphis Immigration Court for understanding my need to "hole up" in my office at times so I could focus on this paper. Of course, my greatest appreciation goes to Kathy Claxton, my wife, for being supportive and understanding, not only with this particular endeavor, but throughout my nine plus years with the Immigration Courts.

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Appendix A: Laredo Televideo Manual.....Tab A

Abstract

The impact on the Immigration Court's proceedings from the implementation of videoconferencing equipment between the San Antonio Immigration Court and the Laredo Service Processing Center was examined. An examination of the literature was conducted to ascertain the most often discussed benefits and liabilities associated with the utilization of videoconferencing technology in the courts. The reported advantages and disadvantages were then compared to the Laredo videoconferencing project in an attempt to determine the overall effectiveness of the project. The importance of procedures, project management, training, and staffing on the effective implementation of a videoconferencing system were also discussed. The initial results, based on an examination of the data available and interviews with various individuals involved with the project, indicated the videoconferencing project was successful in terms of cost effectiveness, case processing efficiency, security enhancement, and reduction of health concerns.

Utilization of Videoconferencing in Immigration Court Proceedings:**The Laredo Project**

On a hot August day at the Service Processing Center in Laredo, Texas a detention guard escorts a group of detained aliens into a small courtroom before an Immigration Judge for hearings on the charges brought against each of them by the United States Immigration and Naturalization Service (USINS). The group consists of nine aliens with records of criminal violations in the United States ranging from various drug charges to murder, six aliens charged with smuggling other aliens into the United States, and five aliens charged with entering the United States without inspection. The Immigration Judge, the USINS Assistant District Counsel, two local private bar attorneys with clients among the group, and the interpreter/court clerk wait as the guard arranges the group of shackled men on four pews in the courtroom per the judge's instructions. Except for the two private bar attorneys, all of the court personnel drove 165 miles from San Antonio, Texas in order to conduct a week of immigration hearings at the detention facility. Even though a guard is present in the courtroom, security concerns exist among the individuals assigned to conduct and assist with these immigration hearings. In addition to security concerns, some of the personnel present in the courtroom are concerned over possible exposure to communicable diseases such as tuberculosis and hepatitis B.

The Immigration Judge conducts the rights advisals, takes pleadings on the charges, considers any form of relief, if any, available to the individuals, and renders a decision in each case. The orders are then distributed to all the parties. These immigration proceedings are completed without any type of incident, as are the other immigration hearings scheduled for the week. In approximately two to three weeks, another Immigration Judge and interpreter/court

clerk from the San Antonio Immigration Court, as well as another USINS Assistant District Counsel, will travel to the Laredo Service Processing Center (LSPC) for another week of immigration hearings.

One year later, on another hot August day, the LSPC guard escorts a group of aliens into the facility courtroom. He arranges the group of detainees on the four pews per the instructions of the presiding Immigration Judge. Each of the 15 aliens charged by the USINS has criminal records which include aggravated assault, drug trafficking, grand theft, and murder. Again, the Immigration Judge, the USINS Assistant District Counsel, and the interpreter/court clerk are present in the courtroom. Also two San Antonio attorneys who rarely, if ever, represent aliens housed at LSPC are present in the courtroom.

The Immigration Judge again conducts the rights advisals, takes pleadings on the charges, considers any form of relief, if any, available to the individuals, and renders a decision in each case. The orders are then distributed to all the parties. After the completion of the hearings, the Immigration Judge returns to her office within the San Antonio Immigration Court in order to prepare for a non-detained individual merits hearing scheduled for that afternoon. Unlike the previous year, the Immigration Judge, as well as the other personnel in the courtroom, have no safety or health concerns during these proceedings. The following morning another Immigration Judge and interpreter/court clerk from the San Antonio Immigration Court, as well another USINS Assistant District Counsel, will conduct hearings from San Antonio on a group of aliens being held at LSPC.

The above two scenarios briefly describe the immigration hearings conducted at LSPC before and after videoconferencing equipment was installed between the San Antonio Immigration

Court and LSPC in July, 1997. The primary focus of this paper will be to describe the implementation process of the Laredo videoconferencing project and to discuss the effectiveness of the project, not only in terms of cost effectiveness, but also whether or not the utilization of the videoconferencing equipment in immigration proceedings has to some degree addressed the notion of "justice delayed is justice denied".

Background Information

The Executive Office for Immigration Review (EOIR) was created through a Department of Justice (DOJ) reorganization in January, 1983. This internal reorganization combined the Immigration Judge function with the Board of Immigration Appeals (BIA). Prior to this change, the Immigration Judge function had been the responsibility of USINS employees. EOIR is a completely separate agency from the USINS, which is the agency responsible for the enforcement of the immigration laws. Until March of 1987, EOIR consisted of the Office of the Director, the BIA, which heard appeals of immigration decisions, and the Office of the Chief Immigration Judge (OCIJ), which supervised the operation of the Immigration Courts located throughout the United States. The Office of the Chief Administrative Hearing Officer (OCAHO) was established within EOIR in March of 1987. OCAHO is responsible for the administration of issues arising from the hearing process under employee sanctions, document fraud, and antidiscrimination provisions of the Immigration Reform and Control Act of 1986 (IRCA) and the Immigration Act of 1990 (IMMACT). EOIR currently consists of the Office of the Director, BIA, OCIJ, OCAHO, and the Office of the Associate Director (OAD) which provides support to the various headquarters components and the Immigration Courts. OAD's areas of responsibilities include automated systems, space and facilities, personnel, and procurement.

The Attorney General, who is responsible for the administration and enforcement of the Immigration and Nationality Act of 1952 (INA) as well as all other laws relating to the immigration and naturalization of aliens, has delegated to EOIR the responsibilities of immigration hearings, review of immigration hearings, and employment discrimination, document fraud, and employer sanctions hearings. The mission of EOIR is "to ensure fairness, competence, effectiveness, and efficiency in decisions relating to the status of individual aliens in the United States" (Executive Office for Immigration Review, 1999). The EOIR website states the primary function of the agency is "to interpret immigration laws and conduct administrative hearings and appellate reviews" on a range of immigration issues.

