



## INDEX OF MAY 2013 EOIR FOIA PRODUCTION RE: VIDEO TELECONFERENCING

Production Page #	Document	Description	Date	Key Information Included
1-2	Video-Teleconferencing Planning Meeting Memorandum	Memo re meeting with INS on February 23, 1999 to discuss the placement of video-teleconferencing equipment	02/24/99	In FY 1999, the INS has money for twenty units to be used in conjunction with the IHP. The INS was directed to concentrate on three of the Big Five states California, Texas, and Florida and to "consult with" both appropriations committees before implementation.
3-4	Video Teleconferencing (VTC) Locations Memorandum	Cover memo to a draft report in which INS recommends placement of VTC equipment during FY 1999	05/26/99	
5-6	E-mail from Brian O'Leary (EOIR) re Speaker Phones and VTC Units	Email soliciting input about proposed locations for installing new VTC units	08/24/04	
7	Meeting on Televideo	Name and Agency of meeting participants	10/10/06	Participants include representatives from EOIR and ICE.
8	E-mail correspondence re VTC Units	E-mail recommending installation of new VTC units at four locations	02/11/05	Recommended cities are Los Angeles, San Antonio, Bloomington, and Ulster
9-10	Memo to Judge Creppy from Brian O'Leary, OCIJ Re FY 2004 Budget "Surplus"	Recommendations on surplus in the interpreter contract and detail travel	08/27/04	Suggests purchasing 10 new VTC units for specified locations.
11	E-mail from John Rich (EOIR) re Tandberg 1000 systems	List of Tandberg 1000 systems in OCIJ's possession	08/25/04	
12-14	Office of the Chief Immigration Judge Staffing and Video Technology Analysis	Chart depicting potential hearing locations in which video technology could be used	06/26/97	States that it costs \$33,000 to install video technology at a court and notes that several courts already have equipment.

15	VTC Equipment Ownership in Bureau of Prison (BOP) Sites	Lists which BOP site have equipment and whether it is owned by INS or EOIR. Also recommends uses of "returned" equipment.	04/02/04	
16-17	Video Teleconferencing (VTC)	Explains what VTC is, the history of its use in immigration court	?	Tested for six months in 1994 and then EOIR conducted a larger pilot project in 1995. Funding has come from INS, EOIR and various states. Repeats that VTC is cost effective and saves time. INS had funding for VTC in the late 90s; in 2000, EOIR assumed responsibility for future VTC funding requests. "It has been and continues to be the policy of the Chief Immigration Judge that after the initial Master Calendar hearing, it is up to the discretion of the individual Immigration Judge whether or not to require an in-person hearing."
18-29	VTC Status Briefing to OCIJ	PowerPoint Presentation addressing current infrastructure, recent/pending installations, issue reporting, and next steps.	03/28/05	Chart provides list of current and planned EOIR/DHS VTC sites. An "IRM Help Desk" was established for issue reporting. In late 2004 and early 2005 there were between 6 and 8 VTC calls; the problems were related to the hardware.
30	Snapshot of Courtrooms and V-Tel Capacity as of March 2010	Chart of detention facilities with courtroom and/or VTC capacity	03/01/10	
31-33	VTC Regularly Connected Locations	Chart listing the courts that are "regularly connected"	08/01/04	
34-38	EOIR Video Teleconferencing (VTC) Directory	Chart listing the courts with VTC, including which agency owns the equipment and the date it was installed	08/01/04	

39-46	Phases 1-4	Charts showing four phases of installation of new VTC units	Revised 2/14/2012	Phase 1: 53 VTC units; Phase 2: 22 VTC units; Phase 3: 36 VTC units; Phase 4: 12 VTC units; OCIJ needs to identify where the last VTC units for Phase 3 will be installed. There are 12 VTC units that need to be installed. OCIJ stated that the units will be used as "back ups."
47-71	Phases 1-4	Earlier versions (from 2010 and 2011) of the charts on pages 39-46	07/19/11	
72-76	EOIR Video Teleconferencing (VTC) Directory	Directory of the immigration courts, indicating which have VTC	02/14/03	41 courts with VTC, 14 detained sites, 37 IHP sites, 6 detail sites. 41 Courts, plus 1 HDQ site, are connected with 57 remote sites. A total of 99 sites are interconnected.
77	Current EOIR/DHS VTC Sites (Cont.)	List of current VTC sites	03/01/05	
78	7 New EOIR VTC Field Sites	List of new VTC sites	03/01/05	
79	Current EOIR/DHS VTC Sites	List of current VTC sites	03/01/05	
80-87	Video Conferencing Directory	List of courts with VTC	10/17/11	
88-92		Chart listing courts with VTC and IP usage in June 2008		
93-102		Chart listing courts with VTC, type of equipment, and maintenance status		
103-104		List of courts with equipment that is being replaced or added to	03/04/10	
105	New VTC Units OCIJ Installation Plan	List of courts receiving new equipment	01/13/10	
106	OCIJ, 48 New VTC Units, Priority List	List of courts receiving new equipment	07/08/10	
107	OCIJ VTC Units Needed	List of courts needing new equipment	07/08/10	
108	E-mail from Susan Ortiz-Ang (EOIR) re New VTCs	Email stating that Judge O'Leary approved the installation of VTC units	05/24/12	New VTC units will be sent to Pearsall, Eloy, Phoenix, Baltimore, Seattle, and Chicago.
109-124		Chart of VTC units at each site, usage in January 2011		Indicates that some units malfunction frequently.
125-129	Video Equipment Usage Survey for 2006	Chart showing to which locations the VTC units are connected		

130-137	Video Conferencing Directory	Lists the type of VTC equipment at each court and whether it is owned by DHS or EOIR	02/10/11	
138-145	Video Conferencing Directory	Lists the type of VTC equipment at each court and whether it is owned by DHS or EOIR	01/07/11	
146-150	Video Conferencing Directory	Lists the type of VTC equipment at each court	01/25/10	
151	Instructions for VTC Tracking	Letter regarding process for tracking VTC use		All judges are directed to complete the tracking sheet for eight days (July 6-15, 2010).
152-178	VTC Usage Tracking Sheet, San Antonion Immigration Court	Completed tacking sheets	7-6-10 through 7-15-10	Problems identified include: connection dropped, screen froze, could not connect, loud static noise, and screen blurry.
179	E-mail from Brian McGrath (EOIR) re VTC Concerns	E-mail from Brian McGrath (EOIR) to Judge Creppy following up on a meeting with DHS where concerns were raised about VTC equipment	10/26/04	IRM has initiated a series of activities designed to identify, troubleshoot, and resolve VTC issues.
180-206	Utilization of Videoconferencing In Immigration Court Proceedings: The Laredo Project	Report on the Laredo VTC project (1998)	05/01/99	The report preliminarily concludes that the VTC project was successful in terms of cost effectiveness, case processing efficiency, security enhancement, and reduction of health concerns.
207-219	Memorandum on Interim Operating Policies and Procedures Memorandum No. 04-06: Hearings Conducted through Telephone and Video Conference	Rescinding OPPM No. 04-04 and providing new guidance for hearings conducted through VTC	08/18/04	