OClJ, which is headed by the Chief Immigration Judge, is responsible for providing overall program direction, policy and procedure development, and establishment of priorities for the Immigration Courts located throughout the United States. Currently OClJ oversees Immigration Courts, which contain over 200 Immigration Judges, located in 50 cities. Also OClJ, through the Immigration Courts, administers the Criminal Alien Institutional Hearing Program which adjudicates the immigration status of alien inmates incarcerated by Federal, State, and municipal correctional authorities as a result of criminal convictions.

The over 200 Immigration Judges conduct formal judicial proceedings and act independently in their decision-making capacity. They determine the facts in each case, apply the law, and render a decision. Decisions rendered by the Immigration Judges are administratively final, unless appealed or certified to the BIA. Immigration Judges decide if an alien placed in removal proceedings by the USINS should be allowed to enter the United States or should be removed. If the Immigration Judge decides deportability or inadmissibility has been proven,

he/she then considers if any forms of relief are available to the individual. Asylum, cancellation of removal, adjustment of status, and voluntary departure are the major forms of relief available for the Immigration Judge to consider. Immigration Courts conduct in excess of 250,000 immigration hearings annually.

The San Antonio Immigration Court consists of three Immigration Judges, a Court Administrator, two Language Specialists (for the first two months of teleconferencing three Language Specialists were on staff), four Legal Technicians, and two student aides. The court is responsible for conducting non-detained and detained hearings in San Antonio, detained hearings at LSPC, and non-detained hearings at the Port of Entry in Laredo, Texas.

Below in Table 1 are the FY98 total receipts and completions respectively for each hearing location assigned to the San Antonio Immigration Court. The FY98 average overall pending caseload for the San Antonio Immigration Court was 1144.

Table 1: FY98 Total Receipts and Completions		
	Receipts	Completions
San Antonio Non-Detained	1898	1634
San Antonio Detained	1938	1598
Laredo Detained (LSPC)	2029	1921
Laredo Port of Entry	49	40
TOTAL	5914	5193

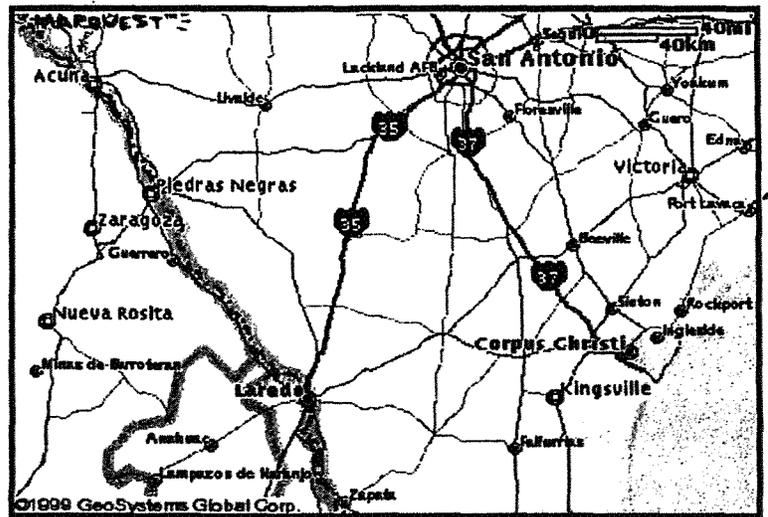


Figure A: San Antonio To Laredo Map

Since its creation in 1983, the ^{Miami} San Antonio Immigration Court has been responsible for conducting hearings at LSPC. The San Antonio Immigration Judges and other court personnel conducted detail trips to Laredo an average of 24 times per year. Figure A above illustrates the distance traveled for the details from San Antonio to Laredo. These details consisted of a week of immigration hearings for aliens being detained at the LSPC facility by USINS. The LSPC is managed by Corrections Corporation of America (CCA). The total bed capacity for the facility is 350 with USINS guaranteeing the use of a minimum of 250 beds.

Due to increasing detention costs and caseload, the USINS was eager to establish a full time Immigration Court at LSPC. However, USINS and CCA officials were unable to guarantee the necessary space and security upgrades within the detention facility required by the Chief Immigration Judge in order to establish a full time Immigration Court with a sitting Immigration Judge. Given the fact the San Antonio Immigration Court and USINS continued to conduct details to LSPC and the USINS and CCA officials could not make the necessary space

modifications necessary to establish a full time Immigration Court, the implementation of videoconferencing for immigration hearings at LSPC appeared to be a viable alternative.

Implementation of Videoconferencing System

In 1993 the Institutional Hearing Program Video Teleconferencing (VTC) program began as a pilot project to prototype VTC capabilities linking an Immigration Court and a remote detention facility. The two locations selected were the Chicago Immigration Court and the Federal Detention Facility in Lexington, Kentucky. The first VTC session was conducted in October 1993. In October 1995, the first sites to conduct immigration proceedings on a regular basis were the Baltimore Immigration Court and the Wicomico Detention Facility in Salisbury, Maryland. Shortly after the implementation of the videoconferencing equipment in the Baltimore Immigration Court, the Dallas Immigration Court, as well as a few other Immigration Courts, came on line with the videoconferencing equipment. The Dallas Immigration Court conducted teleconferencing hearings for detained aliens in the Big Springs Prison. The videoconferencing equipment for the Immigration Courts was paid for and installed by the USINS. Based on the positive comments being received from those Immigration Courts utilizing the new equipment, the USINS was interested in expanding these projects.

A site survey was conducted in San Antonio and Laredo in March, 1997 by Jim Moore, Communications Specialist with USINS Headquarters Data Communications Branch. In June of that year, Mr. Moore installed the videoconferencing equipment between the San Antonio Immigration Court and the LSPC. After training was provided on the use of the new equipment, immigration hearings were conducted between the two sites in late June.

The videoconferencing systems located at the San Antonio Immigration Court and the

LSPC are VTEL TC2000 ESA systems. These systems provide two way real time audio and video capabilities. Each system consists of a 27" color television monitor, a pan/tilt/zoom camera, microphones, speakers, and a high speed Pentium processor. Each system is also equipped with an ELMO document camera.

Gruen and Wetter (1997) identify four major courtroom design and system layout concerns with videoconferencing:

- (1) Conflict between the aesthetics of the room and efficient video: Unlike audio, which the concern is primarily sound reflection, efficient video involves proper lighting and placement. In order to heighten visibility and reduce glare, a combination of direct and indirect light should be utilized when initially establishing a location for the equipment within the courtroom. During the initial site survey, Mr. Moore discussed the need for proper lighting within the courtroom. Due to the San Antonio courtroom having several windows, it was decided a special drape liner should be installed. The LSPC courtroom did not have such lighting concerns.
- (2) Placement of equipment within the room design: Obviously if a courtroom is going to be built specifically for videoconferencing, coordination of architectural plans and video design is critically important to a well functioning teleconferencing system. However, in most cases, courtrooms are adapted for the videoconferencing layout. The cameras produce a better quality picture if a head-on shot of the person is established. The best scenario is to set the camera in such a position that the picture reflects the person as if he or she were speaking to the camera. Fortunately, the existing courtrooms in San Antonio and the LSPC allowed for this type of camera setup.
- (3) Placement and size of display monitors: Simply put, the placement and size of the monitors should provide viewing ease to the participants. Individuals should not appear to be larger than life nor should they appear to unusually small. The 27" monitors placed in San Antonio and the LSPC seem to properly address this concern.
- (4) Equipment flexibility: Videoconferencing systems should be designed to ensure modifications can be made without major renovation or cost. The videoconferencing system installed in San Antonio and the LSPC certainly has the capability of modification through the existing equipment (ability to videotape hearings, utilization of expanded camera features, etc.).

The San Antonio Immigration Court was fortunate to have an extra courtroom which was

converted into the “televideo courtroom” without renovation costs. Below Figures B and C illustrate the videoconferencing equipment layout in each hearing location.

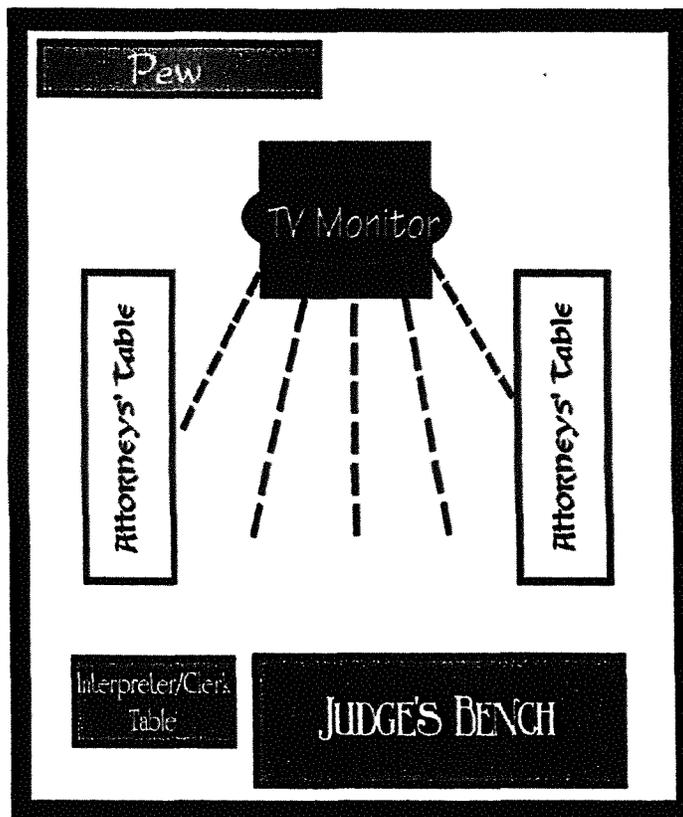


Figure B: *Videoconferencing Layout-San Antonio Immigration Court*

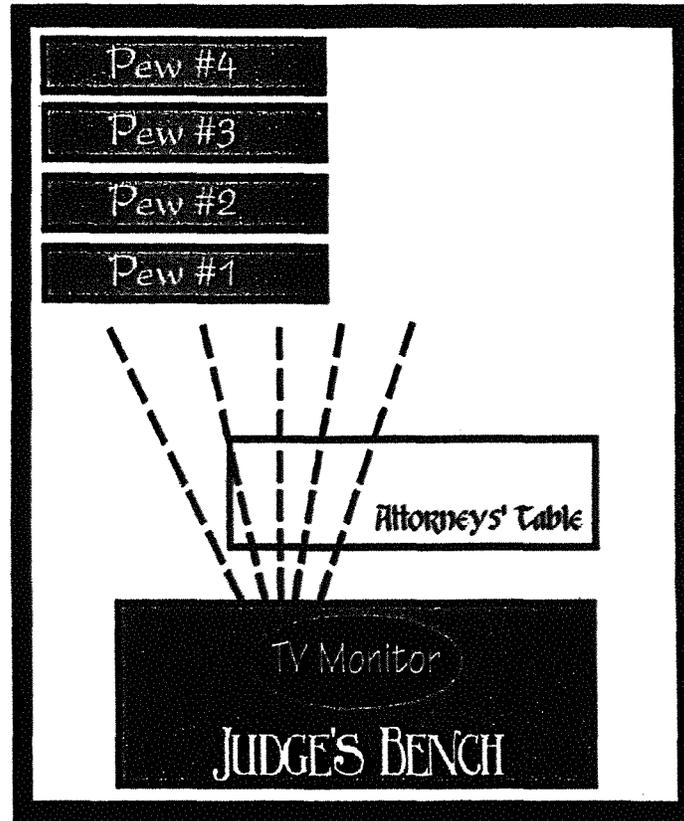


Figure C: Videoconferencing Layout-Laredo Service Processing Center

In addition to the videoconferencing equipment, the televideo courtroom was equipped with a computer monitor with access to the Automated Nationwide System for Immigration Review (ANSIR) which is the database network utilized by the Immigration Courts to process and track case records. A laser printer and fax machine were also installed for the printing and distribution of notices and orders. A Coherent teleconferencing unit was installed in each courtroom for utilization with off site attorneys and interpreters.

The San Antonio and LSPC locations link to each other by one site placing a video call over FTS2000 Switched Digital Service (SDS) circuits provided by U.S. Sprint. Each location

has six 56 kilobits per second (56kbps) SDS circuits with an assigned "700" video number. Video calls are placed by dialing the 700 video number of the distant end's location. The six 56 kbps circuits are multiplexed together in a Bandwith On Demand (BONDing) mode to provide a total bandwidth of 336 kbps, with a frame rate of 30 frames per second (30 fps). Each time a video call is placed a process to compress and digitize the signal is performed through a Codec/DECoder (CODEC) at the calling location. Once the compressed digitized signal is received by the distant end's CODEC, the process is reversed. Basically a CODEC is a computer which utilizes mathematical formulae in order to describe the video pictures and sounds that it receives from cameras and microphones. The VTC systems can operate in either it's proprietary communication/videoconferencing protocols or the International Telecommunications Union - Telecommunications (ITU-T) protocols which allows the system to link with other vendors' VTC systems and not be limited to VTC links solely between the San Antonio Immigration Court and the LSPC.

Effectiveness of the Laredo Videoconferencing Project

The benefits mentioned most often in the literature examined on teleconferencing (Arnstein & Goodwin, 1994; Cotter, 1995; Crews, 1996; Raburn-Remfry 1994; St. Vrain & Hanser, 1997; Thaxton, 1993) are (1) cost effectiveness; (2) more efficient case processing ; (3) security enhancement; and (4) reduction of health concerns. Specific data related to the San Antonio Immigration Court and the LSPC Project will be examined in terms of cost effectiveness and the impact, if any, on case processing after the implementation of videoconferencing.

Given the ongoing reduction in cost of videoconferencing systems, the ability for a system to "pay for itself" in terms of travel costs saved continues to be enhanced. The San

Antonio/LSPC system proved to be cost effective in one year of operation. The travel costs associated with 24 detail trips to Laredo from San Antonio for the Immigration Judge and interpreter/clerk from the Immigration Court and one USINS attorney totaled approximately \$32,400 (\$450 per person per detail). The cost of the videoconferencing equipment and installation was approximately \$30,000. The total Sprint rate for the San Antonio/LSPC system in the initial year was approximately \$3,500. Thus the initial cost of the videoconferencing system was roughly \$33,500 as compared to \$32,400 of travel costs associated with one year of details to Laredo.

Cost effectiveness includes not only monetary savings, such as reduced transportation/travel costs, but also time savings. Certainly the San Antonio/LSPC videoconferencing system avoids the lost time in travel to the facility. Monday mornings and Friday afternoons were designated as the travel times for the details. Essentially the detail week was reduced to four days due to the travel required. Depending on the number of individual case settings in a given detail week, approximately four to five Master Calendar sessions were conducted by the traveling Immigration Judge. The same number of Master Calendar sessions are conducted via videoconferencing with the major difference being these hearings are conducted every week instead of every two to three weeks.

The ability for the Immigration Court to conduct more timely detained hearings is not only a cost effectiveness benefit of the videoconferencing system, but also a case processing benefit. Immigration Court proceedings do not commence until the USINS files a charging document with the court (8 C.F.R. § 3.14 (a)). In Table 2 below are the average number of days from receipt of

the charging document by the Immigration Court to the initial hearing then to completion of the case.

Table 2: Average Number of Days From Receipt to Initial Hearing to Case Completion: Laredo Service Processing Center Cases			
FY	Receipt to Initial Hearing	Initial Hearing to Completion	Receipt to Completion
97	7	27	34
98	6	10	16

Based on the data reflected in Table 2, it appears, at least to some degree, the San Antonio/LSPC videoconferencing project has addressed the notion of “justice delayed is justice denied” in a positive manner. In FY97, the average number of days from receipt of the charging document to completion of the case was 34 days. In FY98, the first complete fiscal year of videoconferencing operation, the average number of days from receipt of the charging document to completion of the case was 16 days. Even though the difference in average days from receipt of the charging document to the initial hearings from FY97 to FY98 was minimal (14 percent decrease), the differences in average days from initial hearing to case completion and receipt of the charging document to case completion were substantial with a decrease of approximately 63 percent and 53 percent respectively.

Another benefit derived from the installation of the videoconferencing system which indirectly addresses the notion of “justice delayed is justice denied” is the increased representation for aliens being housed at the LSPC facility. More immigration practitioners are located in the San Antonio area than in the area surrounding Laredo. San Antonio attorneys who normally

would not represent a detained alien in Laredo because of the distance to the facility and the fact they more than likely would have a case during a given week within the San Antonio Immigration Court were more readily available to represent an alien scheduled for a televideo hearing. Particularly in immigration proceedings which involve complicated laws, statutes, and regulations, the hearing process is better served if an alien is represented by counsel.

As stated above, Immigration Court proceedings do not commence until the USINS has filed a charging document with the court. Detained aliens may be incarcerated for a period of time before the filing of a charging document by USINS with the Immigration Court. Also, even if an Immigration Judge issues an order of removability or inadmissibility against a detained alien and his/her decision is not appealed, the USINS is responsible for executing the order which may mean the individual remains in custody while travel documents are acquired, travel plans are arranged, etc. Taking those factors into account, the average day figures in Table 2 reflect a substantial savings in detention costs on the average. In FY97, if an individual was detained for 34 days prior to receiving a final order from the Immigration Judge, based on a cost of \$45 per day paid by the USINS to the LSPC, the detention costs would be approximately \$1530 for that period of time. In FY98 and even with an increase to \$49 per day in the contracted detention cost between the USINS and the LSPC, the cost of detaining an individual for 16 days would be approximately \$784 which represents a decrease of 49%.

The Laredo Videoconferencing Project definitely addressed the safety and health concerns associated with the details to the detention facility. Obviously the detained aliens do not pose a security risk to the individuals located in the San Antonio Immigration Court courtroom. Given the criminal records of many of the detained aliens at the LSPC, the elimination of this security

risk for 24 weeks a year is a tremendous benefit derived from the videoconferencing system. The implementation of the videoconferencing equipment also removed the security and safety risks involved with personnel traveling the over 300 miles round-trip between San Antonio and Laredo. The majority of the route between San Antonio and Laredo involves isolated areas which certainly create various security and safety concerns for travelers.

Detained aliens represent one of the highest risk groups for tuberculosis and hepatitis B. Combine this already high risk population with a small courtroom which has average ventilation, the risk of an individual being exposed to tuberculosis or hepatitis B is greatly increased. As with the security concerns, the Laredo videoconferencing system completely eliminated the health concerns posed by in person hearings at the detention facility.

As one examines the current literature regarding videoconferencing, the primary focus seems to be on the benefits and positive results from the utilization of the technology in various judicial proceedings. One would almost conclude videoconferencing has no drawbacks or weaknesses within the judicial environment. It seems the trumpeting of all the positive aspects of the technology are primarily driven by the economic benefits discussed above which is understandable given the financial limitations faced by federal agencies and the judiciary. However, certain liabilities resulting from the use of videoconferencing equipment have been identified (Cotter, 1995; Grube, 1992; Raburn-Remfry 1994; Thaxton, 1993) and should be considered when implementing a videoconferencing system. The liabilities most often identified are (1) due process and policy concerns; (2) loss of control over the courtroom environment; (3) inadequate training on the operation of the equipment; and (4) lack of coordination between the parties conducting teleconferencing hearings.

Raburn-Remry (1994) identifies four due process issues associated with the electronic production of defendants. The issues discussed are a defendant's right to be arraigned in open court, to be present at critical stages of the prosecution, to confront his/her accuser, and to be free from testimonial compulsion. Thaxton (1993), in addition to the above due process concerns, argues certain policy issues are created by the utilization of videoconferencing. According to Thaxton, the technology has altered the atmosphere of the courtroom by heightening the "existing depersonalization of the criminal justice process, contributing to defendants' feelings of alienation." Also the use of videoconferencing technology "will fuel a defendant's suspicion, distrust, and frustration with the criminal justice system."

In Immigration Court proceedings, the Immigration Judge "may conduct hearings through video conference to the same extent as he or she may conduct hearings in person (8 C.F.R. § 3.25 (8) (e)). Under this same regulation, the Immigration Judge may conduct a hearing telephonically, but if it involves an evidentiary hearings on the merits, the alien must consent after being "advised of the right to proceed in person, or, where available, through a video conference...". Most Immigration Judges I have spoken with about conducting merits hearings via videoconferencing believe the alien should also consent to that form of hearing. Thaxton (1993) argues even though procedures are present which allow defendants to decline the use of videoconferencing, they will feel compelled not to "buck the system" with the belief their cooperation will result in a more lenient outcome. Lee Teran, Clinical Professor of Law with the Center for Legal and Social Justice at St. Mary's University in San Antonio feels in immigration proceedings detained aliens are even more inclined to not "buck the system". According to Ms. Teran, the Center for Legal and Social Justice does not represent aliens incarcerated at LSPC as much as in the past because

videoconferencing equipment, the coordination of activities between the San Antonio Immigration Court and the LSPC was, and still remains, the most critical aspect of a properly functioning videoconferencing system with the only exception being the functioning of the equipment itself. The coordination of the calendars and the movement of the individuals in and out of the courtroom are more difficult due to the fact that court personnel are not on site at the LSPC. According to one of the San Antonio Immigration Judges, a problem continues to exist with guaranteeing an alien has received the proper document from the USINS officer in the courtroom and these documents are properly completed. These forms primarily involve the applications for various forms of relief which the alien wishes to apply for and which the Immigration Judge will consider during the individual's hearing and fingerprint cards. In the following section, recommendations for implementing an efficient videoconferencing system are presented which includes the effective coordination of activities between the videoconferencing sites.

Factors for Effective Implementation of a Videoconferencing System

Arnstein and Goodwin (1994) identify four key issues for successfully implementing a videoconferencing system in a court. These issues are (1) procedures; (2) project management; (3) training; and (4) staffing.

- (1) Procedures: Arnstein and Goodwin stress the importance of coordinating procedural changes when multiple agencies are involved. Based on my experience in San Antonio, this particular point cannot be emphasized enough. In other words, one cannot plan too much when implementing such a system. As with any new system, all of the procedures cannot be developed in advance of the implementation simply because situations will be encountered which could not be anticipated in advance. However, the best approach is to involve all the participating project parties from the beginning to make certain all interests are addressed. Given the time frame we were under for beginning videoconferencing hearings from the LSPC, as stated previously, we did not have the luxury of time for the complete development of procedures. As with many projects, each agency focused on its internal procedures with minimal

communication with the other project parties. If I was implementing a videoconferencing system again, I would attempt to conduct a series of "mock hearings" in order to ascertain the coordination issues we would be confronted with by the use of the new system. Pearce (1996) discusses the use of a Video Arraignment Committee when Hamilton County, Indiana implemented video arraignments. Such a committee would have been of great benefit for the Laredo project. In addition to Immigration Court, USINS, and LSPC personnel, members from the private bar and pro bono representatives should have developed a committee to discuss ongoing issues related to the videoconferencing system.

- (2) **Project Management:** A project manager is necessary for the proper coordination of the ongoing videoconferencing system from implementation through the daily operation of the project. In the case of the Laredo project, as with any of the Immigration Court installations, the project management responsibility is a part of the Court Administrator's duties. Unfortunately, with all the regular duties of the Court Administrator, the daily operation of the court does not always allow for the time necessary for project management within the court. Fortunately, Mr. Moore does an outstanding job of assisting the Court Administrators with the necessary steps for preparing the site for the installation of the equipment. However, once again, the coordination of the activities as to the daily operation of the system would be well served by the above mentioned committee or a very small working group within the Immigration Court. Pearce (1996) discusses the need for an implementation plan for videoconferencing. The Hamilton County implementation plan addresses procedures related to location, waiver of appearance, staffing, rights video, communication, furniture and fixtures at the jail, furniture and fixtures in the courtroom, the video and audio equipment, and maintenance and inventory of equipment.
- (3) **Training:** Arnstein and Goodwin emphasize the need for adequate time and resources for training on the operation of the videoconferencing system as well as the procedures. As previously discussed, time can be the greatest barrier to properly addressing the training issue. However, the benefits gained from making certain all parties are properly trained and comfortable with the equipment and understand the new procedures are worth any minor delay in beginning the videoconferencing hearings. Delays encountered from equipment failures cannot be avoided, but delays due to individuals not understanding how to operate the equipment or how to procedurally handle a particular matter should be avoided as much as possible because those types of delays will impact the overall operation of the videoconferencing system on an ongoing basis until adequately addressed. I certainly support the development of any type of resource materials, such as the Laredo televideo manual, which will make it easier for personnel to operate the equipment and to carry out the procedures.
- (4) **Staffing:** The complexity of the particular videoconferencing system will determine the

necessary level of staffing required to operate the system. The system in the San Antonio Immigration Court and the LSPC, while certainly adequate, is not an overly sophisticated system. The benefit of such a system is additional staffing is not necessary for the operation of the system. Existing court personnel will have additional responsibilities associated with the utilization of the videoconferencing equipment, but it does not require a full time staff assignment.

Conclusion

Due to the reduction in cost and the resulting cost effectiveness of the systems, videoconferencing technology will be utilized more and more by the courts. The videoconferencing system implemented between the San Antonio Immigration Court and the LSPC can certainly be considered a success based on the cost savings, both in time and money, the ability to process cases in a more timely, efficient manner, and the elimination of security and health concerns. However, we must be willing to address the liabilities and concerns which have been raised regarding the impact of the technology on judicial proceedings. Future examinations of the videoconferencing systems in the Immigration Courts should somehow focus on the perceptions of the aliens whose hearings have been conducted via televideo as well as the concerns by the immigration bar. Proper planning, ongoing coordination and communication, and a willingness to continue to evaluate the impacts of the videoconferencing system on all the parties affected by it will assure the gains from such technology will outweigh any liabilities.

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U. S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Chief Immigration Judge

5107 Leesburg Pike, Suite 2500

Falls Church, Virginia 22041

August 18, 2004

MEMORANDUM

TO: All Assistant Chief Immigration Judges
All Immigration Judges
All Court Administrators
All Support Staff

FROM: The Office of the Chief Immigration Judge

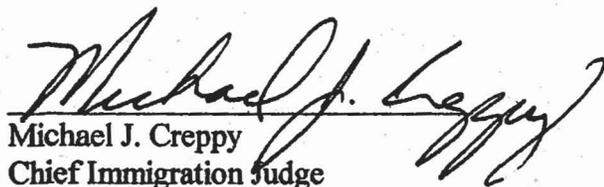
SUBJECT: Interim Operating Policies and Procedures Memorandum No. 04-06:
Hearings Conducted through Telephone and Video Conference

On July 22, 2004, this office issued Operating Policies and Procedures Memorandum (OPPM) No. 04-04 which provided guidance for cases in which an immigration judge conducts a hearing through telephone or video conference. OPPM No. 04-04 has been rescinded and replaced with Interim OPPM No. 04-06 Hearings Conducted Through Telephone and Video Conference.

OPPM No. 04-04 has been rescinded and replaced with interim policy to further clarify how our courts should be handling telephone conference or video conference hearings and to provide examples of the orders that should be issued in these cases. The interim policy makes clear that the law to be applied to a hearing conducted by telephone or video conference is the law governing the location where the case is docketed for a hearing, regardless of whether the immigration judge or a party to the proceeding participates by telephone or video conference. Section III of the new OPPM No. 04-06 provides examples and formats that should assist the court in handling video conference hearings.

Please discard the rescinded OPPM No. 04-04, and replace it with the attached new OPPM No. 04-06.

If there are any questions concerning this matter, please contact Brenda O'Malley, Counsel to the Chief Immigration Judge, at (703) 305-1247, or your Assistant Chief Immigration Judge.


Michael J. Creppy
Chief Immigration Judge



U. S. Department of Justice

Executive Office for Immigration Review

Office of the Chief Immigration Judge

Chief Immigration Judge

5107 Leesburg Pike, Suite 2500
Falls Church, Virginia 22041

August 18, 2004

MEMORANDUM

TO: All Assistant Chief Immigration Judges
All Immigration Judges
All Court Administrators
All Support Staff

FROM: The Office of the Chief Immigration Judge

SUBJECT: Interim Operating Policies and Procedures Memorandum No. 04-06:
Hearings Conducted through Telephone and Video Conference

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 DOCKETED AT AN ADMINISTRATIVE
 CONTROL COURT/BASE CITY
 COURT 6

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 ATTACHMENT C: WRITTEN DECISION/ORDER - VIDEO
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 CONFERENCE CASE DOCKETED AT A
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I. INTRODUCTION

This OPPM supersedes OPPM No. 04-04, Hearings Conducted Through Telephone Conference and Video Conference, and sets forth new interim uniform procedures for conducting and handling Telephone and Video Conference hearings. These procedures are interim in nature, and will continue to be revised and reformulated to reflect any changes that may be necessary.

II. CREATING A CLEAR RECORD OF THE LOCATION OF THE HEARING

The regulation at 8 C.F.R. § 1003.14 provides that “[j]urisdiction vests, and proceedings before an Immigration Judge commence, when a charging document is filed with the Immigration Court by the Service [now Department of Homeland Security (DHS)].” When a charging document is filed with an Administrative Control Immigration Court pursuant to 8 C.F.R. § 1003.11, the proceedings may actually take place in a location other than where the charging document is filed. Thus, it is important to record the actual location of the hearing.

An immigration judge who conducts a hearing either telephonically or through video conference must create a clear record of where the hearing is taking place. At the beginning of each session of the hearing, the immigration judge must identify himself or herself for the record. The immigration judge must note that he or she is sitting via telephone or video conference and identify the specific hearing location where he or she is conducting the hearing (i.e., **the location where the case is docketed for hearing**). All hearing locations are published in the Office of the Chief immigration judge’s Administrative Control List. This list is made available to the public pursuant to 8 C.F.R. § 1003.11, and is available on the Executive Office for Immigration Review’s (EOIR) Intranet and Internet.

In addition, the immigration judge should note the location of the respondent, the respondent’s counsel or representative, if any, and counsel for the DHS, in order to create a clear and complete record. For example, at the beginning of a hearing conducted through video conference by an immigration judge in Chicago who is conducting a hearing in our Kansas City, Missouri, hearing location, the immigration judge should state: “This is Immigration Judge John Doe of the Chicago Immigration Court sitting, via video conference, at the hearing location in Kansas City, Missouri. The respondent, the respondent’s attorney, and the attorney for the DHS are all present in Kansas City, Missouri.” In this example the immigration judge identified Kansas City, Missouri, as the hearing location because the case was docketed for a hearing in Kansas City, Missouri. The immigration judge’s participation in the hearing through video conference did not change the hearing location.

The immigration judge must follow the steps outlined above each time he or she commences a session of a hearing through video or telephone conference. In addition, the circuit law that is to be applied to proceedings conducted via telephone or video conference is the law governing the hearing location (i.e., **the location where the case is docketed for hearing**). In the example set forth above, the law applied would be that governing Kansas City, Missouri, the United States Court of Appeals for the Eighth Circuit.

III. ORDERS AND DECISIONS ISSUED IN HEARINGS THROUGH TELEPHONE OR VIDEO CONFERENCE

Any order or decision by an immigration judge in a hearing conducted through video or telephone conference where the case was docketed for a hearing location (as opposed to an administrative control court/base city court) must include the hearing location (not the administrative control court/base city court) in the caption. The order or decision must include a statement that the hearing was conducted through video or telephone conference and a statement that sets forth the administrative control court and address for purposes of correspondence and post-hearing motions.

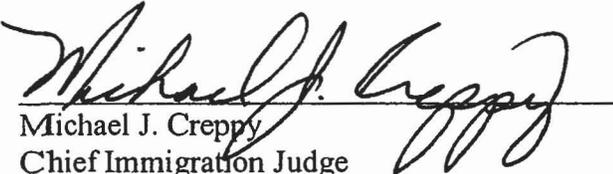
In an effort to promote uniformity in procedures, the following examples are provided. It should be noted that the ANSIR **minute order form** will be modified to create this standard form. In the interim, the court should create a Word Perfect version of each of the minute orders (Attachment A and B) until IRM can program them into ANSIR and subsequently CASE.

1. Attachment A is an example of an ANSIR **Minute Order** issued by an immigration judge who conducted a video conference hearing for a case docketed at an administrative control court/base city court. In this example, a New York immigration judge conducted a hearing through video conference for a case docketed in Detroit, Michigan. Note that a minute order from the Detroit Immigration Court is used and at the bottom of this order there is a notation that the matter was handled through video or telephone conference.
2. Attachment B is an example of an ANSIR **Minute Order** issued by an immigration judge who conducted a video conference hearing for a case docketed at a "hearing location" (a site other than an administrative control court/base city court). In this example, a Chicago immigration judge conducted a hearing through video conference for a case docketed in Kansas City, Missouri. Note that the "hearing location" is listed in the heading and that the address for the administrative control court and a notation that the matter was handled through video or telephone conference are listed at the bottom of the order.
3. Attachment C is an example of a **Written Decision/Order/Other Memoranda** issued by an immigration judge who conducted or is conducting a video conference hearing for a case docketed at a "hearing location" (a site other than an administrative control court/base city court). In this example, a Chicago immigration judge rendered a written decision for a case docketed in Kansas City, Missouri. Note that the "hearing location" is listed in the heading, and a sentence has been inserted in the body of the decision indicating that the matter was heard by video conference followed by a footnote that sets forth the specific hearing location and the address of the administrative control for this hearing location.

4. Attachment D is an example of the appropriate **heading and caption for the Oral Decision of the Immigration Judge** where the hearing was conducted by video conference. Note that in rendering the oral decision the immigration judge must inform the transcriber to place the hearing location (the place where the case was docketed for hearing) in the heading. The immigration judge will also instruct the transcriber to state in the body of the decision that the matter was heard by video conference at the hearing location (i.e., the location where the case was docketed for hearing) followed by a footnote. The footnote should state that "all correspondence and documents pertaining to the case must be filed with the administrative control court" at the listed address. However, if this hearing was conducted by video conference for a case docketed at an administrative control court/base city court, it would not be necessary to include the above mentioned footnote.

IV. CONCLUSION

This memorandum has been issued in an effort to promote efficiency of operations and uniformity of procedures in handling or conducting immigration hearings through video or telephone conference.


Michael J. Creppy
Chief Immigration Judge

ATTACHMENT A

**IMMIGRATION COURT
1155 BREWERY PARK BLVD., STE 450
DETROIT, MI 48207**

In the Matter of: (Name)

File No: A XX-XXX-XXX

Respondent

IN REMOVAL PROCEEDINGS

ORDER OF THE IMMIGRATION JUDGE

This is a summary of the oral decision entered on May 28, 2004. This memorandum is solely for the convenience of the parties. If the proceedings should be appealed or reopened, the oral decision will become the official opinion in the case.

- The respondent was ordered removed from the United States to _____ or in the alternative to _____.
- Respondent's application for voluntary departure was denied and respondent was ordered removed to _____ alternative to _____.
- Respondent's application for voluntary departure was granted until _____ upon posting a bond in the amount of \$ _____ with an alternate order of removal to _____.
- Respondent's application for asylum was () granted () denied () withdrawn.
- Respondent's application for withholding of removal was () granted () denied () withdrawn.
- Respondent's application for cancellation of removal under section 240A(a) was () granted () denied () withdrawn.
- Respondent's application for cancellation of removal was () granted under section 240A(b)(1) () granted under section 240A(b)(2) () denied () withdrawn. If granted, it was ordered that the respondent be issued all appropriate documents necessary to give effect to this order.
- Respondent's application for a waiver under section _____ of the INA was () granted () denied () withdrawn or () other.
- Respondent's application for adjustment of status under section _____ of the INA was () granted () denied () withdrawn. If granted, it was ordered that respondent be issued all appropriate documents necessary to give effect to this order.
- Respondent's status was rescinded under section 246.
- Respondent is admitted to the United States as a _____ until _____.
- As a condition of admission, respondent is to post a \$ _____ bond.
- Respondent knowingly filed a frivolous asylum application after proper notice.
- Respondent was advised of the limitation on discretionary relief for failure to appear as ordered in the Immigration Judge's oral decision
- Proceedings were terminated.
- Other _____

Date:

Hearing Conducted by: Telephone Conference/Video Conference

Appeal: Waived/Reserved

Appeal Due By: _____

(Name)
Immigration Judge

ATTACHMENT B

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
IMMIGRATION COURT
HEARING LOCATION: KANSAS CITY, MISSOURI**

In the Matter of: (Name)

File: A XX-XXX-XXX

Respondent

IN REMOVAL PROCEEDINGS

ORDER OF THE IMMIGRATION JUDGE

This is a summary of oral decision entered on _____. This memorandum is solely for the convenience of the parties. If the proceedings should be appealed or reopened, the oral decision will become the official opinion in the case.

- The respondent was ordered removed from the United States to _____.
- Respondent's application for voluntary departure was denied and respondent was ordered removed to _____ alternative to _____.
- Respondent's application for voluntary departure was granted until _____ upon posting a bond in the amount of _____ with an alternative order of removal to _____.
- Respondent's application for asylum was () granted () denied () withdrawn.
- Respondent's application for withholding of removal was () granted () denied () withdrawn.
- Respondent's application for withholding/deferral of removal under Article 3 of the Torture Convention was () granted () denied () withdrawn.
- Respondent's application for cancellation of removal under Section 240A(a) was () granted () denied () withdrawn.
- Respondent's application for cancellation of removal under Section 240A(b) was () granted () denied () withdrawn. If granted, it was ordered that the respondent be issued all appropriate documents necessary to give effect to this order.
- Respondent's application for a waiver under Section _____ of the INA was () granted () denied () withdrawn () other.
- Respondent's application for adjustment of status under Section 212c of the INA was () granted () denied () withdrawn. If granted, it was ordered that respondent be issued all appropriate documents necessary to give effect to this order.
- Respondent's status was rescinded under Section 246.
- Respondent is admitted to the United States as a _____ until _____.
- As a condition of admission, respondent is to post a \$ _____ bond.
- Respondent knowingly filed a frivolous asylum application after proper notice.
- Respondent was advised of the limitation on discretionary relief for failure to appear as ordered in the immigration judge's oral decision.
- Proceedings were terminated, without prejudice.
- Proceedings were administratively closed.
- Other: _____

Date:

Administrative Control Court: Immigration Court, 55 East Monroe, Suite 1900, Chicago, IL 60603

Hearing conducted by: _____ Telephone Conference/Video Conference

Appeal: WAIVED/RESERVED (A/I/B)

APPEAL DUE BY: _____

(Name)
Immigration Judge

ATTACHMENT C

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
IMMIGRATION COURT
HEARING LOCATION: KANSAS CITY MISSOURI¹**

DECISION OF THE IMMIGRATION JUDGE

The hearing in this matter was conducted in Kansas City, Missouri, through video conference pursuant to INA § 240(b)(2)(A)(iii).

¹ Pursuant to 8 C.F.R. § 1003.11, all correspondence and documents pertaining to this case must be filed with the administrative control court: Immigration Court, 55 East Monroe, Room 1900, Chicago, Illinois 60603.

ATTACHMENT D

TRANSCRIBER CAPS AND CENTERED AT THE TOP OF THE PAGE PLEASE CREATE THE FOLLOWING HEADING:

UNITED STATES DEPARTMENT OF JUSTICE - NEXT LINE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW - NEXT LINE
IMMIGRATION COURT - NEXT LINE
HEARING LOCATION: KANSAS CITY, MISSOURI

PLEASE COME DOWN THREE SPACES AND CREATE THE FOLLOWING CAPTION:

IN THE MATTER OF:)
)
)
(NAME))
 RESPONDENT)

FILE NO.: A XX-XXX-XXX

TRANSCRIBER THE TITLE WILL BE AS FOLLOWS: BOLD CAPS AND CENTERED "THE ORAL DECISION OF THE IMMIGRATION JUDGE"

Proceed to dictate your Oral Decision and be certain that the first paragraph includes the following statement; "The hearing in this matter was conducted in Kansas City, Missouri, through video conference pursuant to INA § 240(b)(2)(A)(iii)". Then remind the transcriber to add the following footnote "Pursuant to 8 C.F.R. § 1003.11, all correspondence and documents pertaining to this case must be filed with the administrative control court" and be certain to list the address.

The body of the decision should then proceed as usual